



City of Palmer

231 W. Evergreen Avenue
Palmer, Alaska 99645
Phone 907-745-3271
Fax 907-745-0930

SPECIAL CITY COUNCIL MEETING
6 P.M. TUESDAY, AUGUST 14, 2012
PALMER CITY COUNCIL CHAMBERS
231 W. EVERGREEN AVENUE, PALMER

REGULAR CITY COUNCIL MEETING
7 P.M. TUESDAY, AUGUST 14, 2012
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6 PM TUESDAY, AUGUST 14, 2012
CITY COUNCIL CHAMBERS
231 W. EVERGREEN AVENUE, PALMER
www.cityofpalmer.org



MAYOR DELENA JOHNSON
DEPUTY MAYOR RICHARD BEST
COUNCIL MEMBER LINDA COMBS
COUNCIL MEMBER EDNA DEVRIES
COUNCIL MEMBER KEN ERBEY
COUNCIL MEMBER BRAD HANSON
COUNCIL MEMBER KATHRINE VANOVER

CITY ATTORNEY MICHAEL GATTI
CITY CLERK JANETTE BOWER
CITY MANAGER DOUG GRIFFIN

- A. Call to Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Audience Participation
- E. New Business
 - 1. City of Palmer Health Insurance
 - a. Committee of the Whole
- F. Adjournment

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- A. Call to Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Approval of Agenda
 - 1. Approval of Consent Agenda
 - a. Action Memorandum 12-057: City Council Statement of Non-objection to New Liquor License #5146, for Eagle Hotel LLC Located at 918 South Colony Way, Palmer Page 11
 - b. Action Memorandum 12-058: Confirm the Mayor's Appointment of LaMarr Anderson to the Board of Economic Development..... Page 31
 - 2. Minutes of Previous Meetings
 - a. July 24, Special Meeting..... Page 37
 - b. July 24, Regular Meeting..... Page 39
- E. Communication and Appearance Requests
 - 1. Brant Mursch, Director – Department of Finance
- F. Reports
 - 1. City Manager's Report Page 49
 - a. [City Manager's Monthly Report Concerning Construction Projects](#) Page 51
 - 2. City Clerk's Report
 - 3. Mayor's Report
 - 4. City Attorney's Report
- G. Audience Participation
- H. Public Hearings
 - 1. Ordinance No. 12-020-Z-2: Amending the Zoning Map to Revise the Designation of Lot 11-1, Block 1 Bailey Heights Subdivision Located in Section 28, Township 18 North, Range 2 East Seward Meridian from T-Transitional to R-1 Single Family Residential (IM 12-048) Page 65
- I. Action Memoranda
- J. Unfinished Business

K. New Business

1. Resolution No. 12-028: Accepting and Appropriating Grant No. 13-DC-043 in the Amount of \$70,000 from the State of Alaska Department of Commerce, Community and Economic Development for a Waste Water Treatment Plan Master Plan (IM 12-050) Page 79
2. Resolution No. 12-029: Accepting and Appropriating Grant No. 13-DC-135 in the Amount of \$100,000 from the State of Alaska Department of Commerce, Community and Economic Development for the Design and Construction of Americans with Disabilities Act (ADA) Compliant Sidewalks (IM 12-051) Page 85
3. Resolution No. 12-030: Accepting and Appropriating Grant No. 13-DC-175 in the Amount of \$115,000 from the State of Alaska Department of Commerce, Community and Economic Development for a Storm Water Master Plan (IM 12-052) Page 91
4. Resolution No. 12-032: Grant – Accepting and Appropriating Grant No. 13-DC-318 in the Amount of \$252,000 from the State of Alaska Department of Commerce, Community and Economic Development for Water Main Tie-Ins (IM 12-054) ..Page 97
5. Resolution No. 12-034: Accepting and Appropriating Grant No. 13-DC-421 in the Amount of \$780,000 from the State of Alaska Department of Commerce, Community and Economic Development to Fund Public Safety Projects (IM 12-056)Page 103
6. Resolution No. 12-035: Grant – Accepting and Appropriating Grant No. 13-DC-527 in the Amount of \$2,500,000 from the State of Alaska Department of Commerce, Community and Economic Development for Waste Water Treatment Plant Property Acquisition (IM 12-057).....Page 109
7. Resolution No. 12-036: Accepting and Appropriating a Grant Increase of \$2,500,000 to Grant No. 67119 from the State of Alaska Department of Environmental Conservation for the Southwest Utility Extension Phase IIb (IM 12-058).....Page 115

L. Record of Items Placed on the Table

M. Audience Participation

N. Council Member Comments

O. Adjournment

Tentative 2012 Palmer City Council Meetings:

Date:	Meeting Type:	Time:	Notes:
August 21	Special	6 pm	City Council Roles and Responsibilities
August 28	Special	6 pm	2013 Budget
August 28	Regular	7 pm	
September 11	Regular	7 pm	
September 25	Regular	7 pm	
October 8	Special	6 pm	Election Certification
October 9	Regular	7 pm	

October 16	Special	6 pm	2013 Budget
October 23	Special	6 pm	2013 Budget
October 23	Regular	7 pm	
October 30 – TENTATIVE	Special	6 pm	2013 Budget
November 6 – TENTATIVE	Special	6 pm	2013 Budget
November 20	Special	7 pm	Rescheduled from November 13 for AML
November 27	Special	6 pm	2013 Budget
November 27	Regular	7 pm	Public Hearing re: Budget (1 of 2)
December 4 – TENTATIVE	Special	6 pm	2013 Budget
December 11	Regular	7 pm	Public Hearing re: Budget (2 of 2)



Item D.1. – Consent Agenda

Unless otherwise indicated by the council, all ordinances introduced on the consent agenda will be scheduled for public hearing during the next regular council meeting.

**CITY OF PALMER
ACTION MEMORANDUM NO. 12-057**

Subject: City Council Statement of Non-objection to New Liquor License #5146, for Eagle Hotel LLC Located at 918 South Colony Way, Palmer

Agenda of: August 14, 2012

Council Action: _____

Approved for presentation by:

City Manager *Douglas B. Griffin*
City Attorney *[Signature]*
City Clerk *JR*

Certification of Funds:

Total amount of funds listed in legislation:	\$ <u> 0 </u>
This legislation (✓):	
<input checked="" type="checkbox"/> Has no fiscal impact	
Creates:	
<input type="checkbox"/> A negative fiscal impact in the amount of:	\$ _____
<input type="checkbox"/> A positive fiscal impact in the amount of:	\$ _____
<input type="checkbox"/> Funds are budgeted from this (these) line item(s):	
➤	\$ _____
<input type="checkbox"/> Funds are not budgeted. Budget modification is required. Affected line item(s):	
➤	\$ _____
Unrestricted/undesignated fund balance (after budget modification)	\$ _____
Director of Finance signature certifying funds:	<u><i>[Signature]</i></u>

Attachment(s):

- Liquor License Application
- Liquor License Review Form

Summary statement: Eagle Hotel LLC has applied for a new renewal of their liquor license. State law requires local governing bodies to review requests pertaining to liquor licenses within their municipalities. The City may voice a non-objection or may file a protest to a request.

Administration recommendation: Approve action memorandum 12-057.

Route to: Department of Public Safety

Code Compliant: <input checked="" type="checkbox"/>			If no, explain:
Yes	<input checked="" type="checkbox"/>	No	

Other Comments:



Department of Public Safety Director

7/12/2012

Date

Other Comments:

Route to: City Manager's Office

OTHER COMMENTS:

FORWARD TO COUNCIL FOR AGENDA OF: August 14, 2012


City Manager

7/12/2012

Date

Route to: CLERK'S OFFICE

New Liquor License

8839

License is: Full Year OR Seasonal List Dates of Operation: _____

SECTION A - LICENSE INFORMATION			FEES
Office Use: License Year: <u>2012/2013</u>	License Type: <u>Beverage Dispensary Tourism.</u>	Statute Reference Sec. 04.11. <u>400</u> <u>(D)</u>	License Fee: <u>\$ 2500</u>
Office Use: License #: <u>5146</u>			Filing Fee: \$100.00
Local Governing Body: (City, Borough or Unorganized) <u>Palmer, AK Mat-su</u>	Community Council Name(s) & Mailing Address: <u>N/A</u>		Rest. Desig. Permit Fee: \$ 50
Name of Applicant (Corp/LLC/LP/LLP/Individual/Partnership): <u>Eagle Hotel LLC</u>	Doing Business As (Business Name): <u>Eagle Hotel Restaurant + Lounge</u>	Business Telephone Number: <u>(907) 333-9000</u>	Fingerprint: \$ 51.50 <u>(\$51.50 per person)</u>
Mailing Address: <u>3200 Spenard Rd</u>	Street Address or Location of Premise: <u>918 S. Colony way Palmer, AK 99645</u>	Fax Number: <u>(907) 338-5036</u>	TOTAL <u>\$2701.50</u>
City, State, Zip: <u>Anchorage, AK 99503</u>		Email Address: <u>atl199@sicilyspizza.com ceo@sicilyspizza.com</u>	
SECTION B - PREMISES TO BE LICENSED			
Distance to closest school grounds: <u>4 miles</u>	Distance measured under: <input checked="" type="checkbox"/> AS 04.11.410 OR <input type="checkbox"/> Local ordinance No. _____	<input type="checkbox"/> Premises is GREATER than 50 miles from the boundaries of an incorporated city, borough, or unified municipality.	
Distance to closest church: <u>4 miles</u>	Distance measured under: <input checked="" type="checkbox"/> AS 04.11.410 OR <input type="checkbox"/> Local ordinance No. _____	<input type="checkbox"/> Premises is LESS than 50 miles from the boundaries of an incorporated city, borough, or unified municipality.	
Premises to be licensed is: <input type="checkbox"/> Proposed building <input checked="" type="checkbox"/> Existing facility <input type="checkbox"/> New building		<input checked="" type="checkbox"/> Not applicable	
		<input checked="" type="checkbox"/> Plans submitted to Fire Marshall (required for new & proposed buildings) <input checked="" type="checkbox"/> Diagram of premises attached	

New Liquor License

SECTION C – LICENSEE INFORMATION

1. Does any individual, corporate officer, director, limited liability organization member, manager or partner named in this application have any direct or indirect interest in any other alcoholic beverage business licensed in Alaska or any other state?

Yes No If Yes, complete the following. Attach additional sheets if necessary.

Name	Name of Business	Type of License	Business Street Address	State

2. Has any individual, corporate officer, director, limited liability organization member, manager or partner named in this application been convicted of a felony, a violation of AS 04, or been convicted as a licensee or manager of licensed premises in another state of the liquor laws of that state?

Yes No If Yes, attach written explanation.

SECTION D – OWNERSHIP INFORMATION - CORPORATION

Corporations, LLCs, LLPs and LPs must be registered with the Dept. of Community and Economic Development.

Name of Entity (Corporation/LLC/LLP/LP) (or N/A if an Individual ownership): Eagle Hotel LLC		Telephone Number: (907) 727-8000 (907) 333-9000	Fax Number: (907) 338-5036
Corporate Mailing Address: 3200 Spenard RD	City: Anchorage	State: AK	Zip Code: 99503
Name, Mailing Address and Telephone Number of Registered Agent: AtLi Dobrova 3200 Spenard RD Anchorage, AK 99503		Date of Incorporation OR Certification with DCED: 1/10/12	State of Incorporation: Alaska
Is the Entity in "Good Standing" with the Alaska Division of Corporations? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If no, attach written explanation. Your entity must be in compliance with Title 10 of the Alaska Statutes to be a valid liquor licensee.			

Entity Members (Must include President, Secretary, Treasurer, Vice-President, Manager and Shareholder/Member with at least 10%)						
Name	Title	%	Home Address & Telephone Number	Work Telephone Number	Date of Birth	
AtLi Dobrova	President	100	7430 Upper Huffman A/A 99516	727-8000	12/22/69	

NOTE: If you need additional space, please attach a separate sheet.

New Liquor License

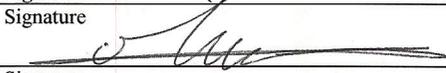
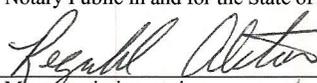
SECTION E - OWNERSHIP INFORMATION - SOLE PROPRIETORSHIP (INDIVIDUAL OWNER & SPOUSE)

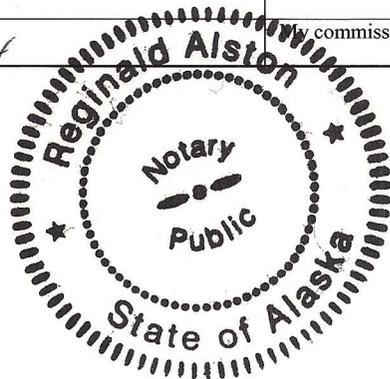
Individual Licensees/Affiliates (The ABC Board defines an "Affiliate" as the spouse or significant other of a licensee. Each Affiliate must be listed.)

Name: <u>Atli Dobrova</u> Address: <u>7430 Upper Huffman</u> <u>Anchorage, AK 99516</u> Home Phone: <u>727-8000</u> Work Phone: <u>333-8000</u>	Applicant <input checked="" type="checkbox"/> Affiliate <input type="checkbox"/> Date of Birth: <u>12/22/69</u>	Name: Address: Home Phone: Work Phone:	Applicant <input type="checkbox"/> Affiliate <input type="checkbox"/> Date of Birth:
Name: <u>Mevlude Dobrova</u> Address: <u>7430 Upper Huffman</u> <u>Anchorage, AK 99516</u> Home Phone: <u>727-5028</u> Work Phone: <u>333-8000</u>	Applicant <input type="checkbox"/> Affiliate <input checked="" type="checkbox"/> Date of Birth: <u>3/28/74</u>	Name: Address: Home Phone: Work Phone:	Applicant <input type="checkbox"/> Affiliate <input type="checkbox"/> Date of Birth:

Declaration

- I declare under penalty of perjury that I have examined this application, including the accompanying schedules and statements, and to the best of my knowledge and belief it is true, correct and complete, and this application is not in violation of any security interest or other contracted obligations.
- I hereby certify that there have been no changes in officers or stockholders that have not been reported to the Alcoholic Beverage Control Board. The undersigned certifies on behalf of the organized entity, it is understood that a misrepresentation of fact is cause for rejection of this application or revocation of any license issued.
- I further certify that I have read and am familiar with Title 4 of the Alaska statutes and its regulations, and that in accordance with AS 04.11.450, no person other than the licensee(s) has any direct or indirect financial interest in the licensed business.
- I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application.

