

A. CALL TO ORDER

A regular meeting of the Palmer City Council was held on April 10, 2007, at 7 p.m. in the council chambers, Palmer, Alaska.

Mayor Combs called the meeting to order at 7 p.m.

B. ROLL CALL

Comprising a quorum of the Council, the following were present:

Ken Erbey	James Wood	Richard Best
Brad Hanson	Kathrine Vanover	John Combs
Tony Pippel		

Also in attendance were the following:

Tom Healy, City Manager
Michael Gatti, City Attorney
Dawn Webster, Recording Secretary

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Fire Chief Dan Contini.

D. APPROVAL OF AGENDA

1. Approval of Consent Agenda
 - a. Action Memorandum 07-021: Authorize the City Manager to Issue a Statement of Concurrence as Required by the Previously Awarded Housing and Urban Development Grant Regarding a Contract Between the Alaska State Fair and Steppers Construction Inc. for "Farm Exhibit Facility Upgrades #0613 Project" in the Amount of \$25,692.00
 - b. Action Memorandum 07-023: Authorize Advertisement for Bids for the 2007 Palmer Street Crack Sealing Project
2. Minutes of Previous Meetings
 - a. March 13, 2007, Regular Meeting approved as submitted.
 - b. March 20, 2007, Special Meeting approved as submitted.
 - c. March 27, 2007, Special Meeting approved as submitted.
 - d. March 27, 2007, Regular Meeting approved as amended.

E. COMMUNICATIONS AND APPEARANCE REQUESTS

1. Sara Jansen – City of Palmer Community Development Coordinator

Ms. Jansen reported on the following items:

- Annexation process and collection of resource data for future annexations;
- Agricultural, Transitional, and Rural Residential Districts and the council’s desire to examine the text for needed updates;
- Attorney Gatti’s recommendation of a revision of the Legal Nonconforming Use definition to address whether a permit would be required for recognition of a legal nonconforming use;
- Rasmussen Foundation grants and the meeting held with various entities to discuss projects for future grant funding; the entities will meet again on May 3, 2007;
- Friday Fling and application to the Mat-Su Healthy Communities Foundation for a grant to promote “Veggies in Motion” with carrots as the giant vegetable this year; and
- Borough platting regulations which require plats within the City to come to the City first, and if not approved by the City, platting action would immediately end.

Mayor Combs announced the May 15, 2007, Special City Council meeting regarding Council Community Vision workshop.

F. AUDIENCE PARTICIPATION

Following audience participation Mayor Combs read the following two Proclamations into the record:

- Week of April 8, 2007, as National Telecommunicator’s Week in Palmer;
- Month of April as Parkinson’s Awareness Month.

G. PUBLIC HEARINGS

Item 1 – Public Hearing – Ordinance No. 07-009: Amending Title 6; Terminating the Animal Control Board, Granting the Chief of Police the Authority for Animal Determination and Classification, Enacting Language Regarding Appeal Procedures and Amending the Fees for Penalties (IM 07-014)

MOVED BY:	Hanson	To adopt ordinance no. 07-009
SECONDED BY:	Vanover	

Mayor Combs opened the public hearing for resolution no. 07-009. There being no one who wished to speak, the public hearing was closed and the matter was brought back before the council.

VOTE ON MOTION: Carried by unanimous voice vote.		
	Yes:	No:
Pippel	Erbey	
Wood	Best	
Combs		
	Vanover	
	Hanson	

Item 2 – Public Hearing – Ordinance No. 07-010: Amending Palmer Municipal Code Section 2.10.030 of Chapter 2.10 (City Manager); Specifically to Implement a Date for Introduction of the Fiscal Year Budget (IM 07-013)

MOVED BY:	Erbey	To adopt ordinance no. 07-010
SECONDED BY:	Vanover	

Mayor Combs opened the public hearing for resolution no. 07-010. There being no one who wished to speak, the public hearing was closed and the matter was brought back before the council.

Finance Director Dean Baugh clarified the budget session schedule.

Discussion ensued regarding the need to schedule larger blocks of time to review the budget. City Manager Healy stated that the meetings would be moved to the “off weeks” to allow additional time for discussion.

VOTE ON MOTION: Carried by unanimous voice vote.			
	Yes:		No:
Pippel	Erbey	Vanover	
Wood	Best	Hanson	
Combs			

H. BIDS

Item 1 – Action Memorandum 07-030: Authorize the City Manager to Execute a Contract for the Purchase of Golf Carts to Club Car, Inc., in the Amount of \$41,490

MOVED BY:	Pippel	To accept the action of action memorandum 07-030
SECONDED BY:	Vanover	

VOTE ON MOTION: Carried by unanimous voice vote.			
	Yes:		No:
Pippel	Erbey	Vanover	
Wood	Best	Hanson	
Combs			

I. ACTION MEMORANDA

Item 1 – Action Memorandum 07-027: Authorize the City Manager to Execute a Professional Services Agreement with Hattenburg Dilley and Linnell Engineering Consultants for Construction Administration and Inspection Services for the “Rehabilitate Runway 9/27” and “Airport Crack Sealing” Projects at the Palmer Municipal Airport in an Amount Not to Exceed \$205,569

MOVED BY:	Pippel	To accept the action of action memorandum 07-027
SECONDED BY:	Erbey	

Public Works Director Barrett highlighted the contract amount stating need to amend the total amount to read \$207,487.

