



Parks, Recreation & Cultural Resources Advisory Board

March 3, 2016

Agenda Packet



AGENDA

- A. Call to Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Approval of Agenda
- E. Minutes of Previous Meetings
 - 1. Regular Meeting of February 4, 2016
- F. Audience Participation
- G. Reports
- H. Unfinished Business
 - 1. Plans for dedication of Sgt. Kurtis Arcala-Berberich Memorial Soccer Fields
- I. New Business
 - 1. Arboretum Concept Plans – Luanne Urfer, SDG
 - 2. Review draft Arbor Day Proclamation
 - 3. Resolution No. 16-001 supporting moving forward with Wayfinding project
- J. Board Member Comments
- K. Adjournment



Minutes

February 4, 2016

PARKS, RECREATION & CULTURAL RESOURCES ADVISORY BOARD
CITY OF PALMER, ALASKA
REGULAR MEETING
THURSDAY, FEBRUARY 4, 2016
7:00 P.M. - COUNCIL CHAMBERS

A. CALL TO ORDER:

The regular meeting of the City of Palmer Parks, Recreation & Cultural Resources Advisory Board was called to order by Chair Helene Antel at 7:00 p.m.

B. ROLL CALL:

Present and constituting a quorum were Board Members:

Helene Antel, Chair
Stephanie Allen
Dot Helm
Jo Ehmann
Meggie Aube-Trammell

Excused absence(s):

Jan Newman, Vice Chair

Also present were:

Sandra Garley, Community Development Director
Pam Whitehead, Recording Secretary

C. PLEDGE OF ALLEGIANCE: led by Director Garley.

D. APPROVAL OF AGENDA: The agenda was approved as approved as presented.

E. MINUTES OF PREVIOUS MEETING:

The minutes of the **January 7, 2016 Regular Meeting** were approved as amended, to correctly state the acronym STG to SDG [Minutes, p. 2 of 3].

F. AUDIENCE PARTICIPATION:

There were no audience members wishing to speak on a topic not on the agenda.

G. REPORTS:

Ms. Garley reported that she, with the assistance of Alicia Green (gardener who does the flower beds for the City), is working on a grant application for trees for the Arboretum celebration; they are looking for species that will fit with the rock garden at the Visitors Center.

H. UNFINISHED BUSINESS:

1. Discussion of Memorial Trees section of Memorial and Donation Policy.

Luann Urfer of SDG, who created the Landscape Guide to which the Board is referring to develop the donation policy, provided recommendations and guidance for acceptable, prohibited, and preferred trees. The purpose of this section is to not only encourage but provide assistance to the public who wish to make donations.

Board Member Allen moved, seconded by **Board Member Aube-Trammell**, to enter Committee of the Whole for open discussion with participation by Ms. Urfer, on Unfinished Business item 1, Memorial Trees, and New Business item 1, Arboretum planning. There were no objections.

[The Board entered Committee of the Whole at 7:11 p.m.; exited at 7:24 p.m.]

Summary of discussion/recommendations:

- Landscaping and plant selection are also desirable for the purpose of beautifying our community.
- Only list "prohibited" plant species;
- Coniferous trees shall have a minimum height of 6 feet;
- Deciduous trees shall have a minimum calipher of 2 inches;
- Those wishing to donate trees should submit a proposed plan identifying the tree and the desired location;
- Landscaping and plant selection for park facilities is critical due to wind conditions, soil conditions, and winter weather in Palmer.

Upon exiting Committee of the Whole:

Board Member Aube-Trammell moved, seconded **Board Member Helm**, for adoption of the Memorial and Donation Policy with the changes as discussed.

There was no further discussion.

VOTE on Motion: Carried Unanimously.

Ms. Garley will prepare a revised policy or the next meeting along with a proposed resolution for the Board's approval to move forward to the City Council.

Ms. Garley discussed Information Memorandum 16-001 (p. 13) regarding the Girls' Softball Field located adjacent to the Borough Building parking lot, and information regarding a proposal for a community service project for Fairfield Park.

I. NEW BUSINESS:

1. Presentation by Luanne Urfer, SDG, on Arboretum meetings and concept designs.

Luanne Urfer, SDG, reported on the current status of the Arboretum project and the planning process. The project needs to be presented to the public, but not before the Board's input and recommendations.

Ms. Garley informed that she has reserved the Depot for March 29, 2016 to introduce the concepts to the public. It is expected there would be enough information gathered by that time for a presentation and based on community input create a draft plan. The Board would then conduct a public hearing on the plan and forward a recommendation to the City Council. [See proposed timeline for the Arboretum Planning Process in the packet, p. 31].

Ms. Urfer will come to the next meeting with documents for presentation.

J. BOARD MEMBER COMMENTS:

Board Members Allen and Ehmann inquired and **Board Member Helm** reported on the tour of the properties next to the Matanuska River Park. Ms. Garley added that the City Manager is continuing to pursue the Land and Water Conservation Fund grant (\$80,000). The State has agreed to extend the deadline for another year to allow the City to complete the second phase of the application process.

Board Member Aube-Trammell inquired regarding the timeline on the Work Plan for the Bicycle Rack Competition as it concerns soliciting interest from community businesses and organizations. Ms. Garley informed that City Manager Wallace will be inserting our process document into the Manager's Report so that the City Council will become aware that the Board wants do the competition. That is expected at the Council's next meeting, after which we should be able to get started.

