

**CITY OF PALMER  
ACTION MEMORANDUM NO. 13-074**

**Subject:** Confirm the Mayor's Appointment of John Lee to the City of Palmer Airport Advisory Commission

**Agenda of: October 22, 2013**

**Council Action:** Confirmed \_\_\_\_\_

**Approved for presentation by:**

**City Manager** \_\_\_\_\_  
**City Attorney** \_\_\_\_\_  
**City Clerk** \_\_\_\_\_

*Jonathan B. Griffin*  
*JW*

**Certification of Funds:**

Total amount of funds listed in legislation:	\$ <u>50 per regular and special meeting</u>
This legislation (✓):	
<input type="checkbox"/> Has no fiscal impact	
Creates:	
<input checked="" type="checkbox"/> A negative fiscal impact in the amount of:	\$ <u>50 per regular and special meeting</u>
<input type="checkbox"/> A positive fiscal impact in the amount of:	\$ _____
<input checked="" type="checkbox"/> Funds are budgeted.	
Funds are budgeted from this (these) line item(s):	
a) ➤ 03-01-10-6059	\$ <u>50 per regular and special meeting</u>
b) ➤	\$ _____
a) Funds originally budgeted in line item :	\$ <u>4200</u>
Difference in budgeted funds:	\$ _____
b) Funds originally budgeted in line item :	\$ _____
Difference in budgeted funds:	\$ _____
<input type="checkbox"/> Funds are not budgeted.	
Budget amendment required in the total amount of: \$ _____	
Affected line item(s):	
➤	\$ _____
➤	\$ _____
➤	\$ _____
<input type="checkbox"/> General fund unassigned balance (after budget modification)	\$ _____
<input type="checkbox"/> Enterprise unrestricted net position (after budget modification)	\$ _____
Director of Finance signature certifying funds:	<u><i>[Signature]</i></u>

**Attachment(s):**

- Application

**Summary statement:** Airport Advisory Commission Member John Lee's term expires October 31, 2013. Mr. Lee has submitted his application for reappointment and meets all of the qualifications for appointment. Once reappointed his term ending date is October 2016.

**Administration recommendation:** Approve action memorandum 13-074.



City of Palmer • City Clerk's Office  
231 W. Evergreen Ave. Palmer, AK 99645  
907-761-1301 Fax: 907-745-0930

**Board/Commission Application**

Date: 04/27/2013

Name of Board/Commission: Airport Advisory Commission

Name: John S Lee

Residence address: 9391 East Falk Road Palmer, Alaska 99645

Mailing address: 901 Cope Industrial Way Palmer Alaska 99645

Phone number(s):

Home: 907-841-6100 Work: 907-761-6010 Cell: 907-841-6100

Email address: johnlee@nhtiusa.com

Employer: New Horizons Telecom, Inc Occupation: Business CEO

Member or active interest in the following organizations:

Airport Advisory Commission

Board of Economic Development

Please explain your main reason for applying:

I have been serving on the Airport Advisory Commission and my current term expires October 2013. I am currently Vice Chairman. The AAC has been making good progress shaping the future of the airport and I would like to continue

You are welcome to attach an outline of your education, work and volunteer experiences, and other interests. Please note: this form and all of the information contained on the form is subject to the Public Records Act. All information will be treated as public information.

Signature [Signature] Date 04/27/2013

**For office use only:**

Date received: April 2013 By: Janette

Board or Commission: AAC

Vacant seat: Reappointment Term ending date: 2016

Attachments?  Yes  No

April 27, 2013

City of Palmer  
231 W. Evergreen Avenue  
Palmer, Alaska 99645

Via email and USPS

Attn: City Clerk

Subject: Transmittal of AIRPORT ADVISORY COMMISSION (AAC) application

Dear Ms. Bower,

As you know, I currently serve as Vice Chair on the AAC and my term expires October 2013.

The AAC has been making great progress, providing the Administration and the Council with recommendations for shaping the future of the airport.

There is still much work to be done and I would like to see the AAC effort through to realization of the full potential of this important City asset. Hence I would like to respectfully convey my continued interest and dedication early by submitting this application for another term.

A handwritten signature in black ink, appearing to read "J. Lee", with a long horizontal flourish extending to the right.

John S Lee  
901 Cope Industrial Way  
Palmer, Alaska 99645

**John S. Lee, PE, EA**  
**CEO, New Horizons Telecom, Inc.**

- Currently serving on the Palmer Alaska Airport Advisory Commission, and the Palmer Alaska Board of Economic Development
- Pilot, Flight Instructor based at the Palmer Airport for 40 years
- Lease holder and airport business operator at the Palmer Airport since 1986
- 41 Years in the Alaska Telecommunications Industry
- Married, two grown sons, a grown stepdaughter, and four young grandsons
- Business Pilot holding current FAA Airline Transport Pilot (ATP) and Flight Instructor Certificates, current and proficient in both airplanes and helicopters. Life member of the AOPA Air Safety Foundation and appointed as an FAA Safety Team Representative
- Graduate of the University of Alaska, Fairbanks school of Civil Engineering.
- Registered Professional Engineer (PE) in Alaska, Washington, and Oregon
- Electrical Administrator (Electrical Contractor) licensed in Alaska and Washington
- Grew up in bush Alaska, lived in Iliamna Alaska, fished commercially in Bristol Bay
- Founder, CEO and Facility Security Officer of New Horizons Telecom, Inc (NHTI).  
NHTI is based in Palmer Alaska, celebrating its 33rd anniversary with over \$30M in annual gross revenues. NHTI is based on the Palmer Airport, and operates internationally with project history in Alaska, Hawaii, CONUS, Japan, Italy, and Germany. NHTI offers commercial, oilfield, and government clients full service project management, permitting, engineering, integration, construction and environmental services. NHTI employs 75 people. Engineering disciplines include civil, structural, electrical, mechanical, and environmental, all with special emphasis on the telecommunications industry. NHTI is uniquely experienced in the Arctic / Subarctic environment. See our website: [www.nhtiusa.com](http://www.nhtiusa.com)
- Co-shareholder, Board Member / Director and Facility Security Officer of Port Graham Development Corporation, an Alaska Native 8(a) firm, for the past ten years
- Formerly employed by Alascom Inc of Anchorage Alaska (formerly RCA Alascom) as its first corporate pilot, flying float planes in bush Alaska, later served as civil engineer in charge of the first deployment of satellite earth terminals in rural Alaska
- Vietnam Veteran, Commissioned Officer, Graduate of Infantry Officer Candidate School OCS and Airborne School at Ft. Benning GA, cross trained in the US Army Signal Schools at Fort Gordon GA, and fort Monmouth NJ. Served in CONUS with the 82<sup>nd</sup> Airborne Division at Fort Bragg, NC in an infantry unit, 2<sup>nd</sup> Battalion, 504<sup>th</sup> Infantry. Served in Vietnam with the 1<sup>st</sup> Signal Brigade, 37<sup>th</sup> Signal Battalion as a Signal Battalion Operations Officer, Signal Detachment Commander and Signal Company Commander
- Formerly employed in the Alaska offshore oilfield as a structural engineer, and later as a production engineer