

**REGULAR CITY COUNCIL MEETING**  
**7 P.M. TUESDAY, SEPTEMBER 12, 2006**  
**CITY COUNCIL CHAMBERS**  
**231 W. EVERGREEN AVENUE, PALMER**  
[www.cityofpalmer.org](http://www.cityofpalmer.org)



MAYOR JOHN COMBS  
COUNCIL MEMBER KEN ERBEY  
COUNCIL MEMBER BRAD HANSON  
COUNCIL MEMBER LARRY HILL  
COUNCIL MEMBER TONY PIPPEL  
COUNCIL MEMBER KATHRINE VANOVER  
COUNCIL MEMBER JIM WOOD

CITY MANAGER TOM HEALY  
CITY ATTORNEY JACK SNODGRASS  
CITY CLERK JANETTE BOWER

**“Alaska at its Best!”**

## **AGENDA**

- A. Call to Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Approval of Agenda
  - 1. Approval of Consent Agenda
    - a. Introduction – [Ordinance No. 06-020-Z-6-SL](#): Ratifying the Recommendation of the City Planning and Zoning Commission Concerning Requested Amendment to the Zoning Map Instituted by the Property Owner to Rezone Lot 1, Promissory Point (MSB Tax ID 5704000L001) from R1 (Single Family Residential District) to I (Industrial District) (IM 06-050)
    - b. Introduction – [Ordinance No. 06-021-Z-7](#): Ratifying the Recommendation of the City Planning and Zoning Commission Concerning Requested Amendment to the Zoning Map Instituted by the Commission to Rezone Seven Lots in Arbor Estates from P (Public District) to R1 (Single Family Residential District) (IM 06-051)
    - c. [Action Memorandum 06-097](#): Approve Donation to the City of Hooper Bay in the Amount of \$250
  - 2. Minutes of Previous Meetings
    - a. [August 22, 2006](#), Regular Meeting
    - b. [August 29, 2006](#), Special Meeting
- E. Communications and Appearance Requests
  - 1. Mimi Pippel – Palmer Arts Council, Artrain
  - 2. Lisa Albert-Konecky – Mat-Su Youth Court
  - 3. George R. Boatright – Palmer Police Department Chief
- F. Special Order of Business
  - 1. Staff Report Concerning Anticipated City of Palmer Annexation
- G. Audience Participation
- H. Public Hearings
  - 1. **Public Hearing** – [Ordinance No. 06-019](#): Amending Palmer Municipal Code Subsection 3.16.040 N and 3.16.050 N; Specifically to Address the Taxability of Service Fees and Commissions on Travel Agencies (IM 06-048)
  - 2. **Public Hearing** – [Resolution No. 06-028](#): Confirming the Appointment of Election Officials

for the City of Palmer Regular Election on Tuesday, October 3, 2006 (IM 06-055)

3. **Public Hearing** – [Resolution No. 06-029](#): Adopting the National Incident Management System (NIMS) Emergency Response Within the City of Palmer (IM 06-052)
4. **Public Hearing** – [Resolution No. 06-030](#): Accepting and Appropriating a Grant from the Alaska Division of Homeland Security and Emergency Management for the Purchase of Public Safety Communications Equipment (IM 06-053)
5. **Public Hearing** – [Resolution No. 06-031](#): Accepting and Appropriating a Grant from the Matanuska-Susitna Borough for Paving of East Eagle Avenue (IM 06-054)

I. Bids

J. Action Memoranda

1. [Action Memorandum 06-091](#): Approve Donation to the Salvation Army
2. [Action Memorandum 06-098](#): Authorize City Manager to Amend the Hold Harmless, Indemnity, Section of the Professional Services Agreement Form
3. [Action Memorandum 06-099](#): Authorize City Clerk to Declare as a Candidate for the Office of Second Vice President with the Alaska Association of Municipal Clerks (AAMC)

K. Unfinished Business

1. [Resolution 06-021](#): Adopting the City of Palmer Emergency Operations Plan (IM 06-038)
2. [Resolution 06-022](#): Adopting the 2006 City of Palmer Utility Rate Study (IM 06-040)
3. [Action Memorandum 06-093](#): Authorize a Sole Source Contract with ProComm Alaska to Provide a Communication Shelter Building and Direct that a Budget Amendment be Prepared to Appropriate \$155,000 for the Palmer Communications Center Upgrade Project
4. [Action Memorandum 06-095](#): Authorize City Manager to Obtain Services to Complete a Design of the Communications Shelter and to Advertise for Bids for the Shelter's Construction

L. New Business

1. Report from Attorney Snodgrass Regarding State of Alaska Traffic Code

M. City Manager's Report

N. City Clerk's Report

O. Mayor's Report

P. Record of Items Placed on the Table

Q. Audience Participation

R. Council Member Comments

S. Adjournment

**FUTURE PALMER CITY COUNCIL MEETINGS:**

<b>Date:</b>	<b>Type of Meeting:</b>	<b>Time:</b>	<b>Notes:</b>
September 19, 2006	Special Meeting/Committee of the Whole	7:00	Annexation
September 26, 2006	Regular	7:00	
October 9, 2006	Special Meeting	6:00	Election Certification, Council Organization
October 10, 2006	Regular	7:00	
October 24, 2006	Regular	7:00	
November 14, 2006	Regular	7:00	
November 21, 2006	Special Meeting/Committee of the Whole	6:00	Tentative: 2007 Budget
November 28, 2006	Regular	7:00	
December 12, 2006	Regular	7:00	Budget Adoption
December 19, 2006	Special Meeting/Committee of the Whole	6:00	
December 26, 2006	Regular	7:00	