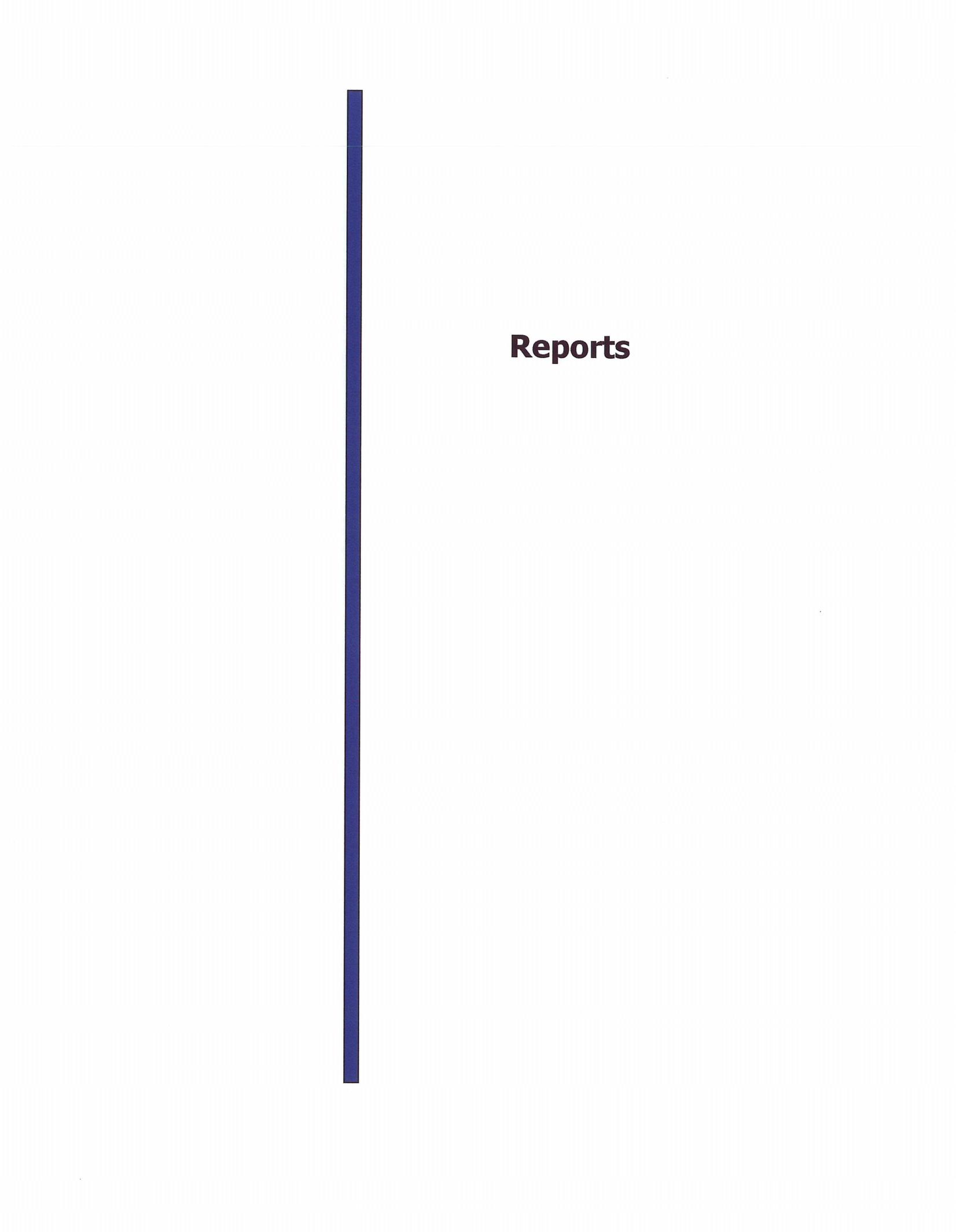
Board Member Helm updated concerning the mapping models; informed that if anyone is interested in Geo Apps, there is a free online Esri course on Do-It-Yourself Geo Apps beginning February 3 through March 2, 2016. There are seven lessens.

K. ADJOURNMENT:

There being no further business, the meeting was adjourned at 7:47 p.m.

Helene Antel, Chairman

Sandra Garley, Community Development Director



Reports



PARKS, RECREATION & CULTURAL RESOURCES ADVISORY BOARD
2016 Annual Work Plan – March Meeting

2016 Activity/Project	Date Added to Work Plan	Budget Required	Staff Support Required	Project Team	Council Action Required	Status
Adopt-A-Park	01/07/16		SG, Public Works	SA		
Arboretum	01/07/16		SG, Public Works	JN, DH, HA		Community meeting scheduled for 3/29/16 at the Depot
Comprehensive signs (wayfinding, gateways, parks, trails & interpretive)	01/07/16			DH		Resolution 16-001 drafted for 3/3/16 mtg
Complete Donation & Memorial Policy	-		SG	JN & MA-T	Yes	Ready for presentation to Council
Bicycle rack competition	12/3/15		SG	MA, SA solicit interest from community businesses & organizations		Present idea to city council
Recreational trails & parks maps	12/3/15		SG	DH, SA		Work with new digital map BED is producing
Find partners for forum on economic impacts of recreational facilities and trails			SG			Palmer Board of Economic Development has agreed to support concept;
Potential new park near to MTA Events center			SG working with PJMS to find Saturday date for a community mtg			Schedule neighborhood meeting at PJMS this spring

<p>Dedication ceremony for Sgt. Kurtis Arcala-Berberich Soccer fields</p>	<p>9/10/15</p>	<p>SG back on agenda MARCH 2016</p>	<p>Schedule for May 2016; family is finalizing wording for sign/plaque</p>
<p>Margie L. Gabrielle memorial bench/table along Shane Woods trail</p>	<p>9/10/15</p>		<p>Staci Manier (donor) is waiting for standards & policy criteria</p>

Ongoing Responsibilities:

The Parks, Recreation & Cultural Resources Advisory Board was created to develop, support and advise the city council on all matters pertaining to city parks, recreation and cultural programs and projects, to provide input and recommendations on issues relating to placement of memorials and plaques on city property and on the annual budget for city parks, recreation and cultural programs and projects.

