

**City of Palmer  
Action Memorandum No. 15-068**

**Subject:** Confirm the Mayor's Appointment of Kashif Naser to the Board of Economic Development

**Agenda of:** July 14, 2015

**Council Action:** Confirmed \_\_\_\_\_

**Originator Information:**

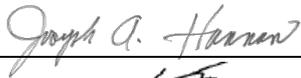
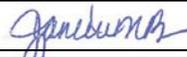
**Originator:** Mayor Johnson – via City Clerk

**Date:** June 23, 2015      **Requested agenda date:** July 14, 2015

**Department Information √:**

Route to:	Department Director:	Signature:	Date:
_____	Community Development	_____	_____
_____	Finance	_____	_____
_____	Public Safety	_____	_____
_____	Public Works	_____	_____

**Approved for presentation by:**

	Signature:	Remarks:
City Manager	<u></u>	_____
City Attorney	<u></u>	_____
City Clerk	<u></u>	_____

**Certification of Funds:**

Total amount of funds listed in this legislation: \$ 50 per regular and special meeting \*

This legislation (√):

- Has no fiscal impact       Creates a positive impact in the amount of: \$ \_\_\_\_\_
- Creates a negative impact in the amount of: \$ \* \_\_\_\_\_

Funds are (√):

- Budgeted      Line item(s): 01-01-12-6059
- Not budgeted      Affected line item(s): \_\_\_\_\_

General fund unassigned balance (after requested budget modification): \$ \_\_\_\_\_

Enterprise unrestricted net position (after requested budget modification): \$ \_\_\_\_\_

Director of Finance Signature: 

**Attachment(s):**

- Application

**Summary statement:** Kashif Naser has submitted his application and meets the code requirements for appointment to the Board of Economic Development. Once appointed, Mr. Naser will fill the seat vacated by Ralph Renzi (Seat C), with a term ending date October 2015.

**Administration recommendation:** Authorize action memorandum 15-068.



City of Palmer • City Clerk's Office  
231 W. Evergreen Ave. Palmer, AK 99645  
907-761-1301 Fax: 907-745-0930

Board/Commission Application

Date: 02/18/15

Name of Board/Commission: BOARD OF ECONOMIC DEVELOPMENT

Name: KASHIF AHMED NASER

Residence address: 9551 NORTH BUFFALOMINE RD, PALMER, AK-99645

Mailing address: 9551 NORTH BUFFALOMINE RD, PALMER, AK-99645

Phone number(s):

Home: 907-707-1323 Work: 907-659-5654 Cell: 907-575-2557

Email address: kashifnaser786@yahoo.com

Employer: INTERTEK / GPBL / PBP Occupation: CHEMIST (Prudhoe Bay, Alaska)  
(3 weeks off / 3 weeks on)

Member or active interest in the following organizations:

- ① COOK Inlet RCAC / EMC (member)
- ② AK Institute for Justice (member)
- ③ USDA/NRCS (volunteered)

Please explain your main reason for applying:

Interested to participate in the economic development of the City of Palmer, because we love our city and want to be a part for improvement and development.

You are welcome to attach an outline of your education, work and volunteer experiences, and other interests. Please note: this form and all of the information contained on the form is subject to the Public Records Act. All information will be treated as public information.

Signature [Signature] Date 02/18/15

For office use only:

Date received: 2/19/15 - vacancy By: Janette

Board or Commission: BED vacancy in 3/4/15

Vacant seat: (D) Statz Term ending date: Oct 2015

Attachments?  Yes  No

Forward to Mayor on 3/4/15

## Resume

**Kashif Ahmed Naser**  
**9551 North Buffalomine Road**  
**Palmer, Alaska-99645**  
**Cell: 907-575-2557**  
**Home: 907-707-1323**

[kashifnaser786@yahoo.com](mailto:kashifnaser786@yahoo.com)

### **Objective:**

Interested to serve as a member for the Board of Economic Development for the City of Palmer. I am a resident of Palmer since 2012, (home owner, business owner) and interested to participate in a community projects to bring new ideas and suggestions for the improvements and developments of the City of Palmer.

