

A. CALL TO ORDER

A regular meeting of the Palmer City Council was held on June 27, 2006, at 7 p.m. in the council chambers, Palmer, Alaska.

Mayor Pro-Tempore Pippel called the meeting to order at 7:08 p.m.

B. ROLL CALL

Comprising a quorum of the Council, the following were present:

Brad Hanson	Larry Hill
Tony Pippel	Ken Erbey
Katherine Vanover	

Also in attendance were the following:

Tom Healy, City Manager
Jack Snodgrass, City Attorney
Janette Bower, City Clerk

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Council Member Hill.

D. APPROVAL OF AGENDA

The agenda was approved as presented.

1. Approval of Consent Agenda
2. Minutes of Previous Meetings – *the minutes were approved*
 - a. June 13, 2006, Regular Meeting

E. SPECIAL ORDER OF BUSINESS

Item 1 – Action Memorandum 06-069: Accept the Financial Statements for Year Ending December 31, 2005 as Presented by Staff and Audited by Mikunda Cottrell and Co.

MOVED BY:	Vanover	To accept the action of action memorandum 06-069
SECONDED BY:	Erbey	

Council Member Vanover thanked Mr. Dean Baugh, Finance Director for his writing of the MBNA. She thanked the finance staff for their efforts and asked that the audit documents be made available on the City’s website.

VOTE ON MAIN MOTION: Motion carried by unanimous voice vote.			
Yes:		No:	
Erbey	Vanover	Hanson	
Pippel			

F. COMMUNICATIONS AND APPEARANCE REQUESTS

1. Carla Williams – Sister School and City Program

Ms. Williams reported on the following items:

- Chairperson for the Sister City program;
- Ms. Ozaki’s position as a Japanese teacher;
- Assistant language teaching position in Saroma;
- Exchange program;
- Arrival of two high school students from Saroma;
- Sister Cities International plaque.

2. Chief George Boatright – Palmer Police Department

Chief Boatright reported on the following items:

- No serious events in the past several months;
- Grant for equipment;
- Grant included in the budget modification;
- Staffing levels;
- Seatbelt compliance;
- Building plans.

G. AUDIENCE PARTICIPATION

H. PUBLIC HEARINGS

Item 1 – Public Hearing – Ordinance No. 06-013: Amending Palmer Municipal Code Title 18, Elections (IM 06-027)

MOVED BY:	Hanson	To adopt ordinance no. 06-013
SECONDED BY:	Erbey	

Mayor Pro-Tempore Pippel opened the public hearing for ordinance no. 06-013. There being no persons who wished to testify, the public hearing was closed and the matter was brought back before the council.

VOTE ON MAIN MOTION: Motion carried by unanimous voice vote.		
Yes:		No:
Erbey	Vanover	Hanson
Pippel		

Item 2 – Public Hearing – Resolution No. 06-015: Confirming the Special Assessment Roll for Street Improvement District 02-1-ST; Known as South Denali Street, Between East Arctic Avenue and East Cottonwood Avenue, and Setting the Date of Payment, Providing for Penalties and Interest in the Event of Delinquency (IM 06-029)

MOVED BY:	Hanson	To adopt resolution no. 06-015
SECONDED BY:	Erbey	

Mayor Pro-Tempore Pippel opened the public hearing for resolution no. 06-015. The following person testified:

Linda Kelley spoke of her ownership of lot 1, block 1 of Rowland Snodgrass Subdivision and expressed their pleasure with the improvements. She asked of the original resolution and the allocations of costs for sidewalks and pavements. Mayor Pro-Tempore Pippel provided an explanation of the allocation of costs.

Council Member Hanson inquired of the outstanding Pruh’s payment. City Manager Healy highlighted the amount paid to the contractor and the deductions made by the City. Discussion ensued regarding the repairs made by the City.

VOTE ON MAIN MOTION: Motion carried by unanimous voice vote.			
Yes:			No:
Erbey	Vanover	Hanson	
Pippel			

Item 3 – Public Hearing – Resolution No. 06-016: Confirming the Special Assessment Roll for Street Improvement District 03-3-ST; Known as South Chugach Street Between East Fireweed Avenue and East Elwood Avenue, and Setting the Date of Payment, Providing for Penalties and Interest in the Event of Delinquency (IM 06-030)

MOVED BY:	Hanson	To adopt resolution no. 06-016
SECONDED BY:	Vanover	

Mayor Pro-Tempore Pippel opened the public hearing for resolution no. 06-016. There being no persons who wished to testify, the public hearing was closed and the matter was brought back before the council.