Other Work Plan ideas considered for current year or future years:

Expand existing skateboard park or create additional skateboard park

Proposed Joint Meeting with Council:

- March 2016

CITY OF PALMER

Parks, Recreation & Outdoor Facilities Memorial and Donation Policy

Purpose: The purpose of this policy is to establish guidelines, standards and procedures for the installation and care of donated park improvements, either as a result of a cash or physical property donation. These donations may include, but are not limited to, park benches, picnic tables, bicycle racks, trees, monuments, banners, interpretive signs, public art, and other types of park and trails accessories. This policy does not apply to buildings or land. The City desires to encourage donations while at the same time manage aesthetic impacts and mitigate on-going maintenance cost.

Donations will be incorporated into upcoming or ongoing park improvement projects. The development of public facilities is expected to be the result of careful planning and quality construction. In addition, public facilities are expected to be maintained to a standard acceptable to the community.

Guidelines established by this policy will apply to all donations made after the effective date of this policy. This policy is also designed to provide guidelines for individuals or groups should they desire to decorate, landscape or adorn a donation, such as a tree, bench, or picnic table on city owned or city maintained property.

Standards established by this policy will apply to purchased equipment, installation techniques, donation plaques, decoration and long term care of all donations made after the adoption of this policy. Materials and design of such donations shall be reviewed and approved by the Palmer Parks, Recreation & Cultural Resources Advisory Board (the Board).

STANDARDS FOR DONATIONS

Acquisition or Purchase: The City and the community have an interest in ensuring that park and trail elements purchased and installed be of high quality related to style, appearance, durability and ease of maintenance. The Board will be responsible for review and approval of material and design of all park elements.

Appearance and Aesthetics: The City and the community have an interest in ensuring the best appearance and aesthetic quality of their public facilities. Park elements and/or their associated donation acknowledgments should reflect the character of the park or facility. Prior to installation, the Board must determine that all park elements will be installed in such a manner that will not substantially change the character of a facility or its intended use.

Cost: The City has an interest in ensuring that the donor covers the full-cost of the purchase, installation, and maintenance for the expected life cycle of donated park elements. A separate fee schedule is maintained in which the City will detail costs for donations, installation,

and maintenance. The City also has an interest in ensuring that ongoing maintenance costs do not negatively impact the resources available for maintenance of other City park facilities. Consequently the City will assess, at the time of purchase, a charge sufficient to cover anticipated ongoing maintenance of donated park elements during their expected life expectancy.

Maintenance: Donated park elements and/or their associated donation plaques, become City property. Accordingly, the city has the duty to maintain the donation only for the expected life cycle of the donation. (See Section __ for more information on life cycle.) If current information is on file, donor will be informed and given the opportunity to take further action at the expiration of the original life cycle.

Repair: The community has an interest in ensuring that all park elements remain in good repair. In addition, the public has an interest in ensuring that the short and long-term repair costs are reasonable. Repair parts and materials must be readily available. Donated park elements must be of high quality to ensure a long life, be resistant to the elements, wear and tear, and to acts of vandalism.

PROCEDURE FOR MAKING A DONATION

The City's Community Development office will manage all donations located on City park property, with the assistance of the Parks Maintenance Crew.

Application: The donor must contact the Community Development office to determine whether a donation may be accepted based upon criteria contained in this policy. If a donation can be accepted, the donor will complete an application form. Applications are available through the mail or in- person at the Community Development office.

CRITERIA FOR ACCEPTANCE

Park Plan: To accept donation of a park element for a specific park facility, a park plan must exist showing the available locations for park elements. If no plan exists then a donation may be made to another facility. If a plan exists, but does not identify a particular park element proposed for donation, the City may accept the donation under certain conditions. Under this circumstance the donation must 1) meet a true need of the facility, 2) not interfere with the intended current or future use or function of the facility and 3) not require the relocation of other equipment or infrastructure to accommodate the donation. In the opinion of the City, a facility may be determined to be fully developed and the opportunity for donations would not be available.

Donation Plaques: Donation plaques, as approved by the Board, are to be directly affixed to the donation and/or, are to be made of bronze and purchased through the City. Donation plaques will be a maximum 5" x 7" or 2" x 18" inches in size (depending on the donated item), utilize either "Palatino" or "Cheltenham Light" lettering and numbers, have a leatherette or travertine background texture, be of dark brown oxide stain and be manufactured by a City

approved vendor to ensure highest quality, life and durability. In cases where bronze plaques are not feasible, the Board may approve alternative types. The Board must approve all text and graphics for donation plaques.

In park bench applications the donation plaque will be affixed to the front of the seat back of the bench.

In picnic table applications the donation a plaque will be affixed to the table top.

In tree installation applications the donation plaque will be installed on a post or on a stone next to the base of the tree.

Notification: It shall be the responsibility of the donor to provide the Community Development office with a current address for purposes of notification regarding their donation. For the purposes of notification, the City will send a certified letter to the donor, notifying the donor of changes related to the status of their donation (i.e. a need to remove, relocate, or comply with conditions set forth in this policy).

