

A. CALL TO ORDER

A special meeting of the Palmer City Council was held on December 4, 2010, 9 am in the council chambers, Palmer, Alaska.

Mayor Johnson called the meeting to order at 9:02 am.

B. ROLL CALL

Comprising a quorum of the Council, the following were present:

Kevin Brown	Kathrine Vanover
Ken Erbey	DeLena Goodwin Johnson
Edna DeVries	

The following council members were absent and excused by the council:

Brad Hanson and Richard Best

Also in attendance were the following:

Douglas Griffin, City Manager
Michael Gatti, City Attorney
Janette Bower, City Clerk
Shelly Acteson, Deputy City Clerk

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Council Member Vanover.

D. AUDIENCE PARTICIPATION

E. NEW BUSINESS

Item 1 - 2011 City of Palmer Budget (Action may be taken by the council following the committee of the whole)

a. Committee of the Whole

MOVED BY:	Vanover	To enter into a committee of the whole to discuss the 2011 City of Palmer budget
SECONDED BY:	Erbey	

VOTE ON MAIN MOTION: Carried by unanimous voice vote			
	Yes:		No:
Vanover	Erbey	Brown	
DeVries	Johnson		

The Council entered into the committee of the whole at 9:02 am and exited at 1:37 pm.

MOVED BY:	Vanover	To direct the Manager to bring back to the Council the proposed 2011 budget amendments and policy directives by Tuesday, December 7, 2010
SECONDED BY:	DeVries	

The proposed amendments were as follows:

1. Place a \$50,000 budget line in the non-department budget line to cover leave accrual expenses
2. Eliminate the cost for food at council meetings at the cost of \$1,800 – reduce line item 01-02-10-6044
3. Eliminate the additional .10 FTE for the Deputy City Clerk
4. To eliminate the Manager's \$5,000 discretionary fund – 01-01-05-6069
5. Reduce the Board of Economic Development to quarterly meetings (code change needed)
6. Reduce 01-01-05-6022 by \$3,000+ for BED advertising
7. Reduce line item 01-01-05-6029 by \$1,680 for BED minutes
8. Reduce line item 01-01-05-6059 for BED stipends
9. Reduce line item 01-01-05-6029 by \$6,000 for the Christmas party
10. Reduce line item 01-01-05-6098 by \$45,000
11. Reduce director and upper level management costs (deputy directors, directors, and deputy city manager) (a list of essential and non-essential functions by department)
12. Reevaluate departmental organization
13. Maintain the current level of library fees
14. Clarify the \$50,000 painting line item
15. Discuss further the issue of information technology services
16. Develop a marketing plan to coordinate outreach materials
17. Additional money for the Sister City program - \$4,500
18. Retain long-term experienced operators in Public Works

Proposed policy directives:

1. If a public works project is over \$50,000, the project shall follow the procurement process.
2. If there are expenditures of more than \$1,000 for a continuing budget item that a line item is created for the issue
3. Reduce the Board of Economic Development to quarterly meetings (code change needed)
4. Ask the Manager to give a report on PERS
5. To reevaluate departmental organization

VOTE ON MAIN MOTION: Carried by unanimous voice vote			
	Yes:		No:
Vanover	Erbey	Brown	
DeVries	Johnson		

F. ADJOURNMENT

With no further business before the council, the meeting adjourned at 1:45 pm.

Approved this fourteenth day of December, 2010.

DeLena Goodwin Johnson, Mayor

Janette M. Bower, MMC, City Clerk