

**City of Palmer  
Action Memorandum No. 16-052**

**Subject:** Approve Commissioner Jeff Tuttle's Resignation from the Airport Advisory Commission effective June 17, 2016

**Agenda of: June 28, 2016**

**Council Action:** **APPROVED**

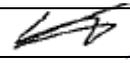
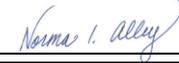
**Originator Information:**

**Originator:** Council – via City Clerk  
**Date:** June 20, 2016      **Requested agenda date:** June 28, 2016

**Department Information √:**

Route to:	Department Director:	Signature:	Date:
	Community Development		
X	Finance		6/20/16
	Fire Department		
	Police Department		
	Public Works		

**Approved for presentation by:**

	Signature:	Remarks:
City Manager		
City Attorney		
City Clerk		

**Certification of Funds:**

Total amount of funds listed in this legislation: \$ **100**

This legislation (√):

- Has no fiscal impact     Creates a positive impact in the amount of: \$ 100  
 Creates a negative impact in the amount of: \$ \_\_\_\_\_

Funds are (√):

- Budgeted      Line item(s): 03-01-10-6059 Board Stipends  
 Not budgeted    Affected line item(s): \_\_\_\_\_

General fund unassigned balance (after requested budget modification): \$ \_\_\_\_\_

Enterprise unrestricted net position (after requested budget modification): \$ \_\_\_\_\_

Director of Finance Signature: 

**Summary Statement:** Palmer Municipal Code 2.25.140 requires the council to approve resignations by members of the Airport Advisory Commission.

The City Clerk's Office received Commissioner Jeff Tuttle's resignation on June 20, 2016, with an effective date of June 17, 2016.

The Clerk will advertise to fill the vacancy created by the resignation and will forward applications to the Mayor for appointment and to the council for confirmation.

**Administration Recommendation:** Authorize Action Memorandum No. 16-052.