

**CITY OF PALMER  
ACTION MEMORANDUM NO. 12-038**

**Subject:** Accept the Resignation of Planning and Zoning Commission Member Cobey Pack

**Agenda of:** April 24, 2012

**Council Action:** Confirmed \_\_\_\_\_

**Approved for presentation by:**

City Manager \_\_\_\_\_  
City Attorney \_\_\_\_\_  
City Clerk \_\_\_\_\_

*J. B. Griff*  
*JH*

**Certification of Funds:**

Total amount of funds listed in legislation:	\$ 0 _____
This legislation (✓):	
_____ Has no fiscal impact	
Creates:	
_____ A negative fiscal impact in the amount of:	\$ _____
_____ A positive fiscal impact in the amount of:	\$ _____
_____ Funds are budgeted from this (these) line item(s):	
➤	
_____ Funds are not budgeted. Budget modification is required. Affected line item(s):	
➤	
Unrestricted/undesignated fund balance (after budget modification)	\$ _____
Director of Finance signature certifying funds:	_____ <i>JH</i>

**Attachment(s):**

- Email thread

**Summary statement:** Palmer Municipal Code 2.20.321 requires the council to approve resignations by members of the Planning and Zoning Commission.

Cobey Pack submitted his resignation effective February 24, 2012.

The Clerk has begun the advertising process to fill the vacancy created by Planning and Zoning Commission Member Pack and will forward applications to the Mayor for appointment and to the council for confirmation.

**Administration recommendation:** Approve action memorandum 12-038.

**From:** [Ron Anderson](#)  
**To:** [Janette Bower](#)  
**Cc:** [Sandra Garley](#)  
**Subject:** Commissioner Pack  
**Date:** Friday, February 24, 2012 3:43:46 PM

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Janette,

Just before lunch today, Commissioner Pack came into this office and returned all of the reference materials and regulations given to the Commissioners. He indicated that he was resigning from the Commission effective today.

I have nothing in writing to support this.

Perhaps somebody from yours or the Mayor's Office might want to contact him to absolutely confirm this?

Thanks,

Ron A