

**PLANNING & ZONING COMMISSION
CITY OF PALMER, ALASKA**

**REGULAR MEETING
THURSDAY, JULY 16, 2015
7:00 P.M. - COUNCIL CHAMBERS**

A. CALL TO ORDER:

The regular meeting of the Planning and Zoning Commission was called to order by Chairman Kerslake at 7:00 p.m.

B. ROLL CALL:

Present and constituting a quorum were Commissioners:

William Kerslake, Sr., Chairman
Michael Kircher, Vice Chairman
Dan Lucas
David Petty
Merry Maxwell
Douglas Cruthers

Also present were:

Sandra S. Garley, Community Development Director
Kimberly A. McClure, Planning and Code Compliance Technician
Pam Whitehead, Recording Secretary

C. PLEDGE OF ALLEGIANCE: The Pledge was led by Commissioner Petty.

D. APPROVAL OF AGENDA: The agenda was approved as presented.

E. MINUTES OF PREVIOUS MEETING(S):

The minutes of the June 18, 2015 Regular Meeting were approved as presented.

F. PERSONS TO BE HEARD:

There were no persons wishing to speak on a topic not on the agenda.

G. PUBLIC HEARING(S): There were no public hearings.

H. UNFINISHED BUSINESS:

1. **Resolution No. 15-003** A Resolution of the Palmer Board of Economic Development Recommending Adoption of a List of Prioritized Projects as Part of the Safe Routes to School Plan.

Staff Report: Ms. Garley directed attention to BED Resolution 15-001 in the packet

(pages 11-13) proposing that the Commission also adopt a similar resolution to move forward to the City Council recommending adoption of a prioritized list of projects as part of the Safe Routes to School Plan.

Commissioner Kircher moved, seconded by **Commissioner Maxwell**, to enter Committee of the Whole for open discussion and prioritization of the projects identified as Safe Routes to School. There were no objections.

[The Commission entered Committee of the Whole at 7:04 p.m.; exited at 7:36 p.m.]

The Commission discussed modification of the Top Priority List for Safe Routes to School, primarily concentrating on number 1) to: Add pedestrian pathways across the Glenn Highway with upgraded safety features such as extra-wide crosswalks, state of the art subsurface lighting, overhead lighting, signage, and controlled right-hand turns.

Upon exiting Committee of the Whole, **Commissioner Kircher** moved, seconded by **Commissioner Cruthers**, recommending adoption of Resolution 15-003 with attached Top Priority List of Safe Routes to School, as modified, and move forward to the City Council.

VOTE ON MOTION: Carried Unanimously.
[Kerslake, Kircher, Lucas, Petty, Maxwell, Cruthers]

- I. NEW BUSINESS: There was no New Business.
- J. PLAT REVIEWS: There were no Plat Reviews.
- K. PUBLIC COMMENTS: There was no Public Comment.
- L. STAFF REPORT:

Ms. Garley:

- updated the Commission regarding the new Fred Meyer's construction plans; expects work to begin by September.
- discussed the Alaska Historic Preservation Conference, Anchorage, October 20-22, 2015; invited commissioners to review the flyer and please let her know if they wished to attend.

- M. COMMISSIONER COMMENTS:

Commissioners Lucas, Petty, Maxwell, and Cruthers had no additional comments.

Commissioner Kircher has been discussing with others the idea of a Garden Center Supplier in the old Fred Meyer building; that it is something the City should consider. He suggested it would attract quite a few people to Palmer.

N. ADJOURNMENT:

There being no further business, the meeting was adjourned at 7:42 p.m.

William Kerslake, Sr., Chairman

Kimberly A. McClure
Planning and Code Compliance Technician