

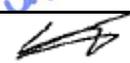
CITY OF PALMER ACTION MEMORANDUM NO. 11-014

SUBJECT: Authorize the City Manager to Negotiate and Execute an Agreement with Wasilla Fence Company for the Completed Installation of a Fence Securing the City's Fuel Tank

AGENDA OF: January 25, 2011

Council action:	Authorized
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Approved for presentation by Douglas B. Griffin, City Manager 

Route To:	Department/Individual:	Initials/Date:	Remarks:
X	Originator – Acting Public Works Director	GJW 1/7/2010	
X	City Clerk	 1/14/11	
X	City Attorney	 1/14/11	
	Director of Administration		
	Director of Community Development		
	Director of Public Safety		
	Director of Public Works		

Certification of Funds:

	No fiscal impact.	
X	Funds are budgeted from this account number: 01-17-10-6053	\$19,868
	Funds are not budgeted. Budget modification is required. Affected account number:	

Director of Administration Signature:  _____

Summary statement: The City of Palmer was awarded a grant from the Department of Homeland Security totaling \$141,200 of which \$85,000 was for the purchase of a fuel tank. The grant funds along with the City's match of \$13,000 for the concrete pad have been spent. The Administration recognized the need to secure the fuel tank. Three quotes for fencing materials were obtained, with the intent that City staff would install the fence surrounding the fuel tank.

Wasilla Fence Co. was the lowest responsive materials bidder at \$9,868. Due to the numerous projects the Public Works Department had in progress at the end of the construction season it was not possible for City staff to install the fence and gates prior to freeze up. Consequently, the installation of the fence was hired out and completed by the Wasilla Fence Company at a cost of \$10,000.

The fencing and labor individually are under \$15,000, however combined is \$19,868 and requires council approval. To avoid any hardship to the vendor a portion of the materials have been paid.

Administration recommendation: Approve action memorandum number 11-014.