

CITY OF PALMER ACTION MEMORANDUM

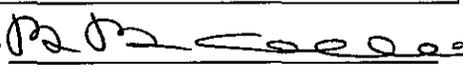
SUBJECT: Mayor's Appointment of Erick Cordero to the Planning and Zoning Commission

AGENDA OF: March 25, 2008

Council action:

Appointed

Approved for presentation by B.B. Allen, City Manager

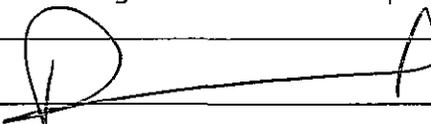


Route To:	Department/Individual:	Initials:	Remarks:
X	Originator – City Clerk	<i>JK</i>	
	City Clerk		
X	City Attorney	<i>EA</i>	
	Director of Public Safety		
	Director of Administration		
	Director of Community Development		
	Director of Community Services		
	Director of Public Works		

Attachment(s): Commission Member AlLee's resignation
Erick Cordero's Application

Fiscal note:

X	No fiscal impact.	
	Funds are budgeted from this account number:	
	Funds are not budgeted. Budget modification is required. Affected account number:	

Finance Director Signature: 

Summary statement: Action memorandum 08-017 is sponsored by Mayor Combs at the request of the City Clerk.

Due to urgent family matters, Commission Member Guy AlLee has resigned from the Planning and Zoning Commission. His term ends October 2009.

The vacancy was advertised. The following person submitted an application and has been nominated by Mayor Combs to fill the vacancy:

- Erick Cordero

Administration recommendation: Authorize action memorandum 08-017.

463 N. Bonanza St.
Palmer, AK 99645
March 4, 2008

John Combs, Mayor
City of Palmer
231 W. Evergreen Avenue
Palmer, AK 99645

Dear Mayor Combs:

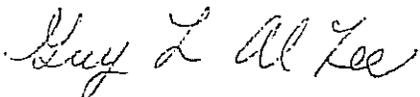
I have been on the Planning and Zoning Commission since summer of 2004, and have enjoyed the opportunity to work with fellow citizens in deciding what they thought best for the growth and development of this city.

However, family matters have made it impossible for me to continue in this position. This is my formal resignation. Although I don't wish to inconvenience the commission, I would appreciate it if this could become effective as soon as possible.

My 87-year-old sister fell, irreparably damaging the function of her knee, and was put in the hospital last Thanksgiving. Consequently, she can no longer live alone and is now in an extended care facility in Idaho. Within the next few months I will be helping her sell her furniture and get her house ready to be put on the market this summer. I plan to drive to Idaho this spring. Perhaps, I will be able to convince my sister to move to Palmer when I return.

Thank you for the opportunity of working with the commission these past few years. I appreciate that Sara Jansen, Dawn Webster, and the other commissioners were very patient and helpful to me in learning this job. Although I was sad to see Sara move to another position, I know Palmer will continue to benefit from her knowledge and experience. I'm sure that Sandra Garley, with her rich background, will work with the Planning and Zoning Commission to make decisions in the best interest of the community. I wish you, the Planning and Zoning Commission, and the City of Palmer success in the future.

Sincerely,


Guy L. Ailee

cc: Sandra Garley, Community Development Director

CITY OF PALMER
Planning and Zoning Commission Application

Name Erick Cordero Giorgana				Date	
Residence Address: 1401 S Bonanza Street, Palmer AK 99645					
Mailing Address:					
Home Phone: 982-0353			Work Phone: 222-4521		
Fax Number:			E-mail: Erick.cordero@gmail.com		
Occupation: Legal/Nonprofit			Employer: Alaska Legal Services Corporation		
I have lived in Palmer since: 2001					
Time available for Planning and Zoning work: (please circle)					
3 hours	6 hours	9 hours	12 hours	Per week or per month	
What day(s) of the week are you unavailable (if any):					
Monday	Tuesday	Wednesday	<u>Thursday</u>	Friday	
Please check your reason(s) for applying:					
I have expertise I wish to contribute.					
I am interested in the activities of the Planning and Zoning Commission.					
I want to participate in local government.					
I want to make sure my segment of the community is represented.					
Other					
Please explain in greater detail those you have checked:					
I want to be given the opportunity to give back to Palmer and my community by serving as member of the Planning and Zoning Commission. My resume is attached reflecting my works experience and education for your consideration.					

You are welcome to attach an outline of your education, work and volunteer experiences, and other interests.


Signature

3/10/2008
Date

For Office Use Only

Date Received

Committee/Commission

Erick Cordero

1150 S. Colony Way # 3 PMB 167 - Palmer, AK 99645 - (907) 982-0353
Erick.Cordero@gmail.com

EMPLOYMENT

Alaska Legal Services Corporation May 2002 – Present

Director of Volunteer Services & Community Support Anchorage, Alaska

- Administration of award-winning volunteer program that provides free legal services to low-income residents of Alaska through pro bono attorneys and other professionals.
- Responsible for strategic execution of funding initiatives, public relations and coalition building.
- Organized an ad hoc committee of volunteers, social service agencies and state agencies to provide quality legal services to minority groups throughout the state.
- Advanced mission of organization through a variety of marketing activities including image development, public relations and presentations.
- Applied for and obtained grant funding for direct services to clients and educational projects in rural Alaska.

Alaska Pro Bono Program Inc. August 2001- May 2002

Operations Manager/Consultant Anchorage, Alaska

- Managed routine program operations including client services, purchasing, budgeting and performed full-charge bookkeeping functions.
- Provided board support, meeting coordination and assisted with volunteer recruitment for client services and grant reporting.
- Researched and developed educational materials for the general public.
- Developed and managed the website and other marketing materials.

Northwest Strategies Inc. Temporary July - August 2001

Information Technology Manager Anchorage, Alaska

- Administered an Apple/Windows local network.
- Provided computer technical support to users and clients, installed and configured hardware and software and trained new staff.
- Edited digital videos and developed multimedia presentations and brochures.
- Maintained and developed relational databases with MS Access and File Maker.

National Licensed Beverage Association 2000 – 2001

Music Licensing and Membership Manager Alexandria, Virginia

- Negotiated favorable terms with vendors and managed a national music licensing program through a coordinated effort with the three major performing rights organizations.
- Scheduled and coordinated meetings, trade shows and events.
- Assisted the Director of Communications with legislative alerts and press releases.

EDUCATION & TRAINING

Loyola University New Orleans 1995 – 1999

B.A. Political Science/Minor in History New Orleans, Louisiana

Universidad Iberoamericana Summer 1998

Summer of Latin American Studies, Mexico City, Mexico

Sophia University, Summer 1994

Unaccredited, Summer of Asian Studies, Tokyo, Japan

Leadership Anchorage, 2006-2007

Erick Cordero

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Erick.Cordero@gmail.com

AWARDS

2005 Alaska Top 40 Under 40 Professional
2005 Award Recognition, Center for Missing and Exploited Children
2007 Presidential Community Service Award, Bridge Builders of Anchorage

VOLUNTEER WORK & MEMBERSHIPS

National Association of Pro Bono Professionals, Executive Committee
Anchorage Stand Down, Steering Committee
Hispanic Affairs Council of Alaska, President
Palmer Rotary Club, President
Alaska Public Telecommunications Inc., Strategic Planning Committee