

**CITY OF PALMER
ACTION MEMORANDUM NO. 14-024**

Subject: Authorize the City Manager to Enter into a Use Agreement with the Palmer High School Grad Blast Committee and to Grant a One Time Fee Waiver of the Normal Fee for use of the MTA Event Center for the Palmer High School Grad Blast and Provide a \$300 Donation to Support the Event

Agenda of: March 11, 2014

Council Action: Authorized _____

Approved for presentation by:

City Manager _____
City Attorney _____
City Clerk _____

Jonathan B. Griffin
JH

Certification of Funds:

| | |
|---|---------------|
| Total amount of funds listed in legislation: | \$ <u>800</u> |
| This legislation (√): | |
| <input type="checkbox"/> Has no fiscal impact | |
| Creates: | |
| <input checked="" type="checkbox"/> A negative fiscal impact in the amount of: | \$ <u>800</u> |
| <input type="checkbox"/> A positive fiscal impact in the amount of: | \$ _____ |
| <input type="checkbox"/> Funds are budgeted. | |
| Funds are budgeted from this (these) line item(s): | |
| a) ➤ 01-00-00-3002 | \$ <u>500</u> |
| b) ➤ 01-02-10-6069 | \$ <u>300</u> |
| a) Funds originally budgeted in line item : | \$ _____ |
| Difference in budgeted funds: | \$ _____ |
| b) Funds originally budgeted in line item : | \$ _____ |
| Difference in budgeted funds: | \$ _____ |
| <input type="checkbox"/> Funds are not budgeted. | |
| Budget amendment required in the total amount of: | \$ _____ |
| Affected line item(s): | |
| ➤ | \$ _____ |
| ➤ | \$ _____ |
| <input type="checkbox"/> General fund unassigned balance (after budget modification) | \$ _____ |
| <input type="checkbox"/> Enterprise unrestricted net position (after budget modification) | \$ _____ |
| Director of Finance signature certifying funds: | _____ |

Summary statement: Action memorandum 14-024 was requested by Mayor Johnson during the February 25, 2014, meeting.

In 2013, the City waived the fee for the Grad Blast. The Grad Blast was very successful.

Administration recommendation: Approve action memorandum 14-024.