Signature of Licensee(s) Signature 	Signature of Licensee(s) Signature
Signature	Signature
Name & Title (Please Print) <u>Atli Dobrova, Owner</u>	Name & Title (Please Print)
Subscribed and sworn to before me this <u>9th</u> day of <u>April</u> , <u>2012</u> .	Subscribed and sworn to before me this _____ day of _____, _____.
Notary Public in and for the State of Alaska 	Notary Public in and for the State of Alaska
My commission expires: <u>11/17/2014</u>	My commission expires:



✓

STATE OF ALASKA
ALCOHOLIC BEVERAGE CONTROL BOARD
APPLICATION FOR RESTAURANT DESIGNATION PERMIT - AS 04.16.049 & 13 AAC 104.715-794
FEE: \$50.00

The granting of this permit allows access of persons under 21 years of age to designated licensed premises for purposes of dining, and persons under the age of 20 for employment. If for employment, please state in detail, how the person will be employed, duties, etc.

This application is for designation of premises where : (please mark desired items).

- 1 Under 13 AAC 104.305 Bona fide restaurant/eating place.
- 2 Persons age 16 to 20 may dine unaccompanied.
- 3 Persons under 16 may dine accompanied by a person 21 years or older.
- 4 Persons between 16 and 17 years may be employed. *(See note below).

License Number 5146

LICENSEE: Eagle Hotel LLC

D/B/A: Eagle Hotel Restaurant + Lounge

ADDRESS: 918 S. Colony Wy Palmer, AK 99645

1. Hours of Operation: 24 hours to _____ Telephone # (907) 333-9000 or (907) 727-8000

2. Have police ever been called to your premises by you or anyone else for any reason: [] Yes No
If yes, date(s) and explanation(s).

3. * Duties of employment: dishwasher, clear tables, hostess

4. Are video games available to the public on your premises? No

5. Do you provide entertainment: Yes [] No If yes, describe. Occasional Live Bands.

6. How is food served? _____ Table Service _____ Buffet Service _____ Counter Service Other*

7. Is the owner, manager, or assistant manager always present during business hours? Yes [] No

*** A MENU AND A DETAILED LICENSED PREMISE DIAGRAM MUST ACCOMPANY THIS APPLICATION ***

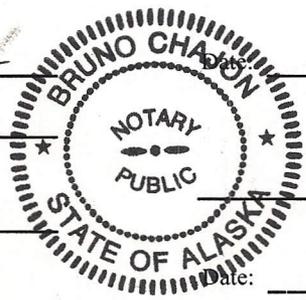
I have read and am familiar with Title 4 of the Alaska statutes and its regulations.

[Signature]
Applicant signature

Local Governing Body Approval

Subscribed and sworn to before me this 29th day of March, 2012

[Signature]
Notary Public in and for Alaska



My Commission expires 7/14/2015

Director, ABC Board

** If more space is required, to explain food service, entertainment, etc., please add on back or attach additional page(s).

Seafood

pic

Shrimp Medley

A blend of sautéed vegetables with jumbo shrimp in a garlic butter sauce. \$14.50

pic

Baked Alaska Salmon

Wild Alaskan salmon filet baked and topped with our special spice mix. Served with sautéed vegetables. \$16.50

pic

Vino Bianco Tilapia

Tilapia sautéed in a butter and white wine sauce with fresh basil. Served with Tuscan potatoes and asparagus. \$15.95

pic

Shrimp Primavera

Mixed vegetables cooked in a butter garlic sauce mixed with spaghetti noodles. \$15.50

Pork & Beef

pic

9 oz. House Sirloin *

Spiced steak served with sautéed broccoli and Tuscan potatoes \$16.95

pic

Steak Grill *

Grilled marinated steak mixed with sautéed vegetables and served over linguini. \$18.25

pic

Italian Sausage Primavera

Italian sausage and mixed vegetables cooked in a butter garlic sauce, served over ziti pasta. \$12.75

pic

Pollo e di Maiale

Classic Cordon Bleu recipe stuffed with a cheese mix and baked to perfection. Served in cut slices with potato wedges. \$12.95

Burgers & Sandwiches

All burgers and sandwiches are served with fries

pic

Classic Burger *

Served on a burger bun with tomato, onion and pickle on the side. \$8.50 , add cheese for \$1.25
Cheese options: American, Cheddar or Pepper Jack.

pic

Bacon Cheeseburger *

Topped with cheddar cheese and crispy smoked bacon. \$9.50

pic

Chicken Parmigiana Sub

Breaded chicken breast on a toasted hoagie with marinara sauce and melted mozzarella cheese. \$7.95

pic

Italian Sausage Sub

Spicy Italian sausage with sautéed onions and peppers topped with marinara and melted mozzarella. \$8.95

Beverages

Pepsi

Diet Pepsi

Sierra Mist

Rootbeer

Mountain Dew

Sunkist

Coffee

Milk

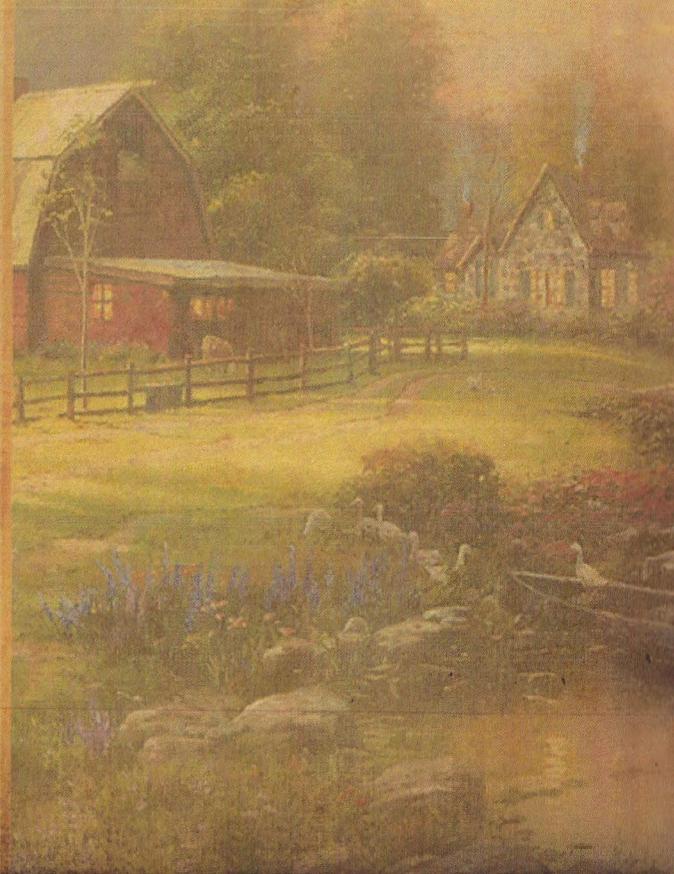
Chocolate Milk

Any one for \$2.50

* These items are cooked to order. Consuming raw or uncooked meats which may contain harmful bacteria may increase your risk of food borne illness.

An 18% gratuity will be added to parties of 6 or more

Eagle Hotel



Appetizers

pic

Create a Sampler

Choose any three: Calamari, Mozzarella sticks, Pizza muffins, Wings or fried zucchini. \$10.95

pic

Bruschetta

A traditional topping of roma tomatoes, fresh basil and extra virgin olive oil served on Italian bread. \$6.95

pic

Artichoke-Spinach Dip

A blend of artichokes, spinach and cream cheese served with tortilla chips. \$7.95

pic

Wings

Choose from Hot, Medium, Mild or BBQ sauce \$10.00 per dozen

pic

Pizza Muffins

All the great ingredients you'd find in a pizza, stuffed into a roll. Choose any two toppings. Cheese and sauce included. 1/2 dozen \$5.99 Full dozen \$10.99

pic

Fried Zucchini

Crisp breaded zucchini with a touch of Italian seasoning. \$7.50

pic

Fried Mozzarella Sticks

Golden fried and served with a tasty marinara sauce. \$7.99

pic

Calamari

Tender calamari, lightly breaded and fried. Served with lemon wedges and marinara sauce. \$9.50

Pizzas

pic

Pizza Toppings: Pepperoni, sausage, ham, ground beef, pineapple, black olives, spinach, mushrooms, green peppers, onions, broccoli, tomato. Cheese \$9.50 Toppings \$1.50

pic

Grilled Garlic Chicken

Grilled chicken, diced roma tomatoes, red onions, fresh parsley, mozzarella and provolone with creamy garlic sauce. \$11.99

pic

Mediterranean Pizza

Spinach, feta cheese and Greek olives laid over olive oil, topped with mozzarella cheese on a thin crust pizza. \$11.99

pic

Spicy Chicken Pizza

Grilled chicken and mozzarella cheese with a spicy sauce. \$10.99

Soups & Salads

pic

Minestrone Soup

Italian broth loaded with ziti pasta, beans and vegetables. \$5.50

pic

Chicken Soup

Our classic home made chicken noodle soup in a lightly creamy broth. \$5.50

pic

Grilled Chicken Caesar

Grilled chicken over romaine in a creamy dressing topped with parmesan cheese and croutons. \$9.50

pic

Village Salad

Fresh tomato, cucumber and scallions topped with feta cheese and Greek olives \$8.99

pic

Garden

Mixed greens, tomato, cucumber and onions your choice of dressing. \$5.00

Dressings: Ranch, Bleu cheese, Caesar, Honey mustard and Italian.

All our main entrees are served with breadsticks

Add a garden salad to any entree for \$3.50

Chicken

pic

Fettuccine Alfredo

Parmesan cream sauce served over fettuccine noodles. \$12.75 With chicken \$14.75

pic

Chicken Marsala

Sautéed chicken breasts in a savory sauce of mushrooms and marsala wine served with linguini noodles. \$14.95

pic

Chicken Parmigiana

Breaded chicken breast, fried and topped with marinara sauce and mozzarella cheese. Served with spaghetti or ziti. \$14.95

pic

Chicken Primavera

Mixed vegetables cooked in a butter garlic sauce mixed with spaghetti noodles. \$13.95

Classic Recipes

pic

Homemade Lasagna

Layers of pasta, meat sauce and mozzarella, ricotta, parmesan and romano cheeses. \$11.95

pic

Ziti al Forno

Ziti pasta in marinara sauce, baked with layers of melted Italian cheeses. \$10.75

pic

Eggplant Parmigiana

Lightly breaded eggplant, fried and topped with marinara sauce and mozzarella cheese. Served with spaghetti or ziti. \$13.95

pic

Sampler Entree

Homemade lasagna, chicken parmigiana and our creamy fettuccine alfredo. \$16.95

pic

Cheese Ravioli

Cheese-filled ravioli topped with marinara or meat sauce and melted Italian cheeses. \$10.95

pic

Spaghetti or Ziti

Either choice of your pasta in our marinara or meat sauce. \$10.50 Add meat balls or link sausage for \$2.50



THE STATE
of **ALASKA**
GOVERNOR SEAN PARNELL

Department of Commerce, Community,
and Economic Development

ALCOHOLIC BEVERAGE CONTROL BOARD

5848 E. Tudor Road
Anchorage, Alaska 99507
Main: 907.269.0350
TDD: 907.465.5437
Fax: 907.272.9412

July 11, 2012

City of Palmer

Attn: Janette Bower, City Clerk

VIA Email: jbower@palmerak.org

Cc: susan.lee@matsugov.us

**Eagle Hotel, LLC DBA Eagle Hotel Restaurant & Lounge:
Beverage Dispensary – Tourism License #5146**

- New Application Transfer of Ownership Transfer of Location
 Restaurant Designation Permit DBA Name Change

We have received an application for the above listed licenses (see attached application documents) within your jurisdiction. This is the notice as required under AS 04.11.520. Additional information concerning filing a "protest" by a local governing body under AS 04.11.480 is included in this letter.

A local governing body as defined under AS 04.21.080(11) may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the board **and** the applicant with a clear and concise written statement of reasons in support of a protest within 60 days of receipt of this notice. If a protest is filed, the board will not approve the application unless it finds that the protest is "arbitrary, capricious and unreasonable". Instead, in accordance with AS 04.11.510(b), the board will notify the applicant that the application is denied for reasons stated in the protest. The applicant is entitled to an informal conference with either the director or the board and, if not satisfied by the informal conference, is entitled to a formal hearing in accordance with AS 44.62.330-44.62-630. **IF THE APPLICANT REQUESTS A HEARING, THE LOCAL GOVERNING BODY MUST ASSIST IN OR UNDERTAKE THE DEFENSE OF ITS PROTEST.**

Under AS 04.11.420(a), the board may not issue a license or permit for premises in a municipality where a zoning regulation or ordinance prohibits the sale or consumption of alcoholic beverages, unless a variance of the regulation or ordinance has been approved. Under AS 04.11.420(b) municipalities must inform the board of zoning regulations or ordinances which prohibit the sale or consumption of alcoholic beverages. If a municipal zoning regulation or ordinance prohibits the sale or consumption of alcoholic beverages at the proposed premises and no variance of the regulation or ordinance has been approved, please notify us and provide a certified copy of the regulation or ordinance if you have not previously done so.