Mayor Pro-Tempore Pippel asked of the original allocation of costs. City Manager Healy explained the verification of costs and the resolution designating the distribution of costs.

VOTE ON MAIN MOTION: Motion carried by unanimous voice vote.			
Yes:			No:
Erbey	Vanover	Hanson	
Pippel			

Item 4 – Public Hearing – Resolution No. 06-017: Confirming the Special Assessment Roll for Street Improvement District 04-1-ST; Known as East & West Eagle Avenue, and Setting the Date of Payment, Providing for Penalties and Interest in the Event of Delinquency (IM 06-031)

MOVED BY:	Hanson	To adopt resolution no. 06-017
SECONDED BY:	Erbey	

Mayor Pro-Tempore Pippel opened the public hearing for resolution no. 06-015. The following person testified:

Robert Bailey spoke of his ownership of seven lots on Eagle Street and stated the assessed value of six of the lots exceed half of the value of the lots. He expressed his desire for a method to more equitably adjust the work with the value of the lots. Mr. Bailey stated that the cost division worked to everyone’s benefit but him. He explained his conversation with Mr. Baugh regarding a 20 year payment plan for the cost of the special assessment district. Mr. Bailey asked the council for suggestions of what he could do to address the issue.

Mayor Pro-Tempore Pippel explained the allocated costs to the property owners and the City costs. City Manager Healy spoke of resolution no. 1339 and the stated allocation of costs. He stated that the Borough was yet to reimburse the dust control funds and explained his meeting with the Borough Manager to discuss the issue.

Moved by:	Hanson	To postpone to the July 11 meeting
Seconded by:	Vanover	

Vote: Motion carried by unanimous voice vote.		
Yes:		No:
Erbey Pippel	Vanover	Hanson

VOTE ON MAIN MOTION: Motion postponed to the July 11 meeting.

Item 5 – Public Hearing – Resolution No. 05-042 (A): Amending the City of Palmer 2006 Fiscal Year Budget (IM 06-032)

MOVED BY:	Hanson	To adopt resolution no. 05-042 (A)
SECONDED BY:	Erbey	

Mayor Pro-Tempore Pippel opened the public hearing for resolution no. 05-042 (A). There being no persons who wished to testify, the public hearing was closed and the matter was brought back before the council.

Council Member Hanson asked of the allocation of garbage charges. Mr. Baugh stated that the allocation was based on actual service. Council Member Hanson suggested the service be reduced at the Ice Arena.

VOTE ON MAIN MOTION: Motion carried by unanimous voice vote.		
Yes:		No:
Erbey Pippel	Vanover	Hanson

Item 6 – Public Hearing – Resolution No. 06-018: Adopting the City of Palmer General Retention Schedule and Approving the Records Management Procedures and Regulations (IM 06-033)

MOVED BY:	Erbey	To adopt resolution no. 06-018
SECONDED BY:	Vanover	

Mayor Pro-Tempore Pippel opened the public hearing for resolution no. 06-018. There being no persons who wished to testify, the public hearing was closed and the matter was brought back before the council.

VOTE ON MAIN MOTION: Motion carried by unanimous voice vote.		
Yes:		No:
Erbey Pippel	Vanover	Hanson

I. BIDS

J. ACTION MEMORANDA

Item 1 – Action Memorandum 06-067: Accept \$39,149.00 from the Alaska Highway Safety Office for the Purchase of Equipment to Support the Police Department’s Impaired Driver Education Initiative and Direct the City Manager to Prepare an Amendment to the 2006 Fiscal Year Budget to Appropriate the Funds

MOVED BY:	Vanover	To accept the action of action memorandum 06-067
SECONDED BY:	Erbey	

Lt. Remaley stated that the required ten percent match would be met with the officer’s salaries.

VOTE ON MAIN MOTION: Motion carried by unanimous voice vote.			
Yes:			No:
Erbey	Vanover	Hanson	
Pippel			

Item 2 – Action Memorandum 06-068: Authorize the City Manager to Purchase One Police Vehicle under the Joint Purchase Arrangement with the State of Alaska Contract and Nye Ford and Direct the City Manager to Prepare an Amendment to the 2006 Fiscal Year Budget to Appropriate the Funds

MOVED BY:	Vanover	To accept the action of action memorandum 06-068
SECONDED BY:	Erbey	

Council Member Hanson asked of the 2006 fiscal year and capital improvement plan and the monies allocated to purchase additional vehicles.

