

2009 Action Memorandum Master List

Number	Date	Topic	Action
09-001	1/13	Authorize City Manager to Execute Change Order No. 1 for the South Felton Street Improvements Project to Prosser-Dagg Construction in the Amount of \$ 67,875.65	Authorized
09-002	1/13	Authorize City Manager to "Execute a Limited Right of Entry for the Purpose of Soil Testing with an Option Agreement for Purchase of Real Property"	Authorized
09-003	1/13	Accept a Grant from the Alaska Department of Public Safety via the JAG Grant Program in the Amount of \$75,000 to Support the Palmer Police Position at the Mat-Su Narcotics Unit for FY09 and Direct the City Manager to Prepare an Amendment to the 2008/2009 Fiscal Year Budget to Appropriate Funds for the Period July 08 – June 09	Accepted
09-004	1/13	Authorize the Purchase of a New Vehicle Using Asset Forfeiture Funds in an Amount not to Exceed \$25,000, for Use by the Palmer Police Investigator Assigned to the Alaska Bureau of Alcohol and Drug Enforcement (ABADE) Unit	Authorized
09-005	1/13	Authorize the City Manager to Enter into a Letter of Agreement Between the Department of Public Safety, Alaska State Troopers – Bureau of Highway Patrol (BHP) and City of Palmer, Accept and Appropriate a State of Alaska, BHP Grant in the Amount of \$102,665.80, and Authorize the City Manager to Hire a Police Officer to Back-fill the Vacancy Created by the Grant Program	Authorized
09-006	1/13	Approve and Accept Supplement No. 1 to Alaska Railroad Special Land Use Permit No. 9071 Expanding the Area for the Palmer Skateboard Facility within the ARRC right-of-way from 39,805 Square Feet to 52,500 Square Feet in the Vicinity of Arctic Avenue at Approximately ARRC Milepost A-6.5 of the Palmer Branch	Approved
09-007	1/13	Authorize the Renewal of the Advertising Services Contract with Anchorage Daily News for One Additional Year as Provided for in the Original Contract Dated January 1, 2008	Authorized
09-008	1/13	Extend the Contract for Legal Services with Wohlforth, Johnson, Brecht, Cartledge and Brooking for One Additional Year as Provided for in the Original Contract Approved by the Palmer City Council on December 18, 2006, and Approve the Hourly Fee Increase	Extended
9-009	1/27	Authorize the City Manager to Execute a Contract in the Amount of \$48,000 with Al Adams Management Services for Professional Lobbyist Services	Authorized
09-010	1/27	Authorize a Line Item Transfer in the Amount of \$6712 from the Clerk's Salary and Benefit Line Item to the Council/Clerk Capital Improvement Program Line Item to Fund Upgrades to the Records Center and Direct the Manager to Prepare a Budget Amendment to Appropriate the Funds	Authorized
09-011	2/10	Approve a Determination of Just Compensation of \$337,000 for the Purchase of Tract B Arbor Estates Subdivision from the University of Alaska; Authorize the City Manager to Execute Documents Necessary to Complete the Purchase of this Property; Authorize the City Manager to Apply for a Grant from the Federal Aviation Administration in the amount of \$362,000 for a Portion of the Cost of this Property Purchase; and Direct that a Budget Amendment be	Approved