Protest under AS 04.11.480 and the prohibition of sale or consumption of alcoholic beverages as required by zoning regulation or ordinance under AS 04.11.420(a) are two separate and distinct subjects. Please bear that in mind in responding to this notice.

AS 04.21.010(d), if applicable, requires the municipality to provide written notice to the appropriate community council(s).

If you wish to protest the application referenced above, please do so in the prescribed manner and within the prescribed time. Please show proof of service upon the applicant. For additional information please refer to 13 AAC 104.145, Local Governing Body Protest.

Note: Applications applied for under AS 04.11.400(g), 13 AAC 104.335(a)(3), AS 04.11.090(e), and 13 AAC 104.660(e) must be approved by the governing body.

Sincerely,

SHIRLEY A. GIFFORD
Director



Sarah D. Oates

Business Registration Examiner
sarah.oates@alaska.gov
(907)269-0356

State of Alaska
Alcoholic Beverage Control Board

Date of Notice: July 11, 2012

Application Type: NEW TRANSFER
 _____ Ownership
 _____ Location
 _____ Name Change

Governing Body: **City of Palmer**
 Community Councils: None

License #: 5146
 License Type: Beverage Dispensary – Tourism
 D.B.A.: Eagle Hotel Restaurant & Lounge
 Licensee/Applicant: Eagle Hotel, LLC
 Physical Location: 918 S Colony Way, Palmer, AK 99645
 Mail Address: 3200 Spenard Road, Anchorage, AK 99503
 Telephone #: 907-333-9000
 EIN: 45-4214379

Corp/LLC Agent:	Address	Phone	Date and State of Incorporation	Good standing?
Eagle Hotel, LLC	3200 Spenard Road Anchorage, AK 99503	907-727-8000 907-333-9000	01/10/2012 Alaska	Yes

Please note: the Members/Officers/Directors/Shareholders (principals) listed below are the principal members. There may be additional members that we are not aware of because they are not primary members. We have listed all principal members and those who hold at least 10% shares.

Member/Officer/Director:	DOB	Address	Phone	Title/Shares (%)
Atli Dobrova President	12/22/1969	7430 Upper Huffman Road Anchorage, AK 99516	907-727-8000	100%

If **transfer** application, current license information:

License #:
 Current D.B.A.:
 Current Licensee:
 Current Location:

Additional comments: Restaurant Designation Permit Application attached.

A local governing body as defined under AS 04.21.080(11) may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the board **and** the applicant with a clear and concise written statement of reasons in support of a protest within 60 days of receipt of this notice. If a protest is filed, the board will not approve the application unless it finds that the protest is “arbitrary, capricious and unreasonable”. Instead, in accordance with AS 04.11.510(b), the board will notify the applicant that the application is denied for reasons stated in the protest. The applicant is entitled to an informal conference with either the director or the board and, if not satisfied by the informal conference, is entitled to a formal hearing in accordance with AS 44.62.330-44.62-630. **IF THE APPLICANT REQUESTS A HEARING, THE LOCAL GOVERNING BODY MUST ASSIST IN OR UNDERTAKE THE DEFENSE OF ITS PROTEST.**

Under AS 04.11.420(a), the board may not issue a license or permit for premises in a municipality where a zoning regulation or ordinance prohibits the sale or consumption of alcoholic beverages, unless a variance of the regulation or ordinance has been approved. Under AS 04.11.420(b) municipalities must inform the board of zoning regulations or ordinances which prohibit the sale or consumption of alcoholic beverages. If a municipal zoning regulation or ordinance prohibits the sale or consumption of alcoholic beverages at the proposed premises and no variance of the regulation or ordinance has been approved, please notify us and provide a certified copy of the regulation or ordinance if you have not previously done so.

Protest under AS 04.11.480 and the prohibition of sale or consumption of alcoholic beverages as required by zoning regulation or ordinance under AS 04.11.420(a) are two separate and distinct subjects. Please bear that in mind in responding to this notice.

AS 04.21.010(d), if applicable, requires the municipality to provide written notice to the appropriate community council(s).

If you wish to protest the application referenced above, please do so in the prescribed manner and within the prescribed time. Please show proof of service upon the applicant. For additional information please refer to 15 AAC 104.145, Local Governing Body Protest.

Note: Applications applied for under AS 04.11.400(g), 15 AAC 104.335(a)(3), AS 04.11.090(e), and 15 AAC 104.660(e) must be approved by the governing body.

Sincerely,

SHIRLEY A. GIFFORD
Director



Sarah D. Oates

Business Registration Examiner
sarah.oates@alaska.gov
(907)269-0356



City of Palmer • City Clerk's Office
231 W. Evergreen Ave. Palmer, AK 99645
907-761-1301 Fax: 907-745-0930

Board/Commission Application

Date: 7-10-12

Name of Board/Commission: Economic Development

Name: LAMARR Anderson

Residence address: 2370 N. KELSEY LANE, PALMER

Mailing address: PO, Box 3808 PALMER

Phone number(s):

Home: 746-5081 Work: --- Cell: 232-5082

Email address: LamarrAS@gmail.com

Employer: RETIRED Occupation: RETIRED - GENERAL MANAGER

Member or active interest in the following organizations:

PALMER ROPPY MUN. SN. HORTA. SERVICES
RADIO FREE PALMER

Please explain your main reason for applying:

A PALMER AREA RESIDENT SINCE 2004 - WE'VE BECOME VERY FOND
ON PALMER, ITS HERITAGE AND FUTURE PROMISE - FOR GROWTH AND
CELEBRATION OF ITS UNIQUENESS. I'M WILLING TO INVEST MY TIME ENRICHING

You are welcome to attach an outline of your education, work and volunteer experiences, and other interests. Please note: this form and all of the information contained on the form is subject to the Public Records Act. All information will be treated as public information.

Signature [Signature] Date 7/10/12

For office use only:

Date received: 7/10/12 By: JANETTE @ Council mtg.

Board or Commission: Board of Economic Development

Vacant seat: Von Gernung Term ending date: OCT-2014

Attachments? Yes No



Item D.2. – Minutes of Previous Meetings

A. CALL TO ORDER

A special meeting of the Palmer City Council was held on July 24, 2012, at 6 pm in the council chambers, Palmer, Alaska.

Mayor Johnson called the meeting to order at 6:02 pm.

B. ROLL CALL

Comprising a quorum of the Council, the following were present:

Kathrine Vanover	Linda Combs
Richard Best	Edna DeVries
DeLena Johnson	

Council Members Erbey and Hanson were absent and excused.

Also in attendance were the following:

Doug Griffin, City Manager
Janette Bower, City Clerk
Shelly Acteson, Deputy City Clerk
Michael Gatti, City Attorney

C. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Mayor Johnson.

D. AUDIENCE PARTICIPATION

E. NEW BUSINESS

Item 1 – City Council Budget Priorities for Calendar Year 2013

Main Motion: To enter into Committee of the Whole to discuss Council budget priorities for Calendar Year 2013

Moved by:	Vanover
Seconded by:	Best
Action:	Motion carried by a unanimous voice vote
In favor:	Johnson, Vanover, DeVries, Best, Combs
Opposed:	None

The Council entered into Committee of the Whole at 6:08 pm and exited at 6:48 pm.

Council Member Vanover requested support to direct the City Manager investigate the addition of security systems for City buildings. Council Member DeVries offered support.

Mayor Johnson:

- reminded Council of the fiscal impact of adding additional personnel.

F. ADJOURNMENT

With no further business before the council, the meeting adjourned at 6:52 pm.

Approved this fourteenth day of August, 2012.

DeLena Goodwin Johnson, Mayor

Janette M. Bower, MMC, City Clerk

A. CALL TO ORDER

A regular meeting of the Palmer City Council was held on July 24, 2012 at 7 pm in the council chambers, Palmer, Alaska.

Mayor Johnson called the meeting to order at 7:18 pm.

B. ROLL CALL

Comprising a quorum of the Council, the following were present:

Richard Best	Linda Combs
Edna DeVries	DeLena Johnson
Kathrine Vanover	

Council Members Erbey and Hanson were absent and excused.

Also in attendance were the following:

Doug Griffin, City Manager
Michael Gatti, City Attorney
Janette Bower, City Clerk
Shelly Acteson, Deputy City Clerk

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by

D. APPROVAL OF AGENDA

1. Approval of Consent Agenda
 - a. Introduction – Ordinance No. 12-020-Z-2: Amending the Zoning Map to Revise the Designation of Lot 11-1, Block 1 Bailey Heights Subdivision Located in Section 28, Township 18 North, Range 2 East Seward Meridian from T-Transitional to R-1 Single Family Residential the Action Memorandum 12-013: Authorize Extension of Temporary Building for Colony Cup Espresso on Property Located at 1800 S. Glenn Highway, Palmer
 - b. Action Memorandum 12-046: Confirm the Mayor’s Appointment of Jesse Jones to the City of Palmer Board of Economic Development
2. Minutes of Previous Meetings
 - a. July 10, 2012, Special Meeting
 - b. July 10, 2012, Regular Meeting

E. COMMUNICATION AND APPEARANCE REQUESTS

Item 1 – Selena Ortega-Chiolero, Director, Palmer Museum

Ms. Ortega-Chiolero:

- introduced herself to the Council;
- provided a statistical overview of activity at the Palmer Museum; and
- responded to Council questions.

Jeff Smeenck, Alaska Soil and Water Conservation District:

- requested Council consider leasing the newly acquired “Granite Construction” land for farming purposes.

City Attorney Michael Gatti:

- provided legal recommendations concerning filing an application to request to lease the land near City property.

Mayor Johnson requested support to direct the City Manager to bring back to the council a lease or document concerning Mr. Smeenck’s request to lease the City owned property outside the City limits in a timely fashion. Additionally, requested the City Attorney to assist in the matter. Council Member Best offered support.

Steve Soenksen, Federal Safe Routes to School Program representative:

- explained the Safe Routes to School Program; and
- responded to Council inquiries.

F. REPORTS

Item 1 – City Manager’s Report

City Manager Doug Griffin reported on the following items:

- Highlighted the written report;
- Noted the Treasurer’s Report was included in the Manager’s Report; and
- Responded to Council questions.

Item 2 – City Clerk’s Report

City Clerk Janette Bower reported on the following items:

- Upcoming Special Meetings August 14 and August 28, 2012;
- Deputy Clerk’s resignation; and
- Upcoming Dog Show in Palmer.

Item 3 – Mayor’s Report

Mayor Johnson reported on the following items:

- Board of Economic Development;
- Usibelli Coal Mine tour;
- Farm tour in Palmer; and
- School Site Selection Committee Meeting.

Item 4 – City Attorney’s Report

City Attorney Michael Gatti reported on the following items:

- Special Assessment deferrals;
- City nuisance ordinances;
- Future roles and responsibilities meeting; and
- Responded to Council questions.

The Council directed the City Clerk to work with council members to schedule a meeting regarding roles and responsibilities.

Council Member Combs requested support to add to a future agenda legislation addressing changes to Palmer Municipal Code 3.08.100. Council Member Vanover offered support.

G. AUDIENCE PARTICIPATION

H. PUBLIC HEARINGS

I. ACTION MEMORANDA

Item 1 – Action Memorandum 12-054: Authorize the City Manager to Negotiate and Enter into a Contract with Mechanical Specialists, Inc. to Perform the Public Works Vehicle Maintenance Shop Air System Upgrades Project in the Amount of \$101,697

Main Motion: To approve Action Memorandum 12-054

Moved by:	Best
Seconded by:	DeVries
Action:	Motion Carried by a unanimous voice vote
In favor:	Best, Combs, DeVries, Vanover, Johnson
Opposed:	None

Public Works Director Tom Cohenour:

- provided a staff report.

Item 2 – Action Memorandum 12-055: Authorize the City Manager to Negotiate and Enter into a Contract with Bering Marine Corporation for the Purchase and Delivery of Road Salt in the Amount of \$23,067.80

Main Motion: To approve Action Memorandum 12-055

Moved by:	Best
Seconded by:	DeVries
Action:	Motion Carried by a unanimous voice vote
In favor:	Best, Combs, DeVries, Vanover, Johnson
Opposed:	None

Item 3 - Action Memorandum 12-056: Ratify the City Manager's Action to Purchase Insurance Coverage for the Period of July 1, 2012, through June 30, 2013, per the Premium Quote Submitted by the City's Insurance Broker, Alaska USA Insurance Brokers

Main Motion: To approve Action Memorandum 12-056

Moved by:	Best
Seconded by:	Combs
Action:	Motion Carried by a unanimous voice vote
In favor:	Best, Combs, DeVries, Vanover, Johnson
Opposed:	None

City Manager Doug Griffin provided a staff report.

J. UNFINISHED BUSINESS

K. NEW BUSINESS

Item 1 -Resolution No. 12-018: Accepting and Appropriating Grant No. 13-DM-206 in the Amount of \$45,000 from the State of Alaska Department of Commerce, Community and Economic Development for Wayfinding and Streetscapes Planning Phase 1

Main Motion: To adopt Resolution No. 12-018

Moved by:	Best
Seconded by:	Vanover
Action:	Motion Carried by a unanimous voice vote
In favor:	Best, Combs, DeVries, Vanover, Johnson
Opposed:	None

Council Member Best:

- requested a legal opinion concerning Mayor Johnson's ability to sign grant agreements; and
- expressed concern with setting precedence.

Mayor Johnson:

- addressed Council concerns;
- explained the error was unintentional;
- expressed concern with petty and nitpicky nature of the conversation;
- stated the City Manger's signature on the grant agreement was unnecessary; and
- reminded Council the signatory authority for the City is with the Mayor, and the Mayor delegated signing authority to the City Manager.

City Attorney Gatti:

- provided legal guidance concerning the grant agreement signing sequence;
- spoke in favor of a the City having a central clearing house person for grants; and
- noted the importance of the upcoming roles and responsibilities meeting.

