CITY OF PALMER
ACTION MEMORANDUM NO. 12-068

Subject: Approve the Resignation of Airport Advisory Commission Member Jenny VanderWeele

Agenda of: December 11, 2012

Council Action: Amended to reflect resignation from the Board of Economic Development and approved

Approved for presentation by:

City Manager Douglas B. Griffin
City Attorney _____
City Clerk _____

Certification of Funds:

Total amount of funds listed in legislation: $ 0

This legislation (√):

√ Has no fiscal impact

Creates:

____ A negative fiscal impact in the amount of: $ _____

____ A positive fiscal impact in the amount of: $ _____

____ Funds are budgeted from this (these) line item(s):

➢ $ _____

____ Funds are not budgeted. Budget modification is required. Affected line item(s):

➢ $ _____

Unrestricted/undesignated fund balance (after budget modification) $ _____

Director of Finance signature certifying funds: _____

Summary statement: Palmer Municipal Code 2.30.140 requires the council to approve resignations by members of the Planning and Zoning Commission.

Jenny VanderWeele submitted her resignation effective summer 2012. Due to a communication error, Ms. VanderWeele sent an email on November 18, reiterating her resignation.

The Clerk has begun the advertising process to fill the vacancy created by Airport Advisory Commission Member VanderWeele and will forward applications to the Mayor for appointment and to the council for confirmation.

Administration recommendation: Approve action memorandum 12-068.