Lt. Remaley explained the use of the trailer and purchase of the vehicle. He expanded on the two which are being placed back into service to aid patrol operations. Discussion ensued regarding the wear and tear on the vehicles.

Lt. Remaley highlighted the fines generated to return to the general fund.

Council Member Hanson spoke of the funds expended on the police department and stated over the previous five years, the City has seen a better product from the police department. He spoke in support of the action memorandum.

Council Member Vanover spoke of the “doubling’ capabilities of the trailer.

VOTE ON MAIN MOTION: Motion carried by unanimous voice vote.			
Yes:			No:
Erbey	Vanover	Hanson	
Pippel			

Item 3 – Action Memorandum 06-070: Authorize City Manager to Purchase Insurance Coverage for the Period, July 1, 2006 - June 30, 2007, per the Alternative Premium Quote Submitted by the City’s Insurance Broker, Willis of Alaska

MOVED BY:	Vanover	To accept the action of action memorandum 06-070
SECONDED BY:	Erbey	

City Manager Healy spoke of the summary of quotes.

Mayor Pro-Tempore Pippel spoke of the lack of timeliness of the quotes. Mr. Baugh spoke of the systems of quotes.

Mr. Baugh stated that the limits were the same as previous years and stated that all of the insurance will be through the Alaska Municipal Equipment. Mr. Baugh spoke of the larger deductible and the policy savings.

Discussion ensued regarding the comprehensive and collision coverage and liquor liability coverage.

VOTE ON MAIN MOTION: Motion passed by unanimous voice vote.		
Yes:	No:	
Erbey Pippel	Hill Hanson	

K. UNFINISHED BUSINESS

L. NEW BUSINESS

M. CITY MANAGER’S REPORT

City Manager Healy reported on the following items:

- Utility Rate Study;
- Special meeting on July 18 for the annexation economic analysis;
- Borough manager’s letter regarding the library block grant monies;
- E-911 surcharge;
- Salvation Army and City property on the Springer;
- Streetlights;
- Urban Revitalization;
- University of Washington appraisals and subdivision;
- Bond issues for the October election;
- Contract for Ice Arena landscaping;
- Tree planting;
- Sidewalk repair;
- ARRC fence;
- Thuma Road upgrade;
- Airport Road and Forestry road closure;
- Felton Street;
- Road permits;
- Public Works Director position – plan to make an offer this week;
- Interest in the land Pathway Schools is built on;
- Security window at the State Trooper building;
- Library parking lot.

N. CITY CLERK’S REPORT

O. MAYOR’S REPORT

P. RECORD OF ITEMS PLACED ON THE TABLE

The following items were placed on the table:

- Insurance policy information;
- AML’s Touchstone magazine.

Q. AUDIENCE PARTICIPATION

R. COUNCIL COMMENTS

Council Member Vanover proposed that during one of the special meetings a discussion be held regarding projects for completion by the end of 2006.

Council Member Hanson suggested that in the best interest of the city council the attorney be directed to resolve the issue of parcel no. 17N02E06C1L in which the City has leasehold. Attorney Snodgrass spoke of the progress to date. Council Member Hanson asked of alternatives should the Borough choose not to respond.

Mayor Pro-Tempore Pippel commented on the process of project completion.

S. EXECUTIVE SESSION

Item 1 – Subjects That Tend to Prejudice the Reputation and Character of Any Person – City Clerk Evaluation (Note: Personnel action regarding the City Clerk may be taken following the executive session)

MOVED BY:	Hanson	To enter into an executive session to discuss subject that tend to prejudice the reputation and character of any person – city clerk evaluation
SECONDED BY:	Vanover	

The council entered into executive session at 8:52 and exited at 9:43 p.m.

VOTE ON MAIN MOTION: Motion passed by unanimous voice vote.			
Yes:		No:	
Erbey	Hill	Hanson	
Pippel			

MOVED BY:	Pippel	To renew the City Clerk’s contract for an additional two years at the rate of \$62,000 per year subject to review on or before June 30, 2007
SECONDED BY:	Vanover	

VOTE ON MAIN MOTION: Motion passed by unanimous voice vote.			
Yes:		No:	
Erbey	Hill	Hanson	
Pippel			

T. ADJOURNMENT

With no further business before the Council, the meeting adjourned at 9:46 p.m.

APPROVED THIS 11th day of July, 2006.

/s/

Anthony J. Pippel, Mayor Pro-Tempore

/s/

Janette M. Bower, CMC, City Clerk