PARK BENCHES, PICNIC TABLES, & BICYCLE RACKS

Park benches, picnic tables, bicycle racks, and playground components may be placed in locations approved by the Board in accordance with an available site plan. Items donated must be of a product approved by the Board, and these items become City property at time of purchase.

Bicycle Specifications:

Bicycle Rack Dimensions

Height:	36" max. – 30" min.
Materials:	Stainless steel or galvanized round or square pipe [2-3/8 in OD, 0.154-inch wall, Schedule 40 steel pipe] [1-5/8 inch OD, 0.140 wall Schedule 40 steel pipe]
Safety:	<ol style="list-style-type: none"> 1. Comply with ADA Standards – no overhangs or protrusions that could be difficult for visually impaired in the walkway or that may cause tripping hazard; 2. Minimum 10" gap at the bottom of the rack to allow space for pedal; 3. Space gaps on the rack shall be larger than 9" and smaller than 3.5"
Locking:	<ol style="list-style-type: none"> 1. Must provide minimum of two-point connection between the bicycle frame and the rack; 2. Locking points must be a minimum of 1 inch and a maximum of 4 inches

Required Bicycle Rack Clearances on Sidewalks

Description	Minimum Clearance (feet)	Object
Bicycle Rack Clearances from other Sidewalk Objects	0	In-ground utility pull box – allow enough room to remove cover
	2	Tree or tree well; newspaper rack; trash can; curb cut/driveway
	6	Bicycle rack (along curb)
	3	Bicycle rack (parallel to other rack)
	5	Fire hydrant; stand pipe (near entrances)
	10	Building entrance
	5	Street light pole; Traffic sign pole
	2	Sign pole (mid block)
Bicycle Rack Clearances from Parking Spaces	2	Parallel car parking
	5	Perpendicular car parking

Sidewalk Width Requirements for Bicycle Parking

Description	Minimum Clearance (feet)	Location
Curbside bicycle rack	9	Between curb face and building or café seating leaving (leaving 6' walkway)
Building side bicycle rack	1	Between bicycle rack and building

Bench Specifications:

6-ft. contour wooden park bench with back - heavy duty 2-3/8" O. D. pipe frame with 2" x 4" planks with 8 slats of untreated wood, or pressure-treated planking options.

6-Ft. wooden park bench without back - heavy duty 2-3/8" O. D. pipe welded framework and brace 1-5/16" O. D. pipe with 2" x 4" wood planks; finished seat dimensions 15"w by 18" h.

Picnic Table Specifications:

6-ft. or 8-ft. rectangular expanded metal table with backless bench supported with a 2-3/8" O.D. steel tubing frame to create a sturdy base.

Options:

The Board may approve alternative sizes and types of park bench or picnic table based on the location proposed and the City's needs.

TREES

Landscaping and plant selection for park facilities is critical due to the wind conditions, soils, and winter weather in Palmer. Accordingly, location, size and specie of tree or trees proposed for donation shall be limited to those reviewed and approved by the Board. Trees will only be accepted for areas that have access to public water supply in place.

Prohibited Plant Species

Acer platanoides	Norway Maple
Aegopodium podagraria	Bishop's Weed
Berberis sp.	Barberry
Caragana arborescens	Siberian Pea Shrub
Eleagnus sp	Russian Olive
Euonymus alatus	Burning Bush
Fallopia japonica	Japanese Knotweed
Ligistrum sp	Privet
Lonicera japonica	Japanese Honeysuckle
Polygonum sp	Knotweed
Populus alba	White Poplar
Prunus padus	European Bird Cherry
Rosa multiflora	Multiflora Rose
Sorbaria sorbifolia	False Spirea
Sorbus aucuparia	European Mountain Ash
Viburnum opulus	European Cranberry Bush

MONUMENTS

Upright monuments or monuments resembling those typically found in cemeteries may not be installed at any City park facility. Exceptions to this policy are monuments installed by the City commemorating the history and/or dedication of a park facility.

INTERPRETIVE & OTHER DONATED PARK SIGNS

Interpretive and other donated park signs as approved by the Board and that are consistent with any adopted City way finding standards may be installed at sites that are appropriate for describing the history, geology, environment, and flora and fauna of a particular area. Interpretive signs shall be of a size that is in keeping with the character of the site. Interpretive signs shall be of a design that meets requirements for access to the disabled. Interpretive signs shall be designed in such a manner that is consistent with other interpretive signs on the site. Interpretive signs shall be constructed of materials that are of high quality, vandal resistant, and able to withstand harsh environmental conditions.

PUBLIC ART

Donated public art is subject to full review by the Board. The Board shall forward their recommendation as to the acceptance of the proposed art to City Council for final action.

OTHER DONATIONS

There may be other donations possible, other than those expressly listed or contained within this policy. The Board may, at their discretion, review any donation proposal and forward a recommendation. The City may accept those donations subject to approval by the City Council.

CONDITIONS

Installation: Installation of donated park elements will be scheduled at a time and date as determined by Parks Maintenance Crew so as not to unnecessarily interfere with routine park maintenance activities.

Placement of the memorial or equipment may not pose a safety risk to the users of the public space or impede mowing, drainage or public access.

Removal and/or Relocation: This section applies to both existing and new donations. The City reserves the right to remove and/or relocate donated park elements and their associated donation acknowledgments/memorial plaques, when they interfere with site safety, maintenance or construction activities. In accordance with previously stated procedure in this policy, the City will send a registered letter to each identifiable donor notifying the donor of any action related to the disposition of the donation. In certain situations, such as safety or emergency situations, the notification may be made after the action taken. In the event a donation must be permanently removed, the City will seek an alternative location consistent with this policy. If no such location can be found, the information contained on the memorial may be, at the donor's request, located on a memorial plaque set aside for this purpose at a designated location.

