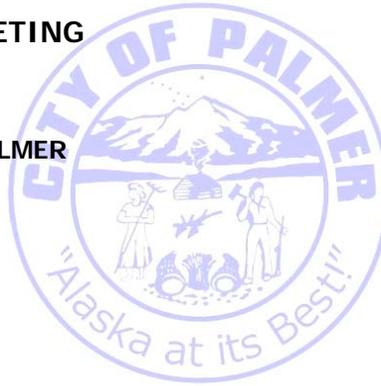


REGULAR CITY COUNCIL MEETING
7 P.M. TUESDAY, MAY 22, 2007
CITY COUNCIL CHAMBERS
231 W. EVERGREEN AVENUE, PALMER
www.cityofpalmer.org



MAYOR JOHN COMBS
COUNCIL MEMBER RICHARD BEST
COUNCIL MEMBER KEN ERBEY
COUNCIL MEMBER BRAD HANSON
COUNCIL MEMBER TONY PIPPEL
COUNCIL MEMBER KATHRINE VANOVER
COUNCIL MEMBER JIM WOOD

CITY MANAGER TOM HEALY
CITY ATTORNEY MICHAEL GATTI
CITY CLERK JANETTE BOWER

- A. Call to Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Approval of Agenda
 - 1. Approval of Consent Agenda
 - a. Introduction – [Ordinance No. 07-013](#): Increasing the Required Notification Distance for a Proposed Zoning Map Amendment, Conditional Use Permit, Variance, or Property Owners Protest as Defined in Title 17, Zoning, From 600' to 1200' (IM 07-021)
 - b. Introduction – [Ordinance No. 07-014](#): Amending Palmer Municipal Code Section 6.08.065, Animals at Large and Enacting Section 6.08.067, Animal Annoyance (IM 07-022)
 - c. [Action Memorandum 07-053](#): Authorize City Manager to Approve a One-Year Extension of a Professional Services Agreement with Valley Computer Consulting for Information Technology Services
 - 2. Minutes of Previous Meetings
 - a. [May 8, 2007](#), Special Meeting
 - b. [May 8, 2007](#), Regular Meeting
- E. Special Order of Business
 - 1. [Action Memorandum 07-043](#): Accept the Financial Statements for Year Ending December 31, 2006 as Presented by Staff and Audited by Mikunda Cottrell and Co.
- F. Communications and Appearance Requests
- G. Audience Participation
- H. Public Hearings
 - 1. **Public Hearing** – [Ordinance No. 07-012](#): Amending Palmer Municipal Code Section 2.58.170 of Chapter 2.58 (Personnel Regulations); To Establish a Travel Policy for Elected Officials and City Employees (IM 07-019)
 - 2. **Public Hearing** – [Resolution No. 07-007](#): Supporting Radio Free Palmer in its Efforts to Obtain a Federal Communication Commission License (IM 07-23)
 - 3. **Public Hearing** – [Resolution No. 06-034 \(A\)](#): Amending the 2007 Fiscal Year Budget (IM 07-024)
- I. Bids
 - 1. [Action Memorandum 07-046](#): Authorize the City Manager to Award and Execute a Contract with Alaska Sure Seal in the Amount of \$33,300 for the 2007 Palmer Street Crack Sealing Project

2. [Action Memorandum 07-048](#): Authorize the City Manager to Award and Enter Into a Contract with Wilder Construction in the Amount of \$1,310,342.90 for the Arctic Avenue and Transmission Main Water System Improvements Project
3. [Action Memorandum 07-056](#): Authorize the City Manager to Award and Enter into a Contract with Seacoast Construction in the Amount of \$353,763 for the Alaska Street Sidewalk and Lighting Improvements Project