Council Member Combs:

- requested clarification concerning the grant authorizing process.

City Manager Griffin:

- responded to Council concerns.

Discussion ensued regarding the grant authorization process.

Item 2 – Resolution No. 12-024: Establishing the Steel Water Main Replacement Phase VIII as the City of Palmer’s Number One State Capital Project Priority for State Fiscal Year 2014

Main Motion: To adopt Resolution No. 12-024

Moved by:	Best
Seconded by:	Vanover
Action:	Motion Carried by a unanimous voice vote
In favor:	Best, Combs, DeVries, Vanover, Johnson
Opposed:	None

Item 3 - Resolution No. 12-027: Officially Declaring the City of Palmer a Purple Heart City

Main Motion: To adopt Resolution No. 12-027

Moved by:	Best
Seconded by:	DeVries
Action:	Motion Carried by a unanimous voice vote
In favor:	Best, Combs, DeVries, Vanover, Johnson
Opposed:	None

Item 4 - Resolution No. 12-031: Accepting and Appropriating Grant No. 13-DC-233 in the Amount of \$167,000 from the State of Alaska Department of Commerce, Community and Economic Development for City Facilities Improvements

Main Motion: To adopt Resolution No. 12-031

Moved by:	Vanover
Seconded by:	Combs
Action:	Motion Carried by a unanimous voice vote
In favor:	Best, Combs, DeVries, Vanover, Johnson
Opposed:	None

Item 5 - Resolution No. 12-033: Accepting and Appropriating Grant No. 13-DC-411 in the Amount of \$725,000 from the State of Alaska Department of Commerce, Community and Economic Development for the MTA Events Center Expansion Phase 2

Main Motion: To adopt Resolution No. 12-033

Moved by:	Best
Seconded by:	DeVries
Action:	Motion Carried by a unanimous voice vote
In favor:	Best, Combs, DeVries, Vanover, Johnson
Opposed:	None

L. RECORD OF ITEMS PLACED ON THE TABLE

Palmer Museum flyer
Palmer Museum Art Acquisition fund Collection
Exploring Machetanz flyer
Sales tax reporting – postmark acceptance information
Email from City Manager Griffin regarding grant signatory authority

M. AUDIENCE PARTICIPATION

N. COUNCIL MEMBER COMMENTS

Council Member Vanover:

- thanked the Council for their kind consideration during recent family events.

Council Member Best:

- commented on unmanned dogs causing trouble in the City; and
- requested support to authorize the City Manager to negotiate a concept of expanding the Depot and to contact Doug Gassic with the State Historical Society. Council Member Vanover offered support.

Council Member Combs:

- spoke appreciatively of Jesse Jones, newly appointed to the Economic Development Board member;
- advocated the need for a roles and responsibilities meeting; and
- thanked the Palmer Museum Director for the presentation.

Mayor Johnson requested support to direct the City Attorney and City Manager to identify, clarify, and investigate the issue of items owned by the City and the museum, with emphasis on the Machetanz collection. Council Member Vanover offered support.

O. EXECUTIVE SESSION

Item 1 - Matters, the immediate knowledge of which would clearly have an adverse effect upon the finances of the City and pending or potential litigation concerning the Beeson Lawsuit (Note: action may be taken by the council following the executive session)

Main Motion: To enter into Executive Session to discuss matters, the immediate knowledge of which would clearly have an adverse effect upon the finances of the City –Pending or potential litigation in the case of Beeson vs. City of Palmer

Moved by:	Vanover
Seconded by:	DeVries
Action:	Motion Carried by a unanimous voice vote
In favor:	Best, Combs, DeVries, Vanover, Johnson
Opposed:	None

The Council entered into Executive Session at 9:51 pm, and exited at 10:10 pm.

P. ADJOURNMENT

With no further business before the Council, the meeting adjourned at 10:12 pm.

Approved this fourteenth day of August, 2012.

Richard Best, Deputy Mayor

Janette M. Bower, MMC, City Clerk



Item F – Reports



For Mayor Johnson and Palmer City Council Members
From Doug Griffin, City Manager
August 7, 2012

*City Manager's Report
July 19 – August 7, 2012*

The following is a summary of activity for the last two weeks:

Usibelli Coal Mine Tour

On July 23, I spent the day on a tour of coal mining operations in Healy sponsored by Usibelli Coal. Mayor Johnson was also on the trip along with other State, local government, and Chamber of Commerce dignitaries. It was a long day, but well worth learning about the challenges of coal mining in Alaska. It is clear Usibelli is a quality developer who takes great care to meet all environmental and safety standards.

Visit with Greg Gusse

I met with Mr. Gusse regarding support for a "grassroots" effort to bring the Alaska Railroad back to Palmer. I told Greg that I am in alignment with the effort given the City Council's adoption of a resolution urging the ARR to return to Palmer with passenger service.

March of Dimes High Heels for High Hopes

Jane Odgers of the Mat-Su Valley March of Dimes paid me a courtesy call visit regarding the upcoming fundraiser for the March of Dimes. Ms. Odgers wanted suggestions on publicizing and promoting the event. Sandra Peterson joined me and suggested local media venues and provided contact information and other ideas that might help promote the event.

Review of Grant Audit

I met a couple of times with Victoria Paulson, a project employee hired to review City grant administration for America Reinvestment and Recovery Act grants and others. One meeting included the Mayor, City Clerk, and City Attorney. I think the work product was good in identifying lapses in meeting Palmer Municipal Code provisions and pointing out weaknesses in the code that I will recommend that the City Council address in the near future. This report is available and, at the Mayor's request, will be submitted to the City Council at its September 11 meeting.

PERS Audit Teleconference with Division of Retirement and Benefits (DRB)

On July 25, I participated in a teleconference with Director Jim Puckett and various DRB staff, various City of Palmer staff, Assistant Attorney General Toby Steinberger, and City Attorney Mike Gatti. Mayor Johnson also attended the meeting. The purpose of the meeting was a status check regarding where the DRB stood in complying with the Settlement Agreement reached last year to resolve the 2009 PERS audit. The DRB was to prepare a revised audit and apparently that is still in the works. However, as part of this remedy, the DRB has chosen to raise issues and has alerted Federal agencies regarding Social Security and Internal Revenue Service matters. We are working on this issue to seek a favorable resolution.

Drug and Alcohol Use Recognition Training

The City brought in Paula Harrison for two hours of training for supervisors on recognizing drug and alcohol use by employees and the proper responses to this issue. There is much more scrutiny given to City employees who have a CDL and operate heavy equipment. The discussions covered drug screening and testing procedures. There is also a fair amount of case law that controls the application of drug and alcohol policies.

Airport Advisory Commission Meeting

I attended the July 26 meeting of the Airport Advisory Commission and spoke to it about capital projects that are being considered that pertain to the Airport. One project, an aircraft washing facility, was before the AAC for support. The AAC voted down the resolution for that project, feeling there may be more pressing capital needs at the Palmer Airport. Tom Cohenour was there to make a presentation on Public Works support for the airport (snow removal, grass cutting, brush clearing, light replacement, building maintenance, etc.) and elaborated at some length on pavement condition and crack sealing as a strategy to extend the present pavement at the airport.

Board of Agriculture/Agriculture Revolving Loan Fund Board Meeting

I attended the August 1 BOA/ARLF meeting regarding the sales agreement for the Mat-Maid parcel on their agenda. I understood that it was first on the agenda, but found out that it was scheduled for much later in the meeting. I could not remain and left Land Consultant Glen Price to represent the City. The BAC/ARLF Board did agree with the Purchase Agreement and that matter should come before the City Council in the near future.

Health Insurance Survey

A survey of various proposals to change the City's health insurance package was sent out to City Employees, and then subsequently to Council members for information only. There is a great deal of concern with any proposed changes moving away from the present package, now entirely funded by the City. This is the beginning of an education and communication process with City employees to seek the best resolution to assist the City in addressing the spiraling cost of health insurance without placing an undue financial strain on City employees.

Mat-Su Borough School Board Meeting

I attended the MSBSD Board meeting on August 1 and reported that City Employee Steve McSwain was inducted into the Alaska High School Hall of Fame. The Mayor recognized Steve at the Palmer Pride event on July 27.

Palmer Pride

I attended and helped out at the Palmer Pride celebration on July 27. It was great weather, there was a large crowd, and much deserved recognition was given out by Mayor Johnson on behalf of the City of Palmer.

**City of Palmer Proposed Construction Projects
As of 7-3-12**

Proposed Projects						
Dept.	Project Title and Description	Status	Target Start Date	Budget	City Owned or Leased	Public Hearing
PW	Steel Water Main Replacement – Sherrod Area Replace 8,600 existing thin walled steel water mains, pave gravel roads, construct ADA sidewalks / ramps, and install streetlights in the Sherrod area. Cost estimated at \$7,500,000.	HDL completed design to 65%. Questionnaire, as 1 st step towards 70/30 matching grant, submitted to DEC on 8-6-12.	TBD	TBD	Yes	No
PS	Airport Navigational Aids Install a new taxiway sign at the southern end of the Palmer Municipal Airport.	\$8,333 grant forthcoming from the State of Alaska	TBD	\$8,300	Yes	
PW	Sherrod Storm Water Improvements Replace 400' of aging gravity storm water pipes and install 2000 feet of new pipes to address flooding and storm water runoff problems in the northeast section of the City along with thin walled steel water main replacement.	Funding currently not available	TBD	\$350,000	Yes	
CD	Develop Wilson Park. City Council has reviewed and accepted design concept and \$12,000 funding for final park design. Bicycle pump track was identified as a very desired feature.	Design in process.	Summer 2012	\$200,000	Yes	
CD	Upgrade Daron Drive Neighborhood Park. Playground equipment installed. Awaiting the completion of Carr's wall to determine if a fence will be needed. Neighborhood meeting to discuss future phases will be set for this fall. The City requested \$40,000 from the State for this project.	Funding currently not available	TBD	\$40,000	Yes	

**City of Palmer Proposed Construction Projects
As of 7-3-12**

Proposed Projects						
Dept.	Project Title and Description	Status	Target Start Date	Budget	City Owned or Leased	Public Hearing
CD	Pump Track Construct a track for bikes which features steeply banked turns and small roller jumps. The City requested \$44,000 from the State for this project.	Funding currently not available	TBD	\$44,000	Yes	
CD	Sport Court Basketball Court Construct a 4 inch concrete or asphalt pad upon which Sport Court basketball surface currently in storage can be installed. The City requested \$46,500 from the State for this project.	Funding currently not available	TBD	\$46,500	Yes	
CD	Trail Connections / Walk to the Fair Revisited Build a trail to connect the Alaska State Fairgrounds to the city core and neighborhood connections to the current trail along the Alaska Railroad ROW. The City requested \$300,000 from the State for this project.	Funding currently not available	TBD	\$350,000	Yes	
CD	Teen Park Design and Construct a park for Palmer's middle and high school age teens. The City requested \$78,250 from the State for this project.	Funding currently not available	TBD	\$158,250	Yes	
PW	Paving Projects S. Valley Way. These upgrades will improve the safety, ease of maintenance, and appearance of this highly visible and heavily traveled roadway.	Funding under review	TBD	\$508,000	Yes	

**City of Palmer Proposed Construction Projects
As of 7-3-12**

Proposed Projects						
Dept.	Project Title and Description	Status	Target Start Date	Budget	City Owned or Leased	Public Hearing
PW	Trail Head – E. Eagle Ave & N. Valley Way Design and construct a trail head at old railroad grade to accommodate off-street parking for approximately 5 vehicles and interpretive signage. Project will require minimal tree clearing, excavation, and gravel surfacing. The City is requesting permission from the Alaska Railroad so Public Works can construct this project in-house.	Seeking permission from Alaska Railroad	Fall 2012	Not budgeted	Yes	

CC – City Council
 CD – Community Development
 PS – Public Safety
 PW – Public Works

MSB – Matanuska-Susitna Borough

City of Palmer Construction Projects in Progress

As of 8-7-2012

PROJECT UPDATES				
Dept.	Project Title - Change in Status	Monetary Impact?	Appearance Change?	Location Change?
PW	<p>Southwest Utility Extension Phase IIA Reservoir, piping, and access road Progress to Date</p> <ul style="list-style-type: none"> • Excavation and embankment is 95% complete. • Water main construction is 100% complete. • Continuity testing for the ductile iron pipe is complete. • Scarsella began roadway construction and final grading. • Flushing and hydrostatic testing of the water system is complete, disinfection is in progress. <p>Difficulties / Questions / Concerns</p> <ul style="list-style-type: none"> • None at this time. <p>What's Next?</p> <ul style="list-style-type: none"> • Scarsella plans to continue final shaping of the project and construction of the roadway sections on College Loop Rd and the Tank Access Rd. • Scarsella plans to place topsoil and seed throughout the project area. 	No	Yes	No
PW	<p>Public Works Shop Air System Upgrade Public Works crew removed cabinets, shelves, and equipment out of the work area. Mechanical Specialists began demo of existing system.</p>	Yes \$150,000 Budget	No	No

City of Palmer Construction Projects in Progress

As of 8-7-2012

PROJECT UPDATES				
Dept.	Project Title - Change in Status	Monetary Impact?	Appearance Change?	Location Change?
PW	<p>Wastewater Treatment Plant Improvements Jim Evans with EPA Inspector General's Office conducted an inspection on July 11, 2012. No problems or issues noted.</p> <p>A \$2.5 million grant was approved by DCCED to purchase property adjacent to the WWTP.</p>	DCCED Grant 13-DC-527 \$2,500,000	No	No
PW	<p>Wastewater Treatment Plant Master Plan The Palmer Waste Water Treatment Plant has undergone recent upgrades to a more efficient, ecologically sound facility. However, ammonia levels in the discharged effluent are still not consistently within the parameters of 2007 discharge permit requirements. The permit, which expired on November 30, 2011, is in administrative extension until ammonia limits meet permit requirements. The city is working with compliance officers at the Alaska Department of Environmental Conservation (ADEC) to develop a rigorous Compliance Order By Consent (COBC). A comprehensive wastewater treatment plant master plan is crucial to provide scientific analysis coupled with engineering principles to determine the best way forward to meet increasingly rigorous Environmental Protection Agency standards, ADEC regulations, and serve the needs of a growing population. ADEC Law Department is writing draft COBC.</p> <p>An Invitation to Bid is being developed with anticipated public posting in September.</p>	DCCED Grant 13-DC-043 \$70,000		

