

**CITY OF PALMER  
ACTION MEMORANDUM NO. 11-031**

**Subject:** Approve the Resignation of Planning and Zoning Commission Member David Bower

**Agenda of:** April 26, 2011

**Council Action:** Approved \_\_\_\_\_

**Approved for presentation by:**

**City Manager** \_\_\_\_\_ *Donald B. Griff*  
**City Attorney** \_\_\_\_\_ *[Signature]*  
**City Clerk** \_\_\_\_\_ *JR*

Route To:	Department/Individual:	Initials:	Remarks:
x	Originator – City Clerk	<i>JR</i>	
	Director of Administration		
	Director of Community Development		
	Director of Public Safety		
	Director of Public Works		

**Certification of Funds:**

Total amount of funds listed in legislation: \$ 0

This legislation (√):

Has no fiscal impact

Funds are budgeted from this (these) line item(s): \_\_\_\_\_

Funds are not budgeted. Budget modification is required. Affected line item(s):

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Unrestricted/undesignated fund balance (after budget modification) \$ \_\_\_\_\_

Director of Administration signature certifying funds: \_\_\_\_\_ *[Signature]*

**Attachment(s):**

Resignation Letter \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Summary statement:** Palmer Municipal Code 2.20.321 requires the council to approve resignations by members of the Planning and Zoning Commission.

David Bower has submitted his resignation effective April 4, 2011.

The Clerk has begun the advertising process to fill the vacancy created by Planning and Zoning

Commission Member Bower and will forward applications to the Mayor for appointment and to the council for confirmation.

**Administration recommendation:** Approve action memorandum 11-031.

April 4, 2011

David M. Bower  
11770 E. Helen Dr.  
Palmer, AK 99645

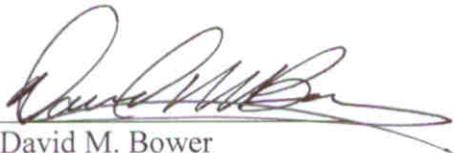
Janette Bower, MMC  
City Clerk  
City of Palmer

Re: Planning and Zoning Commission

Dear Ms. Bower,

Please accept this notice as my immediate resignation from the Palmer Planning and Zoning Commission. I have very much enjoyed being a member for the past couple of years, but my responsibilities have increased so much with my "day job" that I find it increasingly difficult to devote the time necessary to be an effective commission member. Please thank the City Council on my behalf for giving me the opportunity to serve on the board.

Kind regards,



David M. Bower