MAINTENANCE AND REPAIR

The long term care and maintenance of donated park elements is important to both the donor and the City.

Life Cycle Care Fund: The establishment of the Life Cycle Care Fund ensures that the City will care for the donation for the estimated life of the donation, or until such time the City determines that the memorial donation must be removed and/or relocated for unforeseen circumstances. The establishment of a Life Cycle Care Fund applies to all donated park elements installed after the adoption of this policy.

The fund is established with the intent of providing a regular revenue source dedicated and sufficient to reasonably maintain future donations for the duration of their expected life cycle. The cost of a donation will include the cost of purchase and installation, and the funds estimated to be sufficient, based upon the expected life cycle, for maintenance of the donated item. The expected life cycle, routine maintenance and element costs are identified in a

separate schedule. This schedule is maintained administratively and may be modified from time to time to ensure that sufficient resources are available to maintain donations.

Accordingly, the City will determine the level of maintenance required for the donated property based upon available budget funding and the type of care needed to reasonably maintain the donation.

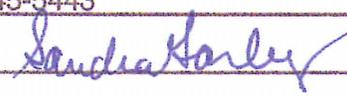
At the end of the life-cycle term, the donor may choose to extend the life-cycle term by paying for the current value of a new donation and its associated maintenance cost. The City reserves the right to seek a new donor for the donation at the end of the established life cycle should the original donor choose not to renew the donation, or if the City has not been able to contact the original donor.

2016 Arbor Day Grant Application

Alaska Community Forest Council

PO Box 241282, Anchorage, Alaska 99524 / 907-786-6315 / <http://forestry.alaska.gov/community/council>

**Applications are due by e-mail (gagraziano@alaska.edu), or at the above address
by 4:30 p.m. on Friday, February 12, 2016**

1. Applicant: City of Palmer
2. Tax I.D. #: 92-6000194 e-mail sgarley@palmerak.org
3. Contact person: Sandra Garley Position/title: Director Community Development
4. Address: 645 E. Cope Industrial Way Palmer, AK 99645
5. Telephone (work/home/fax): Phone:907 761-1322 Fax: 907 745-5443
6. Signature of person responsible for expenditure of grant funds: 
7. Attach a 1-page description of your proposed project.
8. Grant amount requested: \$250

9. How will grant funds be spent?

All grant funds will be spent for the purchase of the plant materials. The City will provide labor for the planting and for advertising the Arbor Day events. Community volunteers from the Master Gardeners Club and the Northland Pioneer Grange will be at both the Palmer Museum Garden and the Arboretum sites to assist in the planning and in the Arbor Day events. The requested grant funds will be spent on plant materials for the City's Gardens at the Museum.

10. Describe the plan to make your project an Arbor Day event and celebration.

The Palmer Parks, Recreation & Cultural Resources Advisory Board is sponsoring Palmer's first Arbor Day events in several years. The Board is planning on adding trees and other plants at two sites – the Garden at the Palmer Museum and the Myron Babb Arboretum. The City Council will issue an Arbor Day Proclamation during its May 10, 2016 meeting and invite the community to attend the tree planting ceremonies on May 16.

The community will be invited to attend the tree planting ceremony at the Museum where the Mayor will read the Proclamation and visitors can then view the garden. Later in the day, at the Arboretum site, the Board is sponsoring a kick-off for an intensive Arboretum clean-up campaign. Clean-up will include clearing of brush and debris and chipping tree branch trimming that have been piled on site for several years. Members of the clean-up committee will speak on the value of trees to a community and the importance of the Arboretum to Palmer. The City plans to will acquire a 5'-6' Swiss Stone Pine as an addition to the Arboretum. This tree will be planted as part of the kick-off.

Tree Planting Complete 11-17 only if you are applying for a grant to plant trees.

Refer to "Plant a Tree: An Alaska guide to tree selection, planting & care"

(<http://forestry.alaska.gov/Assets/uploads/DNRPublic/forestry/pdfs/community/publications/PlantATreeWeb2011.pdf>)

and the Landscape Plants for Alaska (<http://alaskaplants.org/>) for selection and planting information.

11. Attach a one-page drawing (or aerial map, such as Google) for each planting site. Show a north arrow and approximate scale (for example, 1" = 20') and location of:

- species of each tree or shrub to be planted
- trees and shrubs presently on or near the planting site
- fences or retaining walls near the planting site
- power lines, underground utilities, and road or utility easements near the planting site
- buildings, streets, parking areas, sidewalks, trails, etc.
- property boundaries, if near the planting site
- drainage patterns, streams, bogs, and/or areas subject to flooding
- snow storage areas

12. Address or location of planting: 723 S. Valley Way at the Palmer Museum of History and Art .

13. Land manager (e.g., borough or city): City of Palmer

14. Identify the trees and shrubs you plan to plant or let us know if you need help selecting them:

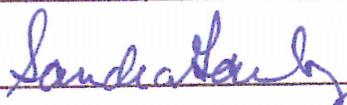
Species (botanical & common name)	Number	Height & Caliper
Larix decidua Pendula	1	8.75 gallon pot
Lonicera caerulea Borealis	1	1 gallon pot
Lonicera caerulea Polar Jewel	1	1 gallon pot
Cypress Chamaecyparis obtuse nana Lutea	1	3 gallon pot

15. Maintenance plan: Proper care is very important especially in the first three years after planting. What will be done, by whom, and how often?