City of Palmer Construction Projects in Progress

As of 8-7-2012

PROJECT UPDATES				
Dept.	Project Title - Change in Status	Monetary Impact?	Appearance Change?	Location Change?
PW	<p>MTA Events Center – Phase II Since the first of August, TC Construction has been working on Punch List items which include exterior concrete walkway, duct flashing, re-sloping shower stall floors, and closing up siding on east side. TC Construction will replace temporary rusty doors on west side with permanent window.</p>	Yes	No	No
PW	<p>MTA Events Center - Phase III Work to be covered includes entry canopy, entry doors (storefront entry), interior painting, interior lighting, entry flooring, locker room flooring, locker room benches, mezzanine bleachers or new mezzanine concept (Avalanche team gone), mezzanine stair gate, elevator, under stair fire-proofing (per bldg inspector), emergency generator, four speakers, clear glass or Plexiglas rink shield, sidewalk and bollards along south side of building, exterior lighting, and parking improvements.</p>	DCCED Grant 13-DC-411 \$725,000	Yes	No
CD	<p>Wilson Park Final project concept design approved by City Council. Consultant will complete final design plans and prepare cost estimates and plan specifications in July/August 2012.</p>	Yes	Yes	No
PW	<p>Community Center (Depot) Painting Invitation to Bid for painting the exterior of building was advertised in the Frontiersman on 8-7-12 and 8-10-12. Pre-bid meeting scheduled for 8-10-12. Bid opening scheduled for 8-17-12.</p>	Yes \$17,080 Budget	Yes	No

City of Palmer Construction Projects in Progress

As of 8-7-2012

PROJECT UPDATES				
Dept.	Project Title - Change in Status	Monetary Impact?	Appearance Change?	Location Change?
PW	<p>City Hall Painting Invitation to Bid for painting the exterior of building was advertised in the Frontiersman on 8-7-12 and 8-10-12. Pre-bid meeting scheduled for 8-10-12. Bid opening scheduled for 8-17-12.</p>	Yes \$14,365 Budget	Yes	No
PW	<p>ADA Sidewalk Improvements <u>PHASE 2012</u> HDL Engineering completed design for Cobb St area. Bid package advertised in Frontiersman Newspaper and City website starting on 8-3-12. Bid opening scheduled for August 22, 2012 at 2:00 PM.</p> <p><u>PHASE 2013</u> HDL Engineering completed design for Bailey St area under previous phase. This phase will be bid out when funding is secured.</p>	DCCED Grant 13-DC-135 \$100,000	Yes	No
PW	<p>Fire Storage Bldg 3-6 Improvements Plans for concrete slab, in-slab heat, boiler, and electrical have been completed by Wolf Architecture. Request for Bids package is being finalized with anticipated public posting on or about August 15, 2012.</p>	No \$77,000 Grant	Yes	No

City of Palmer Construction Projects in Progress

As of 8-7-2012

PROJECT UPDATES				
Dept.	Project Title - Change in Status	Monetary Impact?	Appearance Change?	Location Change?
PW	<p>Storm Water Master Plan Palmer is likely to be included as an “urbanized area” as defined by the National Pollutant Discharge Elimination System (NPDES) Storm Water Phase II Final Rule. As such, the City would be considered a “small municipal separate storm sewer system,” or small MS4. The City would be required to develop, implement, and enforce a storm water management program designed to reduce the discharge of pollutants.</p> <p>This project will prepare a storm water management plan for the City. The management plan will review the existing system, document existing condition of significant pipes and structures, estimate system capacity, forecast anticipated increased system demand, and recommend repairs, capacity improvements and system extensions.</p> <p>The management plan will also analyze discharge quality and identify alternatives for quality improvements, both physical (i.e. sedimentation basins) and regulatory (i.e. development ordinances). The management plan will provide a planning document to guide future improvement and development projects and to prepare for MS4 designation.</p> <p>Bid package is being assembled with public posting in September.</p>	<p>No</p> <p>DCCED Grant 13-DC-175</p>	<p>Yes</p>	<p>No</p>
PW	<p>N. Denali and E. Eagle Water Main Tie-In This will loop the system improving fire flow volume and give a redundancy to the system. This redundant looped system will ensure that homes in the area would continue to have water</p>	<p>No</p> <p>DCCED Grant 13-DC-318</p>	<p>Yes</p>	<p>No</p>

City of Palmer Construction Projects in Progress

As of 8-7-2012

PROJECT UPDATES				
Dept.	Project Title - Change in Status	Monetary Impact?	Appearance Change?	Location Change?
	service if problems develop. Included with Sherrod Area project.			
PW	<p>City Facilities Improvement</p> <p><u>CITY HALL</u> - This project addresses safety concerns and will make parking areas easier to maintain and make paved areas around City Hall more attractive. Large problem holes in pavement will be repaired. Sidewalk repairs, handicap accessible walks and handrails, and drainage issues will be addressed. A new boiler will be installed.</p> <p><u>PUBLIC WORKS SHOP</u> – A new boiler will be installed.</p>	<p>No</p> <p>DCCED Grant 13-DC-233 \$167,000</p>	<p>Yes</p>	<p>No</p>
PW	<p>Public Safety Projects</p> <p><u>FIRE TANKER REPLACEMENT</u> A new water tanker will replace the 1973 tanker which was removed in 2010 after 36 years of service. Specs will be developed and bids requested.</p> <p><u>FIRE STATION 3-1 ROOF</u> The existing roof on Fire Station 3-1 in downtown Palmer is original 1978 construction and will be replaced. Plans and specs will be developed and bids requested.</p> <p><u>PUBLIC SAFETY BOILER REPLACEMENT</u> The 1981 vintage boiler, which heats the Troopers side of the building, will be replaced. Plans and specs will be developed and bids requested.</p>	<p>No</p> <p>DCCED Grant 13-DC-421</p>	<p>Yes</p>	<p>No</p>

City of Palmer Construction Projects in Progress
As of 8-7-2012

PROJECT UPDATES				
Dept.	Project Title - Change in Status	Monetary Impact?	Appearance Change?	Location Change?

Department Codes:

Admin – Administration
CC – City Council
CD – Community Development
PS – Public Safety
PW – Public Works

Non-City Agencies

DOT – AK Department of Transportation & Public Facilities
MSB – Matanuska-Susitna Borough



Item H – Public Hearings

conditional uses in the T-Transitional District.

Background: The Palmer Pentecostal Church building has been located on Lots 13, 14 and 15 of Block 1 Bailey Heights Subdivision which are contiguous to Lot 11-1 since 1984. In 2003, Lots 13, 14 and 15 were annexed into the City and given an initial zoning of R-1 as required under the provisions of Palmer Municipal Code 17.16.060. In October 2004, PMC 17.16.060 was replaced with the requirement to initially zone privately owned land T-Transitional by the adoption of PMC 17.59.020.

A City initiated Zoning Map Amendment application to change the zoning designation from T-Transitional to R-1 Single Family Residential has been prepared for Lot 11-1, Block 1 Bailey Heights Subdivision and the Palmer Pentecostal Church has agreed to the proposed zoning map amendment. A change of zoning to R-1 will permit the expansion of the Palmer Pentecostal Church building as a conditional use.

The Palmer Pentecostal Church plans to expand their existing church building located at 235 W. Albrecht Avenue onto their adjacent property, Lot 11-1. In order to expand onto Lot 11-1, the church has had to go through the annexation process with the Local Boundary Commission.

The Planning and Zoning Commission conducted a properly noticed Public Hearing on this zone change request on June 21, 2012 as required by PMC 17.80.030 and had made written finding that the proposed zone change meets the requirements of PMC 17.80.036 in Commission Resolution 12-004. Following the Public Hearing, the Commission voted unanimously to recommend amending the Zoning Map to revise the zoning of Lot 11-1, Block 1 Bailey Heights Subdivision from T-Transitional to R-1 Single Family Residential.

Administration recommendation: Adopt ordinance no. 12-020-Z-2.

Commission Information:
 Initiated by: Planning and Zoning Commission
 First on Agenda: June 21, 2012
 Action: Approved
 Vote: Unanimously
 Council Information:
 Introduced by: City Manager Griffin
 Introduced: July 24, 2012
 Public Hearing: August 14, 2012
 Action: Vote:

Yes:	No:

CITY OF PALMER, ALASKA

Ordinance No. 12-020-Z-2

An Ordinance of the Palmer City Council Amending the Zoning Map to Revise the Designation of Lot 11-1, Block 1 Bailey Heights Subdivision Located in Section 28, Township 18 North, Range 2 East Seward Meridian from T-Transitional to R-1 Single Family Residential

THE CITY OF PALMER, ALASKA ORDAINS:

Section 1. Classification. This ordinance shall be permanent in nature and shall be incorporated into the Palmer Municipal Code.

Section 2. Severability. If any provision of this ordinance or any application thereof to any person or circumstance is held invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected thereby.

Section 3. Authority and legislative findings. Pursuant to 17.80.040, the City Council hereby adopts the following zoning map amendment in accordance with the legislative findings set below:

WHEREAS, the City of Palmer Planning and Zoning Commission (the Commission) received a City initiated application with the agreement of the Palmer Pentecostal Church, the owner of Lot 11-1, Block 1 Bailey Heights Subdivision, to rezone the subject property from T-Transitional to R-1 Single Family Residential; and

WHEREAS, the Commission duly gave required notices, held its required public hearing on June 21, 2012, made a written report of its findings as to such need, justification and effect of the change of zoning in Commission Resolution 12-004, and voted unanimously to recommend that such amendment to the zoning map be approved; and

WHEREAS, the City Council duly gave required notices, held its required public hearing on this date, and has duly considered the request to rezone the property, all evidence and testimony presented including any comments of the persons attending the public hearing, and the report and actions of the Commission.

Section 4. The City of Palmer Zoning Districts map dated March 2012 is hereby amended to revise the zoning designation of Lot 11-1, Block 1 Bailey Heights Subdivision located in Section 28, Township 18 North, Range 2 East, Seward Meridian, Alaska from T-Transitional to R-1 Single Family Residential.

Section 5. Effective Date. Ordinance 12-020-Z-2 shall take effect upon adoption of the Palmer City Council and receipt of written clearance of the annexation of Lot 11-1, Block 1 Bailey Heights Subdivision in the City by the Department of Justice.

Passed and approved this _____ day of _____, 2012.

DeLena Goodwin Johnson, Mayor

Janette M. Bower, MMC, City Clerk

PALMER PLANNING AND ZONING COMMISSION

RESOLUTION NO. 12-004

A RESOLUTION OF THE PALMER PLANNING AND ZONING COMMISSION RECOMMENDING CITY COUNCIL APPROVE A ZONING MAP AMENDMENT FOR LOT 11-1, BLOCK 1 BAILEY HEIGHTS SUBDIVISION LOCATED IN SECTION 28, TOWNSHIP 18 NORTH, RANGE 02 EAST, FROM T-TRANSITIONAL TO R-1 SINGLE FAMILY RESIDENTIAL

WHEREAS, a City initiated Zoning Map Amendment application to change the zoning designation from T-Transitional to R-1 Single Family Residential has been prepared for Lot 11-1, Block 1 Bailey Heights Subdivision; and

WHEREAS, the owners of Lot 11-1, Block 1 Bailey Heights Subdivision, the Palmer Pentecostal Church, have agreed to the proposed zoning map amendment; and

WHEREAS, a request for a zoning map amendment must be reviewed by the Planning and Zoning Commission and a recommendation reflecting the findings of the Commission must be forwarded to the City Council; and

WHEREAS, Lot 11-1, Block 1 Bailey Heights Subdivision is an undeveloped lot which was recently annexed into the City; and

WHEREAS, Palmer Municipal Code 17.59.020 requires all privately owned land annexed into the City that is used primarily for other than single family residential uses to be initially zoned T-Transitional; and

WHEREAS, the Palmer Pentecostal Church, owns Lots 8 - Lot 15 of Block 1 Bailey Heights, all the lots bordering the Glenn Highway from W. Albrecht Avenue to Glenn Avenue; and

WHEREAS, Lots 13, 14, and 15 of Block 1 are currently zoned R-1 Single Family Residential, Lot 11-1 is the subject of this action, and Lots 10-1, 9 and 8 are outside the City limits; and

WHEREAS, the Palmer Pentecostal Church intends to expand their existing church building located at 235 W. Albrecht Avenue on Lots 13, 14, and 15, Block 1 Bailey Heights Subdivision to their adjacent property which is Lot 11-1; and

WHEREAS, the proposed use is in accordance with the 2006 Palmer Comprehensive Plan because it furthers the Goal 2 of Chapter 6, Land Use, which states "Maintain high quality residential neighborhoods; and Goal 3 which supports the "continuation of institutional uses in the City"; and

WHEREAS, churches are institutional uses that add to the vitality of faith in a community and are recognized as integral parts of neighborhoods in that churches may be allowed in R-1 Single Family Residential zones by conditional use permit; and

WHEREAS, the proposed change is compatible with surrounding zoning districts and the established land use pattern because the contiguous land in the City is zoned R-1 Single-Family Residential; and property to the North, East and South is developed as residential; and

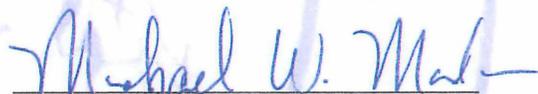
WHEREAS, existing public facilities such as schools, utilities and streets are adequate to support the proposed change as the owners plan to expand the existing Palmer Pentecostal Church building onto Lot 11-1 under a conditional use permit and will not add students to the public school system, nor exceed the capacity of the City utilities. Primary access to the Church is from the Glenn Highway which has the capacity to handle any additional traffic; and

WHEREAS, the changed conditions affecting the subject parcel and surrounding neighborhood are the recent annexation of Lot 11-1, Block 1, Bailey Heights Subdivision into the City; and

WHEREAS, there is no special privilege being granted by the zoning change as it is compatible with the contiguous R-1 zoning of the surrounding properties. The proposed change does not give this property any privilege not ordinarily available to other R-1 property.

