

A. CALL TO ORDER

A regular meeting of the Palmer City Council was held on April 8, 2008, at 7 p.m. in the council chambers, Palmer, Alaska.

Mayor Pro-Tempore Erbey called the meeting to order at 7 p.m.

B. ROLL CALL

Comprising a quorum of the Council, the following were present:

Tony Pippel	Ken Erbey
Brad Hanson	Kathrine Vanover – via teleconference
Richard Best	Michael Chmielewski – via teleconference
John Combs – via teleconference	

Also in attendance were the following:

Bill Allen, City Manager
Dean Baugh, Deputy City Manager
Michael Gatti, City Attorney
Janette Bower, City Clerk

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Council Member Pippel.

D. APPROVAL OF AGENDA

1. Approval of Consent Agenda
 - a. Introduction – Ordinance No. 08-009: Enacting Palmer Municipal Code Section 2.07.006, Summary of Economic Impact, to Require a Cost Benefit Analysis of Proposed Council Legislation (IM 08-008)
 - b. Introduction – Ordinance No. 08-004: Enacting Palmer Municipal Code Chapter 2.30, Economic Development Commission (IM 08-009)
 - c. Action Memorandum 08-021: Approve the City Manager’s List of Excess City of Palmer Personal Property for Disposal by Public Sale
2. Minutes of Previous Meetings
 - a. March 18, 2008, Special Meeting
 - b. March 25, 2008, Special Meeting
 - c. March 25, 2008, Regular Meeting

E. SPECIAL ORDER OF BUSINESS

- 1. Mayor’s Proclamation – Proclaiming April as Child Abuse Prevention Month

F. COMMUNICATIONS AND APPEARANCE REQUESTS

- 1. George Collum, Palmer Municipal Airport

Mr. Collum reported on the following items:

- Course opening on March 21;
- Course conditions;
- New grass type and the results of germination;
- Financial stability;
- Need for paved cart paths for increased access;
- Capital projects;
- Fleet service and rentals;
- Media coverage;
- Mowers;
- Golf course and fleet maintenance.

G. AUDIENCE PARTICIPATION

H. PUBLIC HEARINGS

I. BIDS

J. ACTION MEMORANDA

Item 1 – Action Memorandum 08-019: Authorize the City Manager to Enter into an Insurance Brokerage Agreement with Alaska USA Insurance Brokers

MOVED BY:	Pippel	To authorize action memorandum 08-019
SECONDED BY:	Best	

Council Member Pippel:

- inquired of the company and the status of its sale;
- commented on the competency of the company;
- inquired of the expiration of the contract;
- stressed the short timeframe involving an RFP; and
- suggested a one year extension of the contract with discussion in July regarding the propriety of an RFP.

Director of Administration Baugh:

- explained Alaska USA’s purchase of Willis of Alaska;
- commented on contract performance; and
- spoke of the previous one year contract and the practice of extensions.

Mayor Combs:

- asked if the contract had been put out for RFP;
- inquired of liability insurance at the airport; and

- stressed the expiration date.

City Manager Allen:

- expanded on an invitation extended to Combs Insurance for evaluation of the City's current airport insurance requirements;
- concurred with Council Member Pippel's recommendation; and
- asked for consideration of a one year extension to gain time to prepare an RFP.

Attorney Gatti:

- spoke of the provision of a contract extension within the original agreement;
- stated the State of Alaska was reviewing the Airport issue; and
- explained two approaches to resolve the expiration issue.

Primary Amendment #1 to Main Motion		
Moved by:	Pippel	To amend the contract to limit the timeframe to a one year extension with the understanding that the City will consider an RFP for 2009
Seconded by:	Best	

Council Member Hanson:

- commented on the previous RFP;
- asked that a review be conducted of the insurance company's pricing record in the previous RFP; and
- questioned the worth of an RFP.

Mayor Combs:

- commented on the fluctuation in the insurance market.

Vote: Motion carried by unanimous voice vote.		
Yes:		No:
Chmielewski	Best	Hanson
Combs	Erbey	Pippel
Vanover		

VOTE ON MAIN MOTION: Carried by unanimous roll call vote.		
Yes:		No:
Chmielewski	Best	Hanson
Combs	Erbey	Pippel
Vanover		

Item 2 – Action Memorandum 08-020: Authorize the City Manager to Advertise for Bid Phase II of the Transmission Main Water System Improvements Project

MOVED BY:	Pippel	To authorize action memorandum 08-020
SECONDED BY:	Hanson	

VOTE ON MAIN MOTION: Carried by unanimous roll call vote.		
Yes:		No:
Chmielewski	Best	Hanson
Combs	Erbey	Pippel
Vanover		

Item 3 – Action Memorandum 08-022: Authorize the City Manager to Negotiate and Enter into a Professional Services Agreement with Dowl Engineering Consultants in the Amount Not to Exceed \$79,296 for Design Engineering, Construction Administration and Inspection Services for Felton Street Improvement Project

MOVED BY:	Pippel	To authorize action memorandum 08-022
SECONDED BY:	Best	

Council Member Pippel:

- asked of the overall budget for the Felton Street Project; and
- stated the project encompassed all of Felton Street.

City Manager Allen:

- provided the overall project cost; and
- spoke of the critical path schedule and the acceleration of the project review timeframe.

Council Member Best:

- inquired of the scope of work.