### **Experience:**

**January 2015- Present**

**Intertek/Greater Prudhoe Bay Laboratory, Alaska**

**Chemist:**

- \*Test Crude oil from various locations in Prudhoe Bay area for BP.
- \*Karl Fisher and Density for the various forms of oil produced in Prudhoe Bay area.
- \*Miscellaneous lab work assigned and work 3 weeks off and 3 weeks on schedule.

**09/09-10/2014**

**SGS Environmental Laboratory Anchorage , Alaska**

**Laboratory Analyst:**

- \* Acid digestion of soil and water samples by EPA 3050, 3051,200.2 and 3010 methods.
- \* Analyzed water samples for TSS/TDS/TS and VSS.
- \* Analyzing water samples for low level mercury by Cold Vapor Atomic Florescence Spectrometry instrument.

**09/07-04/30/08**

**SGS Minerals Services Division, Denver , Colorado**

**Laboratory Analyst:**

- \* Acid digestion of soil, water, ash, coal and concentrates by EPA and ASTM methods.
- \* Analyzed samples for trace metals by the instruments described below:
- \* Varian 200Z Graphite Atomic Absorption
- \* Varian 8100 Flame Atomic Absorption
- \* Hydra Atomic Absorption for mercury analysis.

**2006-2007**

**Assaigai Analytical Laboratory, Albuquerque , New Mexico .**

**Laboratory Analyst:**

\* Acid digestion of samples by EPA 3050,3010, 200.2 ,NOISH 7082,NOISH 7300 methods.

\* Analyzed samples for trace metals and cat-ions by ICP\_OES instrument.(PerkinElmer)

\* Analyzed samples for trace metals by Z-8100 Zeeman Polarized Flame Atomic Absorption.

**2004-2005**

**SGS Environmental Laboratory, Anchorage , Alaska**

**Laboratory Analyst:**

\* Acid digestion of samples by EPA 200.2,3050,3051 and 3010 methods.

\* Analyzed samples for trace metals by Graphite Atomic Absorption instrument.

\* Analyzed samples for Total Organic Carbon by Shimadzu TOC-VCSN Analyzer.

\* Used Ethos-E Microwave Lab Station, Hot blocks for digestion and Acid distillation.

**1998-2000**

**Precision Environmental Labs (STL-Miami) Miramar , Florida .**

**Sample Control Technician:**

\* Sample receiving, logging Chain of Custodies in Laboratory Information and Management System program.

\* Kits preparation for environmental sampling.

**Education:**

1997, Professional Carrere Development Institute,

School Of Forestry ,Atlanta , Georgia , USA .

Diploma in Forestry and Wildlife Conservation

1995, University of Karachi , Karachi , Pakistan

Bachelor of Science,( Microbiology, Biochemistry and Zoology)

1990, Govt National College , Karachi , Pakistan

Higher Secondary Certificate, Physics, Chemistry and Biology.

**Present member of the following organizations:**

Public member of Environmental Monitoring Committee of Cook Inlet RCAC.

Member of Alaska Immigration Justice Project as Language Interpreter (English/Urdu)

### **Miscellaneous Experiences:**

1998-1999

Burdines Federated Stores Inc. Pembroke Pines , Florida  
Commission Sales Associate Shoes.

2000-2000

Severn Trent Laboratory, University Park Illinois ,  
Environmental Laboratory Technician

2000-2001

Pharmaceutical Systems, Mundelein, Illinois ,  
Pharmaceutical Laboratory Technician

2001-2003

Lord & Taylor Skokie, Illinois  
Commission Sales Associate, Shoes

2004-2005

Wal-Mart, Anchorage , Alaska ,  
Photo Lab Technician

2003

Arctic Pizza Barrow, Alaska ,  
Waiter and Customer Service

**Business Owner:(seasonal)**

**Northern Water Fowl (Sells live goslings and ducklings)**

**Mayer's Gift Hub (Sells Gift items )**

**Alaska Center for Quran and Science (Documentary DVD's, research, education)**



*"The mission of the Council is to represent the citizens of Cook Inlet in promoting environmentally safe marine transportation and oil facility operations in Cook Inlet."*