Palmer has a contract with Alicia Greene of Greene Garden Services to maintain all of the trees, flowers and vegetables on the Palmer museum grounds. Ms. Greene will supervise the planting and maintain the trees and plants through 2019. Ms. Greene is on site maintaining the grounds at least twice a week from April - October. Any winter maintenance will be done by employees of the Palmer Public Works Department.

16. Person responsible for caring for trees for three years:

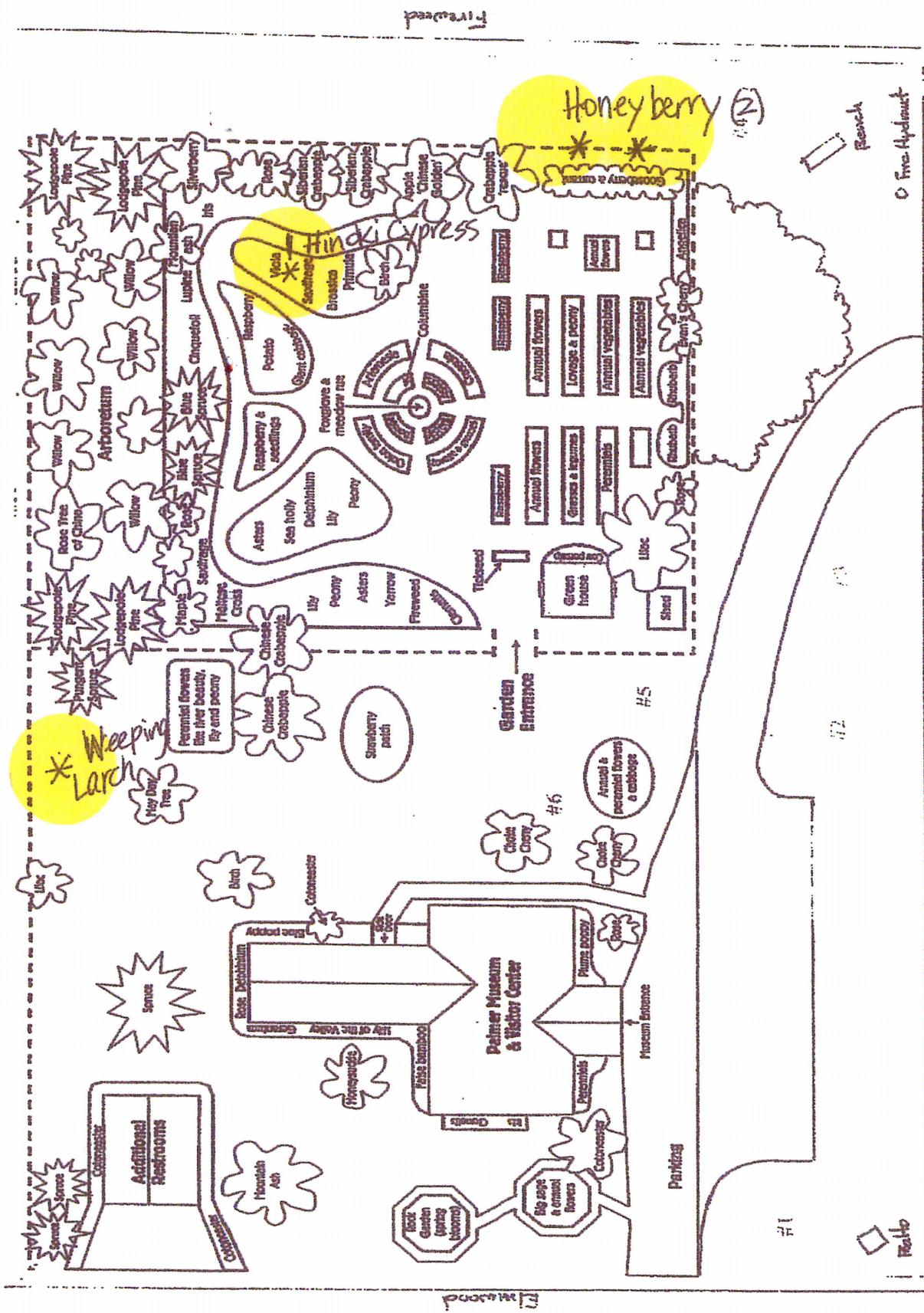
Name/Title Sandra Garley Telephone 907 761-1322

Signature  Agency City of Palmer

17. Permission to plant and maintain trees at this locations provided by:

Name/Title Nathan Wallace, City Manager Telephone 907 761-1304

Signature  Agency City of Palmer



Fireweed

Honey berry (2)