Primary Amendment #1 to Main Motion		
Moved by:	Hanson	To revise the contract amount to read \$207,487
Seconded by:	Pippel	

Vote: Motion carried by unanimous voice vote.		
Yes:		No:
Pippel	Erbey	Vanover
Wood	Best	Hanson
Combs		

VOTE ON MOTION: Carried by unanimous voice vote.		
Yes:		No:
Erbey	Vanover	Hanson
Best	Wood	Pippel
Combs		

Item 2 – Action Memorandum 07-031: Establishing a Policy Concerning the Allocation of Costs to be Assessed to Benefited Properties of a Special Assessment District for Residential Street Improvements

MOVED BY:	Wood	To accept the action of action memorandum 07-031
SECONDED BY:	Best	

Council Member Pippel:

- questioned the high costs associated with the project;
- recommended the Council establish policies regarding how the city completes street improvement projects; and
- recommended the identification of projects prior to action on the Rempel Street project.

Council Member Hanson:

- inquired of the City’s policy regarding the need for sidewalks within subdivisions;
- voiced the need to develop a policy which would commit a certain percentage of the project cost prior to project approval so that property owners would have knowledge of their share of the project; and
- requested the development of a policy addressing how and when the city would use the \$1.3 million grant for street improvements.

City Manager Healy:

- announced the receipt of a State grant in the amount of \$1.3 million for street improvements;
- stated that the Rempel Street project may qualify for a portion of those funds; and
- suggested the adoption of guidelines for establishing special assessment districts before making a decision on the Rempel Street project.

Mayor Combs:

- pointed out that there were no matching funds for the Rempel Street project.

Council Member Wood:

- stated that sidewalks were a health and life-safety issue and should be included in street improvement projects.

Council Member Vanover:

- requested a work session be held on May 15, 2007 to discuss the \$1.3 million grant.

Primary Amendment #1 to Main Motion		
Moved by:	Pippel	To postpone action on action memorandum 07-031 until the May 22, 2007 meeting
Seconded by:	Wood	

Vote: Motion carried by unanimous voice vote.		
Yes:		No:
Pippel	Erbey	Vanover
Wood	Best	Hanson
Combs		

VOTE ON MOTION: Postponed until the May 22 meeting

Item 3 – Action Memorandum 07-032: Authorize Advertisement for Bids for the Arctic Avenue and Transmission Main Water System Improvements Project

MOVED BY:	Vanover	To accept the action of action memorandum 07-032
SECONDED BY:	Erbey	

Public Works Director Roscoe Barrett:

- highlighted the Arctic Avenue project stating that the project did not include road reconstruction; and
- stated that the project included water main installation of the and road surface patching.

Council Member Hanson:

- inquired of the proper traffic controls during the project.

City Manager Healy:

- highlighted the traffic control and project coordination plan.

VOTE ON MOTION: Carried by unanimous voice vote.		
Yes:		No:
Erbey	Vanover	Hanson
Best	Wood	Pippel
Combs		

J. UNFINISHED BUSINESS

K. NEW BUSINESS

L. CITY MANAGER’S REPORT

City Manager Healy reported on the following item listed in his report on the table:

- Statewide Transportation Improvement Program;
- Status of the APUIT Health Insurance;
- Changes in the refuse collection program;
- Status of janitorial services request for bids;
- Planning process for the 155-acre property under lease to the City;

- Library grant application;
- Incident Command System Training;
- Spring activities for Public Works Department; and
- Urban Revitalization Project.

M. CITY CLERK'S REPORT

N. MAYOR'S REPORT

Mayor Combs reported on the following items:

- Library Funding;
- Meetings held in Juneau; and
- PERS/TERS issue and funding status.

Clerk's note: Council Member Pippel left the meeting at 9 p.m.

O. RECORD OF ITEMS PLACED ON THE TABLE

- City Manager's Report
- Mayor's Report

P. AUDIENCE PARTICIPATION

George Collum:

- inquired of the City's preference regarding the routing design of the Bogard Road extension project;
- stated that due to the alignment of one of the designs, his home would be eliminated.

Q. COUNCIL COMMENTS

Council Member Vanover voiced her pleasure over the arrival of spring.

Council Member Erbey stated he will be out of state on May 15, 2007.

Council Member Best stated that residents of Brittany Estates were parking their vehicles in the roadway creating traffic hazards because the narrow streets.

Council Member Wood:

- concurred with Council Member Best regarding vehicle parking in Brittany Estates;
- inquired of the status of the Title 10 rewrite and requested that it be made available by the next meeting; and
- inquired of the status of the Title 2 rewrite as it pertains to compensation and requested that it be made available by the next meeting.

Attorney Gatti advised that he was working on the revisions to Title 10 but was unaware of requested changes to Title 2. Mr. Gatti advised that 30 days would provide a more workable draft document.

R. ADJOURNMENT

With no further business before the council, the meeting adjourned at 9:15 p.m.

Approved this twenty-fourth day of April, 2007.

Anthony J. Pippel, Mayor Pro-Tempore

Dawn U. Webster, Interim Recording Secretary

Janette M. Bower, CMC, City Clerk