**Members**

April 24, 2013

*Alaska State  
Chamber of  
Commerce*

Dear Sir or Madam,

*Alaska Native  
Groups*

This is a letter of reference for Kashif Naser, who has been a volunteer for the Cook Inlet Regional Citizens Advisory Council (RCAC) for over three years. Our organization was formed under the Oil Pollution Act of 1990 (OPA 90), in part to foster the long-term partnership of industry, government, and local communities in overseeing compliance with environmental concerns in the operation of crude oil tankers and facilities operating in Cook Inlet.

*Environmental  
Groups*

*Recreational  
Groups*

We rely on our 13-member Board of Directors - representing local municipalities, cities, boroughs, and interest groups - to carry out the many tasks outlined for Cook Inlet RCAC by OPA 90. However, much of the hard work is accomplished at the committee level, where formally-seated public members roll-up their sleeves to work with Board Directors and staff in planning and prioritizing our programs and projects. Kashif is one of those involved public members for our Environmental Monitoring Committee

*Aquaculture  
Associations*

*Fishing  
Organizations*

As a committee member, we rely on Kashif to review budgets, sampling plans, and reports for our many projects that range from detailed hydrocarbon fingerprinting studies to a region-wide coastal habitat mapping program. He is always conscientious and enthusiastic in his participation and expresses interest in more active roles. I am pleased to write this letter of recommendation for Kashif, especially for a position that requires thoughtfulness, thoroughness, and an eye for detail. If you have any questions, please contact me at 907-398-6214 or at [saupe@ci-cac.org](mailto:saupe@ci-cac.org).

*City of Kodiak*

*City of Kenai*

Sincerely,

*City of Seldovia*

*City of Homer*

Susan Saupe  
Director of Science and Research

*Kodiak Island  
Borough*

*Kenai Peninsula  
Borough*

*Municipality of  
Anchorage*



April 15, 2013

To Whom It May Concern,  
RE: Kashif Naser

This is a recommendation for Kashif Naser, who worked with the Alaska Museum of Science & Nature as a Museum Manager. Kashif was unfailingly cheerful and organized. He handled money for the Museum and was a keeper of keys for all doors and displays. Additionally Kashif handled customer service, several Museum projects, our gift shop and acted as docent and resident scientist. Because our staff is small, we rely on them to be trustworthy and handle a huge variety of tasks and problems. Kashif was quite able.

Kashif Naser was a valued and trusted employee and would be rehired in an instant if we were able to fund more staff. We give him our highest recommendations.

Sincerely,  
Katch Bacheller, Executive Director

&  
Dr. Kristine Crossen  
Board President  
AKMSN  
201 North Bragaw  
Anchorage, Alaska 99508

EIN 92-0138658

# Alaska Immigration Justice Project



431 West 7th Avenue Suite 208, Anchorage, Alaska 99501  
Phone: 907-279-2457 • Fax 907-279-2450 • [www.akijp.org](http://www.akijp.org)

April 25, 2013

Bill Saupé  
President

Arthur Sosa  
Vice President

Randi Sweet  
Treasurer

Anastacia Smelova  
Secretary

Mara Kimmel

Grace E. Jang

Kari Robinson

Tara Smith

Sarah Leonard

Raul Preciado

Tracy Speier

Kate Hohman

To Whom it May Concern:

Kashif Naser has been an independent contractor interpreter in good standing with the Language Interpreter Center of the Alaska Immigration Justice Project since January 2011. As an interpreter, he provides a valuable service to our community by helping limited English proficient Alaskans get access to services.

Sincerely yours,

Barb Jacobs

Barb Jacobs, Program Manager  
Language Interpreter Center  
Alaska Immigration Justice Project  
431 W. 7th Avenue, Suite 208  
Anchorage, AK 99501  
907-279-2457 Fax: 907-279-2450  
[barb.jacobs@akimmigrationjustice.org](mailto:barb.jacobs@akimmigrationjustice.org)  
[www.akijp.org](http://www.akijp.org)