Weeping Larch

Hindki Cypress

Palmer Museum & Visitor Center

Garden Entrance

Museum Entrance

Parking

#1

#2

#3

#4

#5

#6

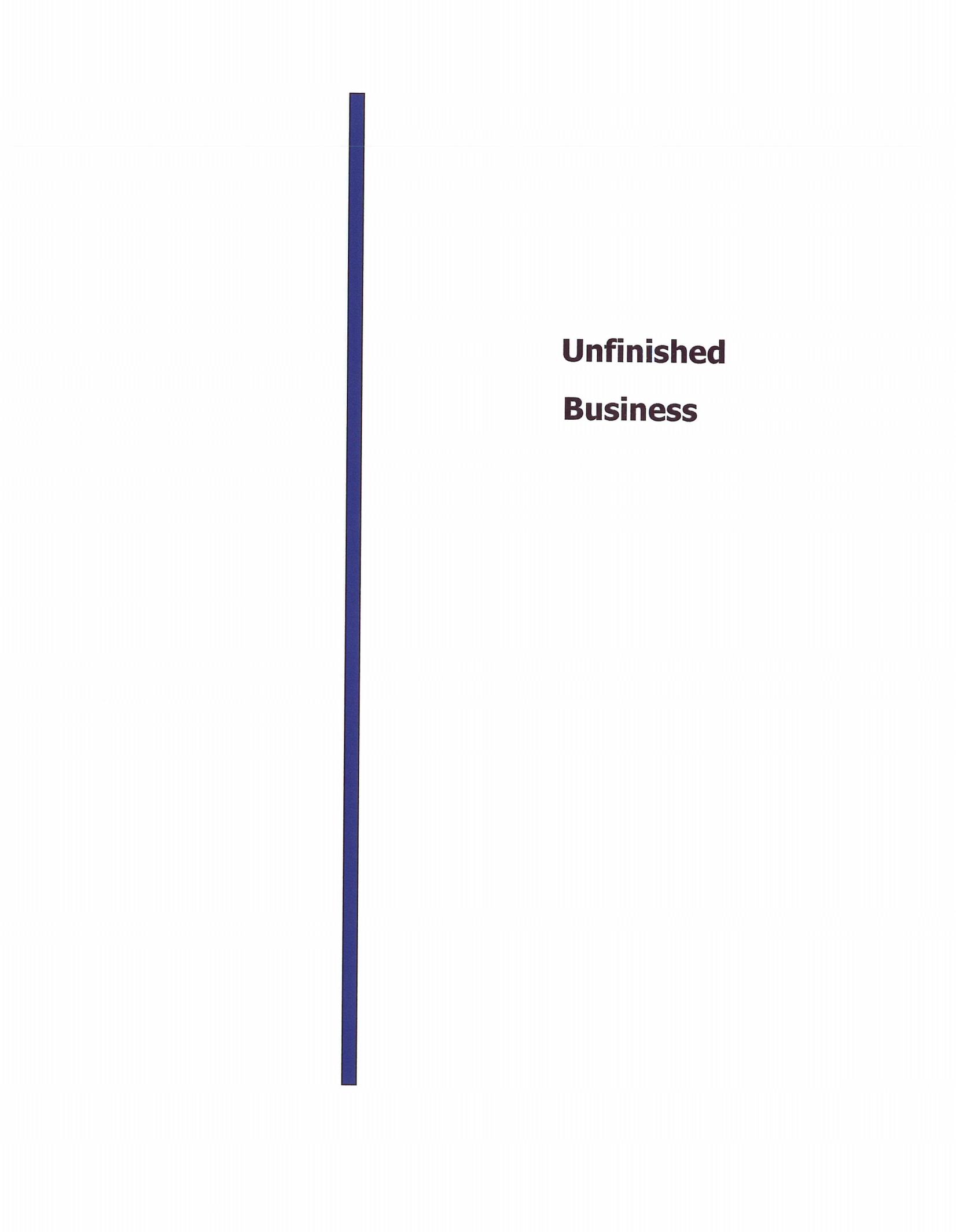
Fire Hydrant

Bench

College Way

Ratio

Island



**Unfinished
Business**

Following was
discussed at
meeting w/John
Berberich 8/12/15

Sgt. Kurtis Arcala-Berberich

Memorial Soccer Fields

Color Guard: Yes – Army military or veteran funerals or memorials.

To start the request process for an Air Force Color Guard or Honor Guard fill out [DD Form 2536](#), Request for Armed Forces Participation in Public Events form and email it to jber.pa@us.af.mil. If you are not contacted about your request within 2 business days, call 907-552-8941. To request an Army Color Guard or Honor Guard call 384-2019. To request a Joint-Service Color Guard call 552-7587.