J. Action Memoranda

1. [Action Memorandum 07-033](#): Authorize the City Manager to Enter into a Grant Agreement with the Matanuska-Susitna Borough Regarding the United States Department of Justice COPS Technology Grant in the Amount of \$427,661.69 for the Palmer Dispatch Center Upgrade Project, and to Direct Administration to Prepare a Budget Amendment to Appropriate \$50,000 of City Funds to the Project
2. [Action Memorandum 07-054](#): Accept the City Manager's Determination of Sole Source Necessity and Authorize the City Manager to Enter into and Execute a Contract with Motorola Alaska for the Police Dispatch Radio System Upgrade Project
3. [Action Memorandum 07-044](#): Authorize the City Manager to Issue a Request for Proposals for Palmer Municipal Airport Lease Lot 33, Block 3
4. [Action Memorandum 07-045](#): Authorize the City Manager to Execute Utility Easements with Matanuska Electric Association, Inc. and Matanuska Telephone Association, Inc. Across Block 14 Park Reserve Tract, T.A. Smith Subdivision
5. [Action Memorandum 07-047](#): Authorize the City Manager to Execute Change Order One to the Alaska Sure Seal Contract in the Amount of \$6,600 for an Additional 2,200 lbs of Crack Sealant for the 2007 Palmer Street Crack Sealing Project
6. [Action Memorandum 07-049](#): Approve a \$2,500 Donation to Valley Community for Recycling Solutions and Direct the City Manager to Prepare an Amendment to the 2007 City Budget for that Purpose
7. [Action Memorandum 07-050](#): Approve a \$200 Donation to Radio Free Palmer and Direct the City Manager to Prepare an Amendment to the 2007 City Budget for that Purpose
8. [Action Memorandum 07-051](#): Authorize the City Manager to Issue a Request for Proposals for Commercial Leases at the Palmer Ice Arena
9. [Action Memorandum 07-052](#): Authorize the City Manager to Approve the Memorandum of Agreement and the Public Use Easement from Mr. and Mrs. Clarence Furbush Regarding Property on Felton Street
10. [Action Memorandum 07-055](#): Authorize the City Manager to Execute Amendment No. 2 to the Professional Service Agreement with DOWL Engineers in the Amount of \$34,124 for Construction Administration of the Alaska Street Sidewalk and Lighting Improvement Project
11. [Action Memorandum 07-042](#): Approve City Manager Job Description and Advertisement of City Manager Position

K. Unfinished Business

L. New Business

1. Library Funding

M. City Manager's Report

N. City Clerk's Report

O. Mayor's Report

P. Record of Items Placed on the Table

Q. Audience Participation

R. Council Member Comments

S. Adjournment

FUTURE PALMER CITY COUNCIL MEETINGS:

Date:	Type of Meeting:	Time:	Notes:
May 29, 2007	Special Meeting/Committee of the Whole	6:00	Community Center (Depot) re: PERS
June 12, 2007	Regular	7:00	
June 19, 2007	Special Meeting/Committee of the Whole	6:00	
June 26, 2007	Regular	7:00	
July 10, 2007	Regular	7:00	
July 17, 2007	Special Meeting/Committee of the Whole	6:00	
July 24, 2007	Special Meeting/Committee of the Whole	6:00	2008 Budget Priorities
July 24, 2007	Regular	6:00	
August 14, 2007	Regular	7:00	
August 21, 2007	Special Meeting/Committee of the Whole	6:00	
August 28, 2007	Regular	7:00	
September 11, 2007	Regular	7:00	
September 18, 2007	Special Meeting/Committee of the Whole	6:00	
September 25, 2007	Regular	7:00	
October 8, 2007	Special Meeting	6:00	Election Certification, Organization of the council
October 9, 2007	Regular	7:00	
October 16, 2007	Special Meeting/Committee of the Whole	6:00	2008 Fiscal Year Budget
October 23, 2007	Special Meeting/Committee of the Whole	6:00	2008 Fiscal Year Budget
October 30, 2007	Special Meeting/Committee of the Whole	6:00	2008 Fiscal Year Budget
November 13, 2007	Regular	7:00	Public Hearing Re: Budget (1 of 2)
November 20, 2007	Special Meeting/Committee of the Whole	6:00	2008 Fiscal Year Budget