		Prepared to Appropriate Grant Funds and \$18,100 in City Matching Funds	
09-012	2/10	Authorize City Manager to Negotiate and Enter into a Professional Services Agreement with Hattenburg Dilley & Linnell in the Amount of \$26,736 to Perform Professional Engineering Soil Testing Services to the Mat-Su Borough Parcel No. 17N02E17D012 and 17N02E17D013 Adjacent to the Palmer Wastewater Treatment Plant	Authorized
09-013	2/10	Authorize City Manager to Negotiate and Enter into a Professional Services Agreement with Larsen Consulting Group, Inc. in the Amount of \$70,000 to Perform Professional Engineering Design Services for the Rehabilitation of Sewage Lift Station No. 3	Authorized
09-014	2/10	Authorize the Golf Manager to Purchase Ten Golf Carts for an Amount of \$43,492, Using the Sole Source Purchasing Process	Authorized
09-015	2/24	Ratify Amendment #3 to the 2005 Dispatch Services Contract	Ratified
09-016	2/24	Authorize the City Manager to Enter into a Contract with the Matanuska-Susitna Borough to Provide Fire Emergency Response to the Greater Palmer Fire Service Area	Authorized
09-017	2/24	Authorize City Manager to Award and Execute a Professional Services Agreement with Ecological Engineering Group, Inc. for a Feasibility Study not to exceed the amount of \$15,000 to Evaluate Two (2) Ecological Treatment Options for a Wastewater Treatment and Potential Reuse System for a 2MGD Design Flow	Authorized
09-018	2/24	Authorize the Advertisement and Acceptance of Land Lease Applications, Proposed Site Plans, and Development Plans for Lots 9, 10, 13, 14, 19, 20, 21, 23, 24, and 25, Block 3 at the Palmer Municipal Airport on a First-Come, First-Served Basis at the Annual Lease Rate of \$.06/SF	Removed from Agenda by Manager
09-019	2/24	Confirm the Mayor's Appointments of Ex-Officio Members Bonnie Quill, Stu Graham, and Council Member Brown to the Board of Economic Development	Confirmed
09-020	3/10	Authorize the City Manager to Negotiate and Enter into a Professional Services Agreement for Insurance Brokerage Services with Alaska USA Insurance Brokers	Authorized
09-021	3/10	Authorize the City Manager to Negotiate and Enter into a Contract with the Matanuska-Susitna Borough for Animal Control Services	Authorized
09-022		Skipped	
09-023	3/24	Authorize the City Manager to Execute Amendment No. 2 to the Professional Services Agreement with Independent Contractor Don Carling for a Two Year Contract to Provide Gardening Services	Authorized
09-024	3/24	Authorize the City Manager to Negotiate and Execute an Amended Professional Services Contract with George Collum for a Period of Five Years for Golf Course Management Services	Authorized
09-025	3/24	Authorize the City Manager to Negotiate and Execute a Three-Year Contract with the Palmer Museum of History and Art for Visitor Information Services	Authorized
09-026	4/14	Accept and Appropriate the Opportunity Online Hardware Matching Grant from the Bill and Melinda Gates Foundation, in the Amount of \$3,900 for Purchase of Computer Hardware for the Library	Accepted
09-027	4/14	Confirm the Mayor's Appointment of David Bower to the City of Palmer Planning and Zoning Commission	Confirmed

09-028	4/28	Authorize the City Manager to Award and Execute a Contract for the Blueberry Area Water and Street Improvements Project to Prosser-Dagg Construction Co, LLC in the Amount of \$3,688,643.85	Authorized
09-029	5/26	Authorize the City Manager to Enter into a Rent Agreement with the Greater Palmer Chamber of Commerce to Reimburse the Chamber Half of their Monthly Rent at a Cost of \$450 per Month for a Three Year Period	Authorized for two years
09-030	4/28	Authorize the Manager to Enter into a Three Year Lease Agreement with Avaya Financial Services & MTA for the Internet Protocol (IP) Telephone Equipment System	Authorized
09-031	5/26	Appropriate \$800 to the General Fund Revenue to Relocate the Palmer Public Library Phone System to the Palmer Visitor Information Center	Appropriated
09-032	5/19	Approve the 2009 Palmer Municipal Airport Master Plan Update	Moved to 6/9 Approved
09-033	8/11	Authorize Extension of Academy Charter School Use of Temporary Structures (Science Lab and Eight Portable Classrooms) for an Additional Ten Years	Approved
09-034	6/9	Authorize the City Manager to Execute Amendment No. 2 to the Professional Services Agreement with Hattenburg Dilley and Linnell Engineering Consultants in the Amount of \$139,085 for the Construction Management Services of the Blueberry Area Water and Street Improvements Project	Authorized
09-035	6/9	Authorize the City Manager to Award and Execute a Contract to Wm. H. Reilly & Co. for the TrojanUV3000Plus™ Disinfection System at the Wastewater Treatment Plant in the Amount of \$270,600	Authorized
09-036	6/9	Authorize the City Manager to Enter into a Contract with the Matanuska Susitna Borough to Provide Fire Emergency Response to the Greater Palmer Fire Service Area	Authorized
09-037	6/23	Amend the 2009 City of Palmer Fee Schedule to Increase Ice Rental Rates for the Palmer Ice Arena	PP to 7/14 Failed
09-038	7/14	Authorize the City Manager to Enter into a One Year Contract with the Matanuska-Susitna Borough for Dispatch Services	Authorized
09-039	7/21	Authorize the City Manager to Award and Execute a Professional Services Agreement for Phase I of the Bonanza Water and Street Improvements with DOWL HKM in the Amount not to Exceed \$177,269 for Professional Engineering Services	Authorized
09-040	7/14	Authorize the City Manager to Award and Execute a Professional Services Agreement with Hattenburg Dilley & Linnell Engineering Consultants LLC in the Amount of \$322,731 for the Professional Engineering Services of Gulkana Water and Street Improvements Project	Authorized
09-041	7/14	Authorize the City Manager to Enter into and Execute a One Year Contract with the City of Houston for Fire Dispatch Services	Authorized
09-042	7/14	Authorize the City Manager to Award and Execute a Contract in the Amount of \$24,900 and Change Order No. One in the Amount of \$15,099.36 for the 2009 Palmer Street Crack Sealing Bid to Alaska Sure Seal for a Total Amount of \$39,999.36 for Both Contract and	Authorized