NOW, THEREFORE, BE IT RESOLVED that the Palmer Planning and Zoning Commission does hereby recommend the City Council approve the Zoning Map Amendment for Lot 11-1, Block 1 Bailey Heights Subdivision from T-Transitional to R-1 Single Family Residential.

Passed by the Planning and Zoning Commission of the City of Palmer, Alaska, this 21st day of June, 2012.


Michael W. Madar, Chairman


Kimberly McClure
Planning & Code Compliance Technician



City of Palmer

Community Development

Zone Change Application

Staff Report to Commission

PART I. GENERAL INFORMATION

Location: **235 W. Albrecht Avenue / 3361 N. Glenn Highway
Lot 11-1, Block 1, Bailey Heights Subdivision**

Permit Request: Rezone from T-Transitional to R-1, Single-family Residential

Applicant & Owner: Palmer Pentecostal Church

Public Hearing Date: June 21, 2012

Notification Requirements: On June 8, 2012, 191 public hearing notices were mailed to property owners within 1,200' of the site in accordance with 17.80.030. Notification of the public hearing was published in the Frontiersman on June 15, 2012. 7 comments were received in response, with 7 in favor of and 0 against.

PART II. BACKGROUND

Site Information: The lot is currently vacant; and has access from the North Glenn Highway. The lot is part of Pentecostal Church property and will allow the church to expand its building for continued use and growth.

Parcel Size: 0.34 acres

Existing Zoning: T-Transitional (recently annexated land)

Surrounding Land Uses:

	Zoning	Land Use
North	Outside city limits	Residential
South	R-1	Single-family Residential
East	Outside city limits	Residential
West	R-1 & CL	Highway and vacant land

Considerations: The intent of the T district is to provide a zoning district for all newly annexed land in order to help with the transition toward land use regulation by the city. The lot is undeveloped and owned by the church. The

Pentecostal Church was built in 1984 and the property that the church building currently occupies is zoned R-1.

Code Requirements:

The R-1 district is intended for the principal use of land for single family dwellings permitting churches to be in this district with a conditional use permit.

PART III. FINDINGS OF FACT

PMC 17.80.036.C The report of the Commission shall give consideration as to what effect the proposed change would have on public health, safety, welfare and convenience, and for a map amendment show whether:

Fact 1) The proposed changes is in accordance with the borough and city comprehensive plans;

Staff finds the following facts support this finding: The proposed use is in accordance with the 2006 Palmer Comprehensive Plan because it furthers the Goal 2 of Chapter 6, Land Use, which states "Maintain high quality residential neighborhoods; and Goal 3 which supports the "continuation of institutional uses in the City"; and

Churches are institutional uses that add to the vitality of faith in a community and are recognized as integral parts of neighborhoods in that churches may be allowed in R-1 Single Family Residential zones by conditional use permit.

Fact 2) The proposed change is compatible with surrounding zoning districts and the established land use pattern;

Finding: The proposed change is compatible with surrounding zoning districts and the established land use pattern because the contiguous land in the city is zoned R-1 Single-Family Residential; and property to the North, East and South is developed as residential.

Fact 3) Public facilities such as schools, utilities and streets are adequate to support the proposed change;

Finding: The existing public facilities such as schools, utilities and streets are adequate to support the proposed change as the owners plan to expand the existing Palmer Pentecostal Church building onto Lot 11-1 under a conditional use permit and will not add students to the public school system, nor exceed the capacity of the City utilities. Primary access to the Church is from the Glenn Highway which has the capacity to handle any additional traffic.

Fact 4) Changed conditions affecting the subject parcel or the surrounding neighborhood support the proposed change;

Finding: The changed conditions affecting the subject parcel and surrounding neighborhood are the recent annexation of Lot 11-1, Block 1, Bailey Heights Subdivision into the City.

Fact 5) The proposed change is consistent with the public welfare and does not grant a special privilege to the owner(s).

Finding: There is no special privilege being granted by the zoning change as it is compatible with the contiguous R-1 zoning of the surrounding properties. The proposed change does not give this property any privilege not ordinarily available to other R-1 property.

PART III. STAFF RECOMMENDATION

Based on the information provided by the applicant and additional research, staff finds this proposal to rezone Lot 11-1 from T, Transitional to R-1, Single-family Residential is consistent with and substantially in conformance with the Palmer Comprehensive Plan for R-1, Single-family Residential district.

If following the Public Hearing Commission finds that the applicant's proposal conforms to the Palmer Comprehensive Plan and Zoning Code provisions, then staff recommends that the Commission approve this request for rezoning Lot 11-1 from T, Transitional to R-1, Single-family Residential and forward a recommendation for approval to the City Council.



Item K – New Business

**CITY OF PALMER
 INFORMATION MEMORANDUM NO. 12-050
 RESOLUTION NO. 12-028**

Subject: Resolution No. 12-028: Accepting and Appropriating Grant No. 13-DC-043 in the Amount of \$70,000 from the State of Alaska Department of Commerce, Community and Economic Development for a Waste Water Treatment Plan Master Plan

Agenda of: August 14, 2012

Council Action: _____

Approved for presentation by:

City Manager *Douglas B. Griffin*
 City Attorney *[Signature]*
 City Clerk *[Signature]*

Certification of Funds:

Total amount of funds listed in legislation:	\$ <u>70,000</u>
This legislation (✓):	
<input type="checkbox"/> Has no fiscal impact	
Creates:	
<input type="checkbox"/> A negative fiscal impact in the amount of:	\$ _____
<input checked="" type="checkbox"/> A positive fiscal impact in the amount of:	\$ <u>70,000</u>
<input type="checkbox"/> Funds are budgeted from this (these) line item(s):	\$ _____
<input checked="" type="checkbox"/> Funds are not budgeted. Budget modification is required. Affected line item(s):	
<input checked="" type="checkbox"/> 24-00-00-3167 Revenue Line Item – Grant 13-DC-043	\$ <u>70,000</u>
<input checked="" type="checkbox"/> 24-01-09-6220 Engineering Design	\$ <u>70,000</u>
<input type="checkbox"/>	\$ _____
Unrestricted/undesignated fund balance (after budget modification)	\$ _____
Director of Finance signature certifying funds:	<u><i>[Signature]</i></u>

Attachment(s):

- Resolution No. 12-028
- Grant Summary

Summary statement: The City was awarded a grant in the amount of \$70,000 from the State of Alaska Department of Commerce, Community and Economic Development for a Waste Water Treatment Plant Master Plan.

Background: The Waste Water Treatment Plant discharge contains levels of ammonia that exceed the permit levels. A Compliance Order By Consent (COBC) is being drafted by the State of Alaska. The COBC will contain a requirement that a Master Plan be written by a qualified engineering consultant detailing how the waste water treatment plant will be modified to bring the discharge into compliance.

Administration recommendation: Adopt resolution no. 12-028.

Introduced by: City Manager Griffin
Introduced: August 14, 2012
Action:
Vote:

Yes:	No:

CITY OF PALMER, ALASKA

Resolution No. 12-028

A Resolution of the Palmer City Council Accepting and Appropriating Grant No. 13-DC-043 in the Amount of \$70,000 from the State of Alaska Department of Commerce, Community and Economic Development for a Waste Water Treatment Plan Master Plan

WHEREAS, the City of Palmer has been awarded a State of Alaska Department of Commerce, Community and Economic Development grant no. 13-DC-043 in the amount of \$70,000; and

WHEREAS, the funds will be used to assist the City in completing a waste water treatment plan master plan; and

WHEREAS, funds must be accepted and appropriated prior to expenditure of said funds.

NOW, THEREFORE, BE IT RESOLVED, that the Palmer City Council accepts and appropriates grant no. 13-DC-043 from the Alaska Department of Commerce, Community and Economic Development for a waste water treatment plan master plan and authorizes the city manager to execute the documents required under the grant agreement.

Passed and approved by the City Council of the City of Palmer, Alaska this 14th day of July 2012.

DeLena Goodwin Johnson, Mayor

Janette M. Bower, MMC, City Clerk

Agency: Commerce, Community and Economic Development

Grants to Municipalities (AS 37.05.315)

Grant Recipient: Palmer

Federal Tax ID: 92-6000194

Project Title:

Project Type: Planning and Research

Palmer - Waste Water Treatment Plant Master Plan

State Funding Requested: \$70,000

House District: Mat-Su Areawide (13-16)

Future Funding May Be Requested

Brief Project Description:

A wastewater treatment plant master plan will be developed to outline specific infrastructure and services to meet current and future demands for critical water and sewer services in Palmer.

Funding Plan:

Total Project Cost:	\$100,000
Funding Already Secured:	(\$0)
FY2013 State Funding Request:	<u>(\$70,000)</u>
Project Deficit:	\$30,000

Funding Details:
 The City has received a total of \$3,313,550 in grant funds from the State of Alaska for Waste Water Treatment Improvements.

2009 State of AK, AK Clean Water Fund / ARRA Pass Through ADEC 671161 \$ 2,500,000
 2009 State of Alaska, Dept of Environmental Conservation ADEC 67114 \$ 201,250
 2003 & 2006 State of Alaska, Dept of Environmental Conservation ADEC 67107 \$ 612,300

Detailed Project Description and Justification:

A comprehensive wastewater treatment plant master plan is crucial to provide scientific analysis coupled with engineering principles to determine the best way forward to meet increasingly rigorous Environmental Protection Agency standards, ADEC regulations, and serve the needs of a growing population.

The City of Palmer 2006 Comprehensive Plan calls for provision of "adequate infrastructure and facilities and services to meet current and anticipated future demands for water and sewer services in the City." This project will help bring us into compliance, substantially reduce operational and maintenance costs, serve existing customers, and plan for future expansion.

The Palmer Waste Water Treatment Plant has undergone recent upgrades to a more efficient, ecologically sound facility. However, ammonia levels in the discharged effluent are still not consistently within the parameters of 2007 discharge permit requirements. The permit, which expires on November 30, 2011, will be in administrative extension until ammonia limits meet permit requirements. The City is working with compliance officers at the Alaska Department of Environmental Conservation (ADEC) to develop a rigorous Compliance Order By Consent (COBC).

For use by Co-chair Staff Only:

\$70,000
Approved

4:20 PM 5/2/2012

CITY OF PALMER
INFORMATION MEMORANDUM No. 12-051
RESOLUTION No. 12-029

Subject: Resolution No. 12-029: Accepting and Appropriating Grant No. 13-DC-135 in the Amount of \$100,000 from the State of Alaska Department of Commerce, Community and Economic Development for the Design and Construction of Americans with Disabilities Act (ADA) Compliant Sidewalks

Agenda of: August 14, 2012

Council Action: _____

Approved for presentation by:

City Manager *J Douglas B. Griff*
City Attorney *[Signature]*
City Clerk *JR*

Certification of Funds:

Total amount of funds listed in legislation:	\$ <u>100,000.00</u>
This legislation (✓): <input type="checkbox"/> Has no fiscal impact	
Creates:	
<input type="checkbox"/> A negative fiscal impact in the amount of:	\$ _____
<input checked="" type="checkbox"/> A positive fiscal impact in the amount of:	\$ <u>100,000.00</u>
<input type="checkbox"/> Funds are budgeted from this (these) line item(s): ➤	\$ _____
<input checked="" type="checkbox"/> Funds are not budgeted. Budget modification is required. Affected line item(s):	
➤ 08-00-00-4145 Revenue Line Item – Grant 13-DC-135	\$ <u>100,000.00</u>
➤ 08-10-10-6220 Engineering Design	\$ <u>100,000.00</u>
➤ 08-10-10-6225 Construction	\$ _____
Unrestricted/undesignated fund balance (after budget modification)	\$ _____
Director of Finance signature certifying funds:	<u><i>JR</i></u>

Attachment(s):

- Resolution No. 12-029
- Grant Summary

Summary statement: The City was awarded a grant in the amount of \$100,000 from the State of Alaska Department of Commerce, Community and Economic Development for the

design and construction of Americans with Disabilities Act (ADA) compliant sidewalks.

Background: The City of Palmer continues to improve sections of sidewalk and curb ramps each year to bring them into compliance with ADA provisions.

Administration recommendation: Adopt resolution no. 12-029.

Introduced by: City Manager Griffin
Introduced: August 14, 2012
Action:
Vote:

Yes:	No:

CITY OF PALMER, ALASKA

Resolution No. 12-029

A Resolution of the Palmer City Council Accepting and Appropriating Grant No. 13-DC-135 in the Amount of \$100,000 from the State of Alaska Department of Commerce, Community and Economic Development for the Design and Construction of Americans with Disabilities Act (ADA) Compliant Sidewalks

WHEREAS, the City of Palmer has been awarded a State of Alaska Department of Commerce, Community and Economic Development grant no. 13-DC-135 in the amount of \$100,000; and

WHEREAS, the funds will be used to assist the City in the design and construction of Americans with Disabilities Act (ADA) compliant sidewalk improvements; and

WHEREAS, funds must be accepted and appropriated prior to expenditure of said funds.