ROTC

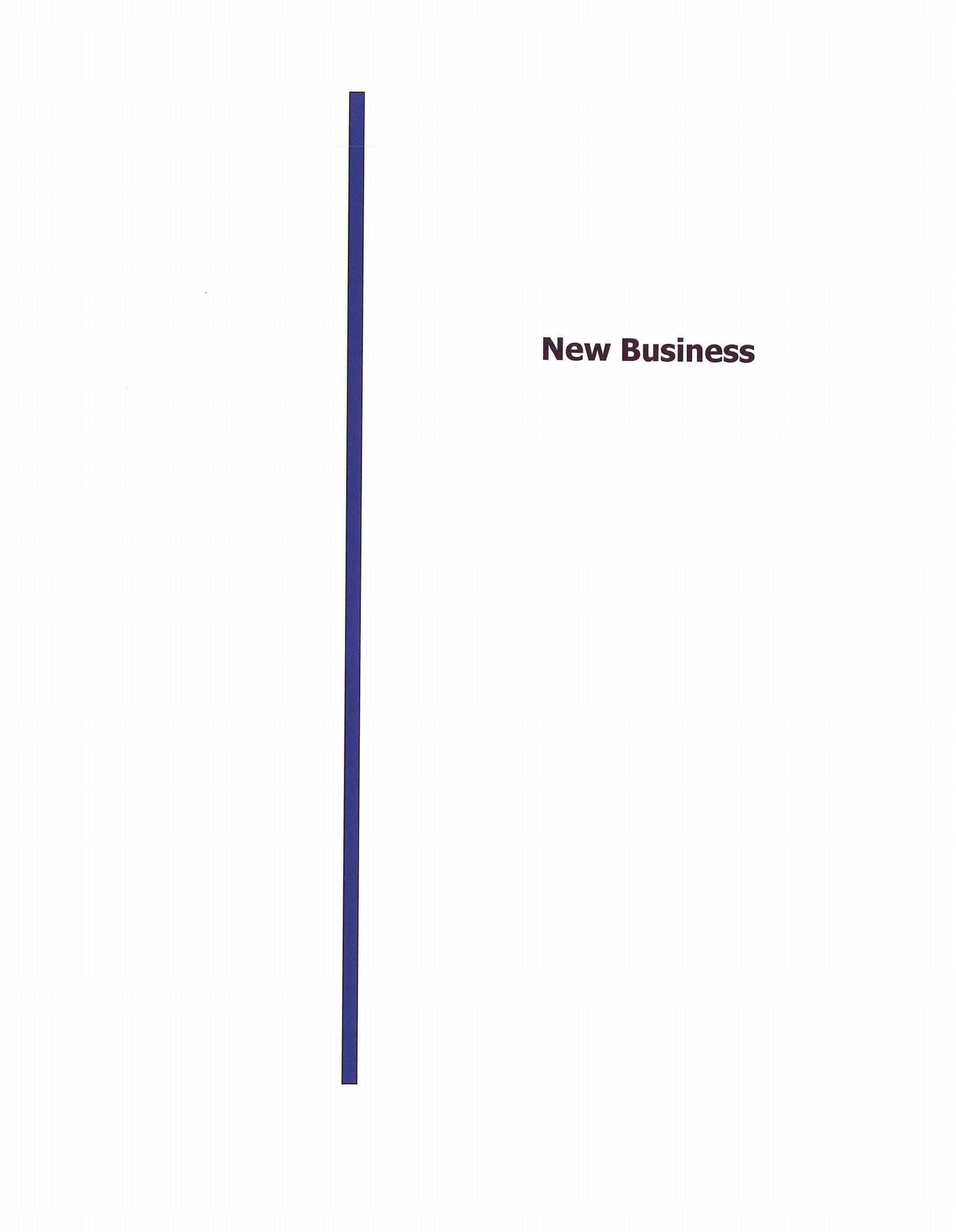
Plaque: John Berberich will contact family for simple statement or thought

Sgt. Kurtis Arcala-Berberich
Memorial Soccer Fields

Date(s): Any afternoon or Saturday

Invite: Mayor; Council; Parks, Recreation & Cultural Advisory Board

Other: CC Resolution 05-045



New Business

DRAFT

City of Palmer Proclamation

WHEREAS, trees enhance and beautify our City making it better places to work and live;
and

WHEREAS, in 1872, J. Sterling Morton proposed that a special day be set aside for the planting of trees. This Arbor Day was first observed with the planting of more than a million trees throughout Nebraska; and

WHEREAS, the purpose of Arbor Day has since been expanded to encourage the planting and care of trees across the nation for the benefit of our urban, community, and rural landscapes; and

WHEREAS, trees within our City reduce topsoil erosion, moderate temperatures, absorb air pollutants, mitigate storm water runoff, and provide habitat for wildlife; and

WHEREAS, healthy and properly managed trees provide environmental, economic, and social benefits to our City, improving the quality of life for all residents; and

WHEREAS, the City of Palmer recognizes Arbor Day as a day to appreciate one of the nation's and Alaska's greatest resources, and to highlight the importance of sustainable management of trees and forests to protect Alaskans, our landscape, and our future.

NOW, THEREFORE, I, DeLena Goodwin Johnson, Mayor of the City of Palmer, do hereby proclaim May 16, 2016 as:

Arbor Day

in Palmer, and encourage residents and businesses to observe this day by participating in community related events taking place throughout the state, to appreciate the value of our vast tree and forest resources.

CITY OF PALMER
PARKS, RECREATION & CULTURAL RESOURCES ADVISORY BOARD
Resolution No. 16-001

**A Resolution of the Parks, Recreation & Cultural Resources Advisory Board
Supporting moving forward with wayfinding project**

WHEREAS, the goal of a wayfinding system is to enhance an environment by guiding users to and from their destination of choice via an easy-to-understand, attractive guide or wayfinding system; and

WHEREAS, wayfinding enables people to orient themselves and navigate from place to place with ease; and

WHEREAS, the Board finds that the City would benefit from an effective wayfinding system based on the following principals:

- Creation of a comprehensive, clear and consistent visual communication system with concise messaging;
- Display of information that is relevant is to the space, location and /or navigation path; and
- Removal of unnecessary elements to create a clear visual environment.

NOW THEREFORE, BE IT RESOLVED that the Parks, Recreation & Cultural Resources Advisory Board recommends to the City Council that the City move forward with a wayfinding project to create a family of signs that will initially encompass the following and will be capable of expansion to other signage and graphic needs for the city of Palmer:

- Gateway signs for entrances into the City;
- Directional and destination signs that include information directing visitors to landmarks, facilities, and services; and
- Pedestrian/bicycle trails signs.

Passed and approved by the Parks, Recreation & Cultural Resources Advisory Board of Palmer, Alaska, this 3rd day of March, 2016.

Helene Antel, Chair

Sandra Garley, Director of Community Development

2016 Parks, Recreation & Cultural Resources Advisory Board Meetings

Meeting Date	Meeting Type	Meeting Time	Notes
April 7, 2016	Regular	7:00 PM	
May 5, 2016	Regular	7:00 PM	
June 2, 2016	Regular	7:00 PM	
July 7, 2016	Regular	7:00 PM	
August 4, 2016	Regular	7:00 PM	
September 1, 2016	Regular	7:00 PM	
October 6, 2016	Regular	7:00 PM	
November 3, 2016	Regular	7:00 PM	
December 1, 2016	Regular	7:00 PM	