

Summary statement: In the 2015 City of Palmer Council approved budget, funds were budgeted for the purchase of two new (2015) police patrol vehicles. This action memorandum authorizes the City Manager to purchase the vehicles (Ford Explorers) from Worthington Ford at a cost of \$26,552 each.

In the past the City of Palmer has purchased police vehicles by attaching to the State of Alaska vehicle contract for best pricing. Although the State of Alaska contract is in effect for some vehicles like light trucks and vans, it expired in November of 2014 for police vehicles. State administrative personnel informed us that a new one will not be negotiated until mid-summer of 2015. Worthington Ford and Kendall Ford were the two dealers providing Ford police vehicles under previous contracts.

In January quotes were requested from both Worthington and Kendall. As of January 28, 2015 Kendall had not responded with a price. The price listed above from Worthington is valid only if the order is placed by February 12, 2015. After that date, 2015 vehicles are no longer available requiring 2016 vehicles be purchased at an estimated increase of 3 percent per vehicle. Based on this, and the fact that Kendall had not supplied a price, purchasing from Worthington Ford is reasonable under P.M.C. 3.21.230 as listed below.

This action memorandum also authorizes the balance of the funds to be used for the purchase and installation of the emergency vehicle equipment required for safe patrol operations. The emergency equipment and installation will be from Alaska Safety Inc., using current State of Alaska contract pricing. (This is a separate contract from the vehicle contract)

3.21.230 Governmental and proprietary procurements.

- A. The purchasing officer may contract, without the use of the competitive source selection procedures of this chapter, for the following supplies, services, professional services or construction:
 - 1. For contracts, including reimbursable agreements, with federal, state or local units of government or utility provider where the city has a financial responsibility or beneficial interest in entering into an agreement.
 - 2. For contracts issued pursuant to any federal, state, or local government contract where the city is an authorized user, or where the resulting contractor agrees to extend the same terms, conditions, and pricing to the city as those awarded under the original contract, all in accordance with PMC 3.21.240. Such agreements shall be limited to those contracts where the award is issued pursuant to a formally advertised solicitation.
 - 3. For contracts where the purchasing officer determines in writing that the city's requirements reasonably limit the source for the supplies, services, professional service or construction to one person.
- B. All contract awards under this section, and any amendments thereto, shall be subject to the applicable approval requirements of PMC 3.21.090 prior to execution.
- C. No contractor may provide supplies, services, professional services, or construction to the city before the applicable requirements of this section are first satisfied. (Ord. 644 § 4, 2004)

Administration recommendation: Authorize Action Memorandum 15-012.