NOW, THEREFORE, BE IT RESOLVED, that the Palmer City Council accepts and appropriates grant no. 13-DC-135 from the Alaska Department of Commerce, Community and Economic Development for the design and construction of ADA compliant sidewalk improvements and authorizes the city manager to execute the documents required under the grant agreement.

Passed and approved by the City Council of the City of Palmer, Alaska this 14th day of August 2012.

DeLena Goodwin Johnson, Mayor

Janette M. Bower, MMC, City Clerk

Agency: Commerce, Community and Economic Development

Grants to Municipalities (AS 37.05.315)

Grant Recipient: Palmer

Federal Tax ID: 92-6000194

Project Title:

Project Type: Remodel, Reconstruction and Upgrades

Palmer - Sidewalk Improvements

State Funding Requested: \$100,000

House District: Mat-Su Areawide (13-16)

Future Funding May Be Requested

Brief Project Description:

Sidewalks in the downtown area of Palmer will be widened from four feet to five feet and ADA compliant curbs will be constructed at all intersections.

Funding Plan:

Total Project Cost:	\$100,000
Funding Already Secured:	(\$0)
FY2013 State Funding Request:	(\$100,000)
Project Deficit:	\$0

Funding Details:

In 2008, the City received a grant for phase II of this program from the Alaska Dept of Commerce Community & Economic Development Grant in the amount of \$80,000.

In 2011, the City received a grant for phase III of this program from the Alaska Dept of Commerce Community & Economic Development Grant in the amount of \$100,000

Detailed Project Description and Justification:

Sidewalks in the downtown area of Palmer will be widened from four feet to five feet and ADA compliant curbs will be constructed at all intersections. In areas where sidewalks have heaved due to lack of proper bedding material, old existing sidewalks and improper bedding material will be removed and replaced. The surface of the new sidewalks will be a broom finish. Priority has been given to completing sidewalks in the core downtown area. Pedestrian safety will be significantly enhanced at downtown intersections.

By providing well-constructed ramps at intersections, overall quality of life will see improvements with increased mobility for residents with visual impairments and for anyone in scooters, walkers, wheelchairs, and other mobility aids. There are many senior facilities and housing accommodations in the Palmer area, and the benefits of better walking conditions will allow all residents more access to all areas of the walkable downtown.

A pedestrian-friendly environment is a key attraction and good for business. The City will be responsible for sidewalks connecting different areas of the community, with individual developers/subdividers taking responsibility for sidewalks and trails within subdivisions.

When the Palmer Comprehensive Plan was enacted in 2006, residents and members of the public identified maintenance and improvements to community trails and sidewalks as a very high priority.

For use by Co-chair Staff Only:

\$100,000
Approved

CITY OF PALMER
INFORMATION MEMORANDUM NO. 12-052
RESOLUTION NO. 12-030

Subject: Resolution No. 12-030: Accepting and Appropriating Grant No. 13-DC-175 in the Amount of \$115,000 from the State of Alaska Department of Commerce, Community and Economic Development for a Storm Water Master Plan

Agenda of: August 14, 2012

Council Action: _____

Approved for presentation by:

City Manager Jonglas B. Griff
City Attorney [Signature]
City Clerk [Signature]

Certification of Funds:

Total amount of funds listed in legislation:	\$ <u>115,000.00</u>
This legislation (√):	
<input type="checkbox"/> Has no fiscal impact	
Creates:	
<input type="checkbox"/> A negative fiscal impact in the amount of:	\$ _____
<input checked="" type="checkbox"/> A positive fiscal impact in the amount of:	\$ <u>115,000.00</u>
<input type="checkbox"/> Funds are budgeted from this (these) line item(s):	
➤	\$ _____
<input checked="" type="checkbox"/> Funds are not budgeted. Budget modification is required. Affected line item(s):	
➤ 08-00-00-4146 Revenue Line Item – Grant 13-DC-175	\$ <u>115,000.00</u>
➤ 08-10-11-6220 Engineering Design	\$ <u>115,000.00</u>
➤	\$ _____
Unrestricted/undesignated fund balance (after budget modification)	\$ _____
Director of Finance signature certifying funds:	<u>[Signature]</u>

Attachment(s):

- Resolution No. 12-030
- Grant Summary

Summary statement: The City was awarded a grant in the amount of \$115,000 from the State of Alaska Department of Commerce, Community and Economic Development for a Storm Water Master Plan.

Background: The City of Palmer operates an unregulated storm water system. The network has been installed over the past 50 + years with little consideration of the impact future connections will have. Many pipes are over capacity resulting in occasional localized flooding.

The US Environmental Protection Agency is looking at the Wasilla-Palmer urban area with regard to their National Pollutant Discharge Elimination System. The City's storm water system will possibly be designated a "small municipal separate storm sewer system" or MS4. That designation would require the City to develop, implement, and enforce a storm water management program.

Monies from legislative grant 13-DC-175 will enable the City to proactively address MS4, plan upgrades to an old system, and plan for future development.

Administration recommendation: Adopt resolution no. 12-030.

Introduced by: City Manager Griffin
Introduced: August 14, 2012
Action:
Vote:

Yes:	No:

CITY OF PALMER, ALASKA

Resolution No. 12-030

A Resolution of the Palmer City Council Accepting and Appropriating Grant No. 13-DC-175 in the Amount of \$115,000 from the State of Alaska Department of Commerce, Community and Economic Development for a Storm Water Master Plan

WHEREAS, the City of Palmer has been awarded a State of Alaska Department of Commerce, Community and Economic Development grant no. 13-DC-175 in the amount of \$115,000; and

WHEREAS, the funds will be used to assist the City in completing a storm water master plan; and

WHEREAS, funds must be accepted and appropriated prior to expenditure of said funds.

NOW, THEREFORE, BE IT RESOLVED, that the Palmer City Council accepts and appropriates grant no. 13-DC-175 from the Alaska Department of Commerce, Community and Economic Development for a storm water master plan and authorizes the city manager to execute the documents required under the grant agreement.

Passed and approved by the City Council of the City of Palmer, Alaska this 14th day of August 2012.

DeLena Goodwin Johnson, Mayor

Janette M. Bower, MMC, City Clerk

Agency: Commerce, Community and Economic Development

Grants to Municipalities (AS 37.05.315)

Grant Recipient: Palmer

Federal Tax ID: 92-6000194

Project Title:

Project Type: Planning and Research

Palmer - Storm Water Improvement Master Plan

State Funding Requested: \$115,000
One-Time Need

House District: Mat-Su Areawide (13-16)

Brief Project Description:

Prepare a storm water management plan to review and document the existing out-dated and unregulated storm water system to provide a planning document to guide future improvement and development projects.

Funding Plan:

Total Project Cost:	\$115,000
Funding Already Secured:	(\$0)
FY2013 State Funding Request:	<u>(\$115,000)</u>
Project Deficit:	\$0
<i>Funding Details:</i>	
<i>This is a new project with no past funding.</i>	

Detailed Project Description and Justification:

The management plan will review the existing system, document the existing condition of significant pipes and structures, estimate system capacity, forecast anticipated increased system demand, and recommend repairs, capacity improvements and system extensions.

Palmer operates an unregulated storm water system to manage storm water within City right-of-ways. Storm water is collected through gutters and ditches, conveyed in buried pipes, and discharged into the Matanuska River. The network has been installed over the past 50 or more years with little consideration of the impact new connections have to the existing system. Many pipes are over-capacity, resulting in occasional localized flooding. As development continues, the frequency and impact of the local flooding will increase.

The management plan will also analyze discharge quality and identify alternatives for quality improvements, both physical and regulatory and will provide a planning document to guide future improvement and development projects. The current storm water system provides little or no ability to manage the discharge quality. As there are currently no regulatory agencies requiring monitoring and no monitoring being performed, little is known about the quality of the storm water being discharged.

If the US Environmental Protection Agency designates parts of the Mat-Su Valley as an "urbanized area" as defined by the National Pollutant Discharge Elimination System (NPDES) Storm Water Phase II Final Rule, the City's storm water system would be considered a "small municipal separate storm sewer system," or small MS4. The City will then be required to develop, implement, and enforce a storm water management program to reduce the discharge of pollutants from their MS4.

For use by Co-chair Staff Only

\$115,000
Approved

4:19 PM 5/2/2012

CITY OF PALMER
INFORMATION MEMORANDUM NO. 12-054
RESOLUTION NO. 12-032

Subject: Resolution No. 12-032: Accepting and Appropriating Grant No. 13-DC-318 in the Amount of \$252,000 from the State of Alaska Department of Commerce, Community and Economic Development for Water Main Tie-Ins

Agenda of: August 14, 2012

Council Action: _____

Approved for presentation by:

City Manager *J Douglas B. Griffin*
City Attorney *[Signature]*
City Clerk *[Signature]*

Certification of Funds:

Total amount of funds listed in legislation:	\$ <u>252,000.00</u>
This legislation (√):	
<input type="checkbox"/> Has no fiscal impact	
Creates:	
<input type="checkbox"/> A negative fiscal impact in the amount of:	\$ _____
<input checked="" type="checkbox"/> A positive fiscal impact in the amount of:	\$ <u>252,000.00</u>
<input type="checkbox"/> Funds are budgeted from this (these) line item(s):	\$ _____
<input checked="" type="checkbox"/> Funds are not budgeted. Budget modification is required. Affected line item(s):	
➤ 24-00-00-3168 Revenue Line Item – Grant 13-DC-318	\$ <u>252,000.00</u>
➤ 24-01-09-6220 Engineering Design	\$ <u>252,000.00</u>
➤ 24-01-09-6225 Construction	\$ _____
Unrestricted/undesignated fund balance (after budget modification)	\$ _____
Director of Finance signature certifying funds:	<u><i>[Signature]</i></u>

Attachment(s):

- Resolution No. 12-032
- Grant Summary

Summary statement: The City was awarded a grant in the amount of \$252,000 from the State of Alaska Department of Commerce, Community and Economic Development for Water Main Tie-Ins.

Background: Currently, there is only one water main serving an area with approximately 200 homes. If a water valve were to malfunction, or if a water main broke or froze, the entire line would need to be shut down to facilitate repairs. Water at the end of the existing water loop needs to be kept flowing better to ensure the best quality water.

Tying two water main loops together will ensure system redundancy and lead to better engineering practices.

Administration recommendation: Adopt resolution no. 12-032.

Introduced by: City Manager Griffin
Introduced: August 14, 2012
Action:
Vote:

Yes:	No:

CITY OF PALMER, ALASKA

Resolution No. 12-032

A Resolution of the Palmer City Council Accepting and Appropriating Grant No. 13-DC-318 in the Amount of \$252,000 from the State of Alaska Department of Commerce, Community and Economic Development for Water Main Tie-Ins

WHEREAS, the City of Palmer has been awarded a State of Alaska Department of Commerce, Community and Economic Development grant no. 13-DC-318 in the amount of \$252,000; and

WHEREAS, the funds will be used to assist the City with water main tie-ins; and

WHEREAS, funds must be accepted and appropriated prior to expenditure of said funds.

NOW, THEREFORE, BE IT RESOLVED, that the Palmer City Council accepts and appropriates grant no. 13-DC-318 from the Alaska Department of Commerce, Community and Economic Development for water main tie-ins and authorizes the city manager to execute the documents required under the grant agreement.

Passed and approved by the City Council of the City of Palmer, Alaska this 14th day of July 2012.

DeLena Goodwin Johnson, Mayor

Janette M. Bower, MMC, City Clerk

Agency: Commerce, Community and Economic Development**Grants to Municipalities (AS 37.05.315)****Grant Recipient: Palmer****Federal Tax ID: 92-6000194****Project Title:****Project Type: Remodel, Reconstruction and Upgrades**

Palmer - Water Main Tie-Ins

State Funding Requested: \$252,000**House District: Mat-Su Areawide (13-16)**

One-Time Need

Brief Project Description:

This project will add 120 linear feet of 12" ductile iron pipe. It will include pressure reducing valve and vault.

Funding Plan:

Total Project Cost:	\$252,000
Funding Already Secured:	(\$0)
FY2013 State Funding Request:	(\$252,000)
Project Deficit:	\$0

Funding Details:

The N. Denali and E. Eagle Water Main project has not been previously funded.

Detailed Project Description and Justification:

Currently there is only one water main serving an area with approximately 200 homes. This project will add 120 linear feet of 12" ductile iron pipe. It will include pressure reducing valve and vault. This will allow the system to make a complete loop, improving fire flow volume and strengthen and support the Water Main Lines.

If a water valve were to malfunction, or if a water main broke or froze, this redundant looped system would ensure that the homes in the impacted area would continue to have water service. This will lead to better engineering practices.

Project Timeline:

If this project receives legislative funding, design work would begin upon funding notification in 2012, with construction to commence in the summer of 2013.

Entity Responsible for the Ongoing Operation and Maintenance of this Project:

City of Palmer

Grant Recipient Contact Information:

Name: Douglas B. Griffin
 Title: City Manager
 Address: 231 W. Evergreen Avenue
 Palmer, Alaska 99645
 Phone Number: (907)761-1317
 Email: dgriffin@palmerak.org

CITY OF PALMER
INFORMATION MEMORANDUM NO. 12-056
RESOLUTION NO. 12-034

Subject: Resolution No. 12-034: Accepting and Appropriating Grant No. 13-DC-421 in the Amount of \$780,000 from the State of Alaska Department of Commerce, Community and Economic Development to Fund Public Safety Projects

Agenda of: August 14, 2012

Council Action: _____

Approved for presentation by:

City Manager *J Douglas B. Griff*
City Attorney *[Signature]*
City Clerk *JR*

Certification of Funds:

Total amount of funds listed in legislation:	\$ <u>780,000</u>
This legislation (✓):	
<input type="checkbox"/> Has no fiscal impact	
Creates:	
<input type="checkbox"/> A negative fiscal impact in the amount of:	\$ _____
<input checked="" type="checkbox"/> A positive fiscal impact in the amount of:	\$ <u>780,000</u>
<input type="checkbox"/> Funds are budgeted from this (these) line item(s):	\$ _____
<input checked="" type="checkbox"/> Funds are not budgeted. Budget modification is required. Affected line item(s):	
➤ 08-00-00-4147 Revenue Line Item – Grant 13-DC-421	\$ <u>780,000</u>
➤ 08-10-12-6220 Engineering Design	\$ <u>780,000</u>
➤ 08-10-12-6225 Construction	\$ _____
Unrestricted/undesignated fund balance (after budget modification)	\$ _____
Director of Finance signature certifying funds:	<u><i>JJ</i></u>

Attachment(s):

- Resolution No. 12-034
- Grant Summary

Summary statement: The City was awarded a grant in the amount of \$780,000 from the State of Alaska Department of Commerce, Community and Economic Development for Public Safety Projects.

