

CITY OF PALMER ACTION MEMORANDUM NO. 09-014

SUBJECT: Authorize the Golf Manager to Purchase Ten Golf Carts for an Amount of \$43,492, Using the Sole Source Purchasing Process

AGENDA OF: February 10, 2009

Authorized
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Approved for presentation by B. B. Allen, City Manager *B. B. Allen*

Route To:	Department/Individual:	Initials:	Remarks:
X	Originator – Community Services	<i>pk</i>	
X	City Clerk	<i>JB</i>	
X	City Attorney	<i>AB</i>	
	Director of Administration		
	Director of Community Development		
	Director of Community Services		
	Director of Public Safety		
	Director of Public Works		

Attachment(s): Quotation from Club Car, Inc.

Finance Director's Certification of Funds:

	No fiscal impact.	
x	Funds are budgeted from this account number:	15.01.10.6053
	Funds are not budgeted. Budget modification is required. Affected account number:	

Finance Director Signature: *[Signature]*

Summary statement:

The 2009 Golf Course budget includes funds for the purchase of golf carts. In the past, the Golf Course has, after competitive bidding, purchased Club Car brand carts from Club Car, Inc. The Golf Course Manager would like to purchase ten (10) Club Car brand golf carts from Club Car, Inc. for a quoted price \$43,942. The majority of the golf course's cart fleet is made up of Club Car brand carts and it is in the City's interest to have an equipment standard for the fleet in order to reduce duplication and expense related to parts and tools; and to more effectively utilize employee maintenance training on Club Car golf carts.

Administration recommendation: Approve action memorandum 09-014.



QUOTATION

Reference No. P03

4305 Lacey Blvd Suite 17 – Lacey, WA 98503 - (360) 459-1494 - Fax (360) 493-0431
 www.clubcar.com

PREPARED FOR: City Of Palmer
 PO Box 4773
 Palmer, AK 99645

DATE OF QUOTE: January 26, 2009
 Club Car Representative:
 Erwin Huffer

WE ARE PLEASED TO SUBMIT THE FOLLOWING QUOTATION:

QUANTITY	DESCRIPTION	UNIT PRICE	EXTENSION PRICE
10	2009 CLUB CAR DS GAS GOLF CAR	\$ 3,476.00	\$ 34,760.00
10	Fold Down Windshield	INCL	INCL
10	Scuff Guards	INCL	INCL
10	Canopy Top	INCL	INCL
10	Sweater Basket	INCL	INCL
10	Number Decals – two per car	INCL	INCL
1	Freight	\$ 9,182.00	\$ 43,942.00
<u>TOTAL:</u>			
Pricing Does Not Include Sales Tax			
60 Month Lease: \$79.27 per unit per month plus sales tax			
Parts to ship with cars:			
(5) Fold Down Windshields - \$115.00 each			
(50) Sets of Keys - \$130.05			
TERMS Net 30 Days	F.O.B. Augusta, GA	APPROXIMATE DELIVERY DATE Spring 2009	SHIPPED VIA CLUB CAR TRUCK

Prices quoted are those in effect at the time of quotation and are guaranteed subject to acceptance within 30 days. Applicable state or local taxes are not included. All credit terms must be approved by CLUB CAR, INC. prior to delivery. Customer to submit required credit information for credit approval. Delivery lead time of 60 to 90 days normally required.

Accepted By:	CLUB CAR, INC.
Company:	By:
Title:	Title: Regional Sales Manager
Date:	Thank you for your interest in our products.