		Change Order One	
09-043	7/14	Authorize the City Manager to Negotiate and Execute a Professional Services Contract with Convention Sports and Leisure International to Conduct a Feasibility Study for the Community and Convention Center for a Sum Not to Exceed \$40,000	Authorized
09-044	8/11	Authorize the City Manager to Enter into the City Of Palmer Ice Arena Lease Renewal with Silvertip Sports	Authorized
09-045	8/11	Authorize the City Manager to Award and Execute Amendment One for Phase II Services on the Bonanza Area Water and Street Improvements with DOWL HKM in the Amount not to Exceed \$157,866	Authorized
09-046	8/25	Authorize the City Manager to Enter into and Execute a Contract to Provide Dispatch Services for Guardian Ambulance, a Medical Ground Ambulance Company	Authorized
09-047	9/22	Authorize the City Manager to Enter into a Memorandum of Agreement (MOA) with the State of Alaska, Department of Revenue, Permanent Fund Division (PFD) to Process Permanent Fund Deductions for Delinquent Fines Due to the City of Palmer	Authorized
09-048	9/22	Authorize the City Manager to a Enter into and Execute a Contract with Nuka Research and Planning Group, LLC, to Update the City of Palmer Emergency Operations Plan	Authorized
09-049	10/27	Authorize the City Manager to Execute Amendment One with Hattenburg Dilley and Linnell for the Palmer Southwest Utility Extension, Phase II in amount of \$254,962 and Authorize the City Manager to Modify the Legal Component of the Action Memorandum to State that the Legal Fees Should be Limited to the Acquisition of the Property from the university of Alaska Anchorage and the Easement through the Department of Transportation Rights-of-Way	Authorized
09-050	10/13	Authorize the City Manager to Negotiate and Execute a Professional Services Agreement with Ecological Engineering Group, Inc. for an Environmental Assessment in the Amount of \$171,250 to be Conducted on the Proposed Improvements for the Palmer Wastewater Treatment Plant	Authorized
09-051	10/13	Authorize the City Manager to Award and Execute a Contract for Snow Hauling to GMG General in the amount of \$69.50 per Hour for Truck and Driver	Authorized
09-052	12/8	Authorize the City Manager to Award and Execute a Contract for the Wastewater Treatment Plant Lagoon Cover to Lemna Technologies, Inc. in the Amount of \$662,000	Authorized
09-053	11/10	Confirm the Mayor's Appointment of David Bower to the City of Palmer Planning and Zoning Commission	Authorized
09-054	11/24	Authorize the City Manager to Award and Execute a Contract for the Gulkana Area Water and Street Improvements to North Star Paving and Construction, Inc. in the Amount of \$2,608,728.64	Authorized