Background: This grant awards moneys to fund the following public safety projects: A new fire tanker for Palmer Fire & Rescue; Replacement of the roof at the downtown fire station; and replace the boiler in the police station (on the side leased by the Alaska State Troopers).

Administration recommendation: Adopt resolution no. 12-034.

Introduced by: City Manager Griffin
Introduced: August 14, 2012
Action:
Vote:

Yes:	No:

CITY OF PALMER, ALASKA

Resolution No. 12-034

A Resolution of the Palmer City Council Accepting and Appropriating Grant No. 13-DC-421 in the Amount of \$780,000 from the State of Alaska Department of Commerce, Community and Economic Development to Fund Public Safety Projects

WHEREAS, the City of Palmer has been awarded a State of Alaska Department of Commerce, Community and Economic Development grant no. 13-DC-421 in the amount of \$780,000; and

WHEREAS, the funds will be used to assist the City in funding public safety projects including a new fire tanker, a roof replacement for the downtown fire station, and a new boiler in the police building; and

WHEREAS, funds must be accepted and appropriated prior to expenditure of said funds.

NOW, THEREFORE, BE IT RESOLVED, that the Palmer City Council accepts and appropriates grant no. 13-DC-421 from the Alaska Department of Commerce, Community and Economic Development for public safety projects and authorizes the city manager to execute the documents required under the grant agreement.

Passed and approved by the City Council of the City of Palmer, Alaska this fourteenth day of August 2012.

DeLena Goodwin Johnson, Mayor

Janette M. Bower, MMC, City Clerk

Agency: Commerce, Community and Economic Development

Grants to Municipalities (AS 37.05.315)

Grant Recipient: Palmer

Federal Tax ID: 92-6000194

Project Title:

Project Type: Remodel, Reconstruction and Upgrades

Palmer - Public Safety Projects

State Funding Requested: \$780,000

House District: Mat-Su Areawide (13-16)

One-Time Need

Brief Project Description:

This project consists of three small projects within the Department of Public Safety: Fire Tanker Replacement, Replacement of Fire Station 3-1 Roof, and Boiler Replacement

Funding Plan:

Total Project Cost:	\$780,000
Funding Already Secured:	(\$0)
FY2013 State Funding Request:	<u>(\$780,000)</u>
Project Deficit:	\$0

Funding Details:

The State of Alaska has not provided previous funding for this project bundle.

Detailed Project Description and Justification:

Public Safety smaller projects included in this bundle are as follow:

1.
Fire Tanker Replacement (\$450,000)
A new water tanker will replace the 1973 tanker which was removed in 2010, after 36 years of service. Normal service life is about 20 years. Reliable transport of water to emergency scenes is vital for safety. If the water system were off line due to a break or other natural disaster, the need for water for fire response would be critical. There is no water tanker in the City response fleet. Today, the Greater Palmer Fire Service Area contracts for fire protection with the City of Palmer, without which the City would be left with no water transportation capabilities.

2.
Replacement of Fire Station 3-1 Roof (\$285,000)
The existing roof on Fire Station 31 in downtown Palmer is original to the building's construction in 1978. Minor leaks are continually occurring near fire response apparatus in the bays, and without repair the roof will continue to degrade. The roof is leaking and the plywood boards and other sub-layers are collecting moisture with the potential for mold. Personal protective equipment is stored in the station and is subject to damage from leaking water. A roof replacement would allow the continued and effective future use of the fire station.

3.
Public Safety Boiler Replacement (\$45,000)
The Public Safety Building boiler dates to about 1981 and has reached the end of its useful life. This boiler heats the side of

For use by Co-chair Staff Only:

\$780,000
Approved

4:18 PM 5/2/2012

Total Project Snapshot Report

2012 Legislature

TPS Report 57005v1

the facility occupied by the Alaska State Troopers, who lease this City facility. The adjacent Public Safety Police Building boiler (occupied by Palmer Police and Mat-Su Pre-Trial Intake center) failed in the summer of 2011 and was replaced. Potential for failure of the boiler on the Alaska State Troopers side of the facility would negatively impact State Trooper operations in the building. A new boiler will be energy efficient, saving the City money in maintenance and fuel costs.

Project Timeline:

If this project receives legislative funding, design work would begin upon funding notification in 2012, with construction to commence in the summer of 2013.

Entity Responsible for the Ongoing Operation and Maintenance of this Project:

City of Palmer

Grant Recipient Contact Information:

Name: Douglas B. Griffin
Title: City Manager
Address: 231 W. Evergreen Avenue
Palmer, Alaska 99645
Phone Number: (907)761-1317
Email: dgriffin@palmerak.org

Has this project been through a public review process at the local level and is it a community priority? Yes No

CITY OF PALMER
INFORMATION MEMORANDUM NO. 12-057
RESOLUTION NO. 12-035

Subject: Resolution No. 12-035: Accepting and Appropriating Grant No. 13-DC-527 in the Amount of \$2,500,000 from the State of Alaska Department of Commerce, Community and Economic Development for Waste Water Treatment Plant Property Acquisition

Agenda of: August 14, 2012

Council Action: _____

Approved for presentation by:

City Manager *J Douglas B. Griff*
City Attorney *[Signature]*
City Clerk *JR*

Certification of Funds:

Total amount of funds listed in legislation:	\$ <u>2,500,000.00</u>
This legislation (✓):	
<input type="checkbox"/> Has no fiscal impact	
Creates:	
<input type="checkbox"/> A negative fiscal impact in the amount of:	\$ _____
<input checked="" type="checkbox"/> A positive fiscal impact in the amount of:	\$ <u>2,500,000</u>
<input type="checkbox"/> Funds are budgeted from this (these) line item(s):	\$ _____
<input checked="" type="checkbox"/> Funds are not budgeted. Budget modification is required. Affected line item(s):	
➤ 24-00-00-3169 Revenue Line Item – Grant 13-DC-527	\$ <u>2,500,000.00</u>
➤ 24-01-12-6026 Property Acquisition	\$ <u>2,500,000.00</u>
➤	\$ _____
Unrestricted/undesignated fund balance (after budget modification)	\$ _____
Director of Finance signature certifying funds:	<u><i>JJ</i></u>

Attachment(s):

- Resolution No. 12-035
- Grant Summary

Summary statement: The City was awarded a grant in the amount of \$2,500,000.00 from the State of Alaska Department of Commerce, Community and Economic Development for a Waste Water Treatment Plant property acquisition.

Background: As Palmer's water and sewer service area develops, additional capacity will be required. Discharge compliance issues may necessitate building a "constructed wetlands and/or a subsurface discharge. Therefore, additional land is required.

Administration recommendation: Adopt resolution no. 12-035.

Introduced by: City Manager Griffin
Introduced: August 14, 2012
Action:
Vote:

Yes:	No:

CITY OF PALMER, ALASKA

Resolution No. 12-035

A Resolution of the Palmer City Council Accepting and Appropriating Grant No. 13-DC-527 in the Amount of \$2,500,000 from the State of Alaska Department of Commerce, Community and Economic Development for Waste Water Treatment Plan Property Acquisition

WHEREAS, the City of Palmer has been awarded a State of Alaska Department of Commerce, Community and Economic Development grant no. 13-DC-527 in the amount of \$2,500,000; and

WHEREAS, the funds will be used to assist the City with waste water treatment plant property acquisition; and

WHEREAS, funds must be accepted and appropriated prior to expenditure of said funds.

NOW, THEREFORE, BE IT RESOLVED, that the Palmer City Council accepts and appropriates grant no. 13-DC-527 from the Alaska Department of Commerce, Community and Economic Development for waste water treatment plan property acquisition and authorizes the city manager to execute the documents required under the grant agreement.

Passed and approved by the City Council of the City of Palmer, Alaska this fourteenth day of August 2012.

DeLena Goodwin Johnson, Mayor

Janette M. Bower, MMC, City Clerk

Agency: Commerce, Community and Economic Development

Grants to Municipalities (AS 37.05.315)

Grant Recipient: Palmer

Federal Tax ID: 92-6000194

Project Title:

Project Type: New Construction and Land Acquisition

Palmer - Waste Water Treatment Plant Property Acquisition

State Funding Requested: \$2,500,000
One-Time Need

House District: Mat-Su Areawide (13-16)

Brief Project Description:

Purchase of land to address extra capacity now needed at the Waste Water Treatment Plant.

Funding Plan:

Total Project Cost:	\$2,500,000
Funding Already Secured:	(\$0)
FY2013 State Funding Request:	(\$2,500,000)
Project Deficit:	\$0

Funding Details:
this is a one- time request, and has not been previously funded by the State.

Detailed Project Description and Justification:

As the Mat-Su Valley grows, additional capacity is required at our Waste Water Treatment Plant (WWTP). Discharge compliance issues may necessitate building a 'constructed wetland' as a treatment method. This would require additional land area.

Future expansion of the WWTP also requires additional land near the existing plant. This land decision will best be addressed after the waste water treatment plant master plan has been developed and after more discussion of a regional treatment plant.

Project Timeline:

If this project receives legislative funding, the purchase process will begin upon funding notification in 2012. The City would like to complete this matter within two (2) years.

Entity Responsible for the Ongoing Operation and Maintenance of this Project:

City of Palmer

For use by Co-chair Staff Only:

\$2,500,000
Approved

4:18 PM 5/2/2012

CITY OF PALMER
INFORMATION MEMORANDUM NO. 12-058
RESOLUTION NO. 12-036

Subject: Resolution No.12-036: Accepting and Appropriating a Grant Increase of \$2,500,000 to Grant No. 67119 from the State of Alaska Department of Environmental Conservation for the Southwest Utility Extension Phase IIb

Agenda of: August 14, 2012

Council Action: _____

Approved for presentation by:

City Manager *J Douglas B. Griffin*
City Attorney *[Signature]*
City Clerk *[Signature]*

Certification of Funds:

Total amount of funds listed in legislation:	\$ <u>2,500,000</u>
This legislation (✓):	
<input type="checkbox"/> Has no fiscal impact	
Creates:	
<input type="checkbox"/> A negative fiscal impact in the amount of:	\$ _____
<input checked="" type="checkbox"/> A positive fiscal impact in the amount of:	\$ <u>2,500,000</u>
<input type="checkbox"/> Funds are budgeted from this (these) line item(s):	
➤	\$ _____
<input type="checkbox"/> Funds are not budgeted. Budget modification is required. Affected line item(s):	
➤24-00-00-3166 Revenue Grant #67119	\$ _____
➤24-20-09-6011 Admin Expenses	\$ _____
➤24-20-09-6222 Const Engineering & Mgmt	\$ _____
➤24-20-09-6225 Construction	\$ _____
Unrestricted/undesignated fund balance (after budget modification)	\$ _____
Director of Finance signature certifying funds:	<u><i>[Signature]</i></u>

Attachment(s):

- Resolution 12-036

Summary statement: The Department of Environmental Conservation has offered a grant increase of \$2,500,000 to the Southwest Utility Extension, Phase IIb, Grant No. 67119. This increase, when added to the previous grant of \$1,750,000 brings the total grant on this project to \$4,250,000.

This grant is used for the site selection, planning, design and construction of a one million gallon reservoir to the selected site, fire hydrants along the extension corridor, and the new reservoir. This amendment adds a booster station, a Mat-Su College distribution main, a maintenance road and related appurtenances. Improvements or upgrades to the gravel road are ineligible for grant participation.

Administration recommendation: Adopt resolution no. 12-036.

Introduced by: City Manager Griffin
Date: August 14, 2012
Action:
Vote:

Yes:	No:

CITY OF PALMER, ALASKA

Resolution No. 12-036

A Resolution of the Palmer City Council Accepting and Appropriating a Grant Increase of \$2,500,000 to Grant No. 67119 from the State of Alaska Department of Environmental Conservation for the Southwest Utility Extension Phase IIb

WHEREAS, the CITY of Palmer has been awarded a grant increase of \$2,500,000 to the Alaska Department of Environmental Conservation grant No. 67119 for the Southwest Utility Extension, Phase IIb; and

WHEREAS, the funds will finance the continuation of the design and construction of a one million gallon reservoir to serve the southwest portion of the water service area including an amendment that adds a booster station, a Mat-Su College distribution main, a maintenance road and related appurtenances.

NOW, THEREFORE, BE IT RESOLVED by the Palmer City Council that the City of Palmer accepts and appropriates the grant increase of \$2,500,000 to Grant No. 67119 from the Alaska Department of Environmental Conservation for Southwest utility Extension, Phase IIb; agrees to accept responsibility to operate and maintain the proposed water utility improvements; agrees to the terms and conditions of the grant offer dated June 19, 2012; and authorizes the city manager to execute documents required to enter into this agreement.

Passed and approved by the City Council of the City of Palmer, Alaska, this fourteenth day of August, 2012.

DeLena Goodwin Johnson, Mayor

Janette M. Bower, MMC, City Clerk