VOTE ON MAIN MOTION: Carried by unanimous roll call vote.		
Yes:	No:	
Chmielewski	Best	Hanson
Combs	Erbey	Pippel
Vanover		

K. UNFINISHED BUSINESS

L. NEW BUSINESS

Item 1 – Resolution No. 08-003: Requesting the State of Alaska Recognize the Palmer Historical Society and the Palmer Museum of History and Art in the Efforts to Obtain Archives and Materials Related to the Matanuska Maid Dairy (IM 08-010)

MOVED BY:	Pippel	To adopt resolution no. 08-003
SECONDED BY:	Hanson	

The council concurred to suspend the rules to receive audience comments.

President Chuck Logsdon, Palmer Historical Society and President DeLena Johnson, Palmer History of Museum and Art reported the following:

- Documents and tangible historically significant property retention in? Palmer;
- Mat Maid as a symbol of Palmer;
- Items which may not be of value to others which have great historical value to Palmer;
- Inner-governmental transfers;
- City ownership of the artifacts; and
- Competition for the items.

VOTE ON MAIN MOTION: Carried by unanimous roll call vote.

	Yes:	
Chmielewski	Best	Hanson
Combs	Erbey	Pippel
Vanover		

	No:
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Item 2 – Action Memorandum 08-021: Approve the City Manager’s List of Excess City of Palmer Personal Property for Disposal by Public Sale

MOVED BY:	Hanson	To authorize action memorandum 08-022
SECONDED BY:	Pippel	

Primary Amendment #1 to Main Motion		
Moved by:	Hanson	To remove the roof exhaust fan (30 x 36) from the list
Seconded by:	Pippel	

Council Member Hanson:

- spoke of the acquisition of equipment from the Bonnie Cusak Arena; and
- commented on the likelihood of a trade in equipment for a zamboni machine.

City Clerk Bower:

- spoke to the title of the action memorandum and the actual code reference.

Council Member Best:

- commented on the amount of vehicles and equipment listed on the sale; and
- suggested the list be placed before auction companies.

Council Member Pippel:

- voiced agreement with Council Member Hanson regarding an equipment trade.

Vote: Motion carried by unanimous voice vote.

	Yes:	
Chmielewski	Best	Hanson
Combs	Erbey	Pippel
Vanover		

	No:
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VOTE ON MAIN MOTION: Carried by unanimous roll call vote.

	Yes:	
Chmielewski	Hanson	Combs
Erbey	Pippel	Vanover

	No:
Best	

M. CITY MANAGER’S REPORT

City Manager Allen reported on the following items:

- Capital budget;
- Programs for Progress advanced in the State budget;

- Asked all members to contact Representative Gatto regarding a new roof for Fire Station 31 as opposed to a new field for the football field;
- Voiced appreciation of the legislative team;
- Governor's timeframe for signing the budget into law;
- Questioned whether the field would survive a veto; and
- SB 303.

N. CITY CLERK'S REPORT

City Clerk Bower reported on the following:

- Special meeting on April 15, 2008;
- Liquor licenses; and
- Sidewalk/Roving vendor licensing.

O. MAYOR'S REPORT

Mayor Combs reported on the following:

- Juneau trip;
- Capital and supplemental budget;
- SB 303;
- Mat-Su Health Foundation Grant for Skateboard Foundation;
- Informational Meeting and Membership Drive on April 24 for the Skateboard Park; and
- Chugiak Football Field.

P. RECORD OF ITEMS PLACED ON THE TABLE

Q. AUDIENCE PARTICIPATION

R. COUNCIL COMMENTS

Council Member Pippel:

- expressed frustration over the use of teleconferencing equipment; and
- requested the support of a council member to request that a site plan review, staff report, and a public hearing be conducted regarding the Skateboard Park property (Council Member Best supported the request).

Council Member Best:

- spoke of the previous request for information regarding skateboard parks;
- referred to the previous request for information regarding Chapter 12.16;
- commented on the previous request regarding parking timeframes within residential areas (Attorney Gatti provided an update on the progress of the fulfillment of the request);
- asked that information regarding parks and trails be brought forward to the council (Council Member Pippel provided an update on the request to prepare a trails/landscaping plan); and
- requested support from another council member to request an examination of the relaxation rules regarding use of fireworks on December 31, beginning 6 p.m. and ending on January 1, at 6 a.m., in the City (Council Member Pippel supported the request).

Council Member Hanson:

- supported discussion of the firework issue;
- supported Representative Gatto in his efforts to exercise his rights to appropriate money for the community;
- described the appropriation for funds for the field as an improvement to the community;
- commented on the revitalization of the Depot;
- expanded on the economic opportunities gained by resurfacing the field; and
- spoke of Representative Gatto's representation of all area citizens.

Council Member Vanover:

- stated she would be home Friday morning.

Council Member Chmielewski:

- commented on the difficulty of participating in a meeting from a distance;
- expanded on the progress made to accommodate video conferencing in the council chambers; and
- questioned the development of a set of requests for the Legislature for the amount requested for the field and the success of the request in the capital budget.

S. ADJOURNMENT

With no further business before the council, the meeting adjourned at 8:42 p.m.

Approved this twenty-second day of April, 2008.

/s/

John C. Combs, Mayor

/s/

Janette M. Bower, CMC, City Clerk