

**A. CALL TO ORDER**

A regular meeting of the Palmer City Council was held on November 9, 2010 at 7 pm in the council chambers, Palmer, Alaska.

Mayor Johnson called the meeting to order at 7 pm.

**B. ROLL CALL**

Comprising a quorum of the Council, the following were present:

Brad Hanson	Richard Best
Kevin Brown	DeLena Johnson
Kathrine Vanover	Edna DeVries
Ken Erbey	

Also in attendance were the following:

Doug Griffin, City Manager  
Michael Gatti, City Attorney  
Janette Bower, City Clerk  
Shelly Acteson, Deputy City Clerk

**C. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Lazy Mountain resident Chris Gates.

**D. APPROVAL OF AGENDA**

1. Approval of Consent Agenda
  - a. Introduction – Ordinance No. 10-020: Amending Palmer Municipal Code Section 2.05.060 Mayor Pro Tempore to Amend the Title to Deputy Mayor as Approved by the City of Palmer Voters in the October 5, 2010, Election (IM 10-094)
  - b. Introduction – Ordinance No. 10-021-Z-2: Amