

**City of Palmer
Action Memorandum No. 16-037**

Subject: Approve Parks, Recreation, and Cultural Resources Advisory Board Chair Helene Antel's Resignation from the Parks, Recreation, and Cultural Resources Advisory Board

Agenda of: May 24, 2016

Council Action: Approved

Originator Information:

Originator: Mayor Johnson – via City Clerk
Date: May 3, 2016 **Requested agenda date:** May 24, 2016

Department Information √:

Route to:	Department Director:	Signature:	Date:
_____	Community Development	_____	_____
_____	Finance	_____	_____
_____	Fire Department	_____	_____
_____	Police Department	_____	_____
_____	Public Works	_____	_____

Approved for presentation by:

	Signature:	Remarks:
City Manager	<u></u>	_____
City Attorney	<u></u>	_____
City Clerk	<u></u>	_____

Certification of Funds:

Total amount of funds listed in this legislation: \$ 0

This legislation (√):

- Has no fiscal impact Creates a positive impact in the amount of: \$ _____
 Creates a negative impact in the amount of: \$ _____

Funds are (√):

- Budgeted Line item(s): _____
 Not budgeted Affected line item(s): _____

General fund unassigned balance (after requested budget modification): \$ _____

Enterprise unrestricted net position (after requested budget modification): \$ _____

Director of Finance Signature: 

Summary statement: Palmer Municipal Code 2.22.140 requires the council to approve resignations by members of the Board of Economic Development.

Chair Helene Antel has submitted her resignation effective immediately. Please see the email excerpt below for more information.

The Clerk will begin the advertising process to fill the vacancy created by the resignation and will forward applications to the Mayor for appointment and to the council for confirmation.

Email excerpt:

From: Helene M Antel [<mailto:hma@mtaonline.net>]
Sent: Tuesday, May 03, 2016 12:07 PM
To: Sandra Garley <sgarley@palmerak.org>
Subject: Re: Council Meeting Special Appearances Requests

Dear Sandra,

...I will have to tender my resignation from the Board. My husband and I put our home on the market out of curiosity; and, to our amazement and my dismay, it sold in three days. My time between now and the closing in June will be devoted to sorting, packing, and getting ready to move to an as yet undetermined destination.

I have enjoyed my time on the Board. My fellow Board members are a wonderful group of dedicated people keenly invested in the Palmer community. Thus, it is with great sadness and reluctance that I must resign.

Thanks very much for your many kindnesses and your excellent service to the Palmer community and this very able Board.

Sincere regards,

~Helene

Administration recommendation: Authorize Action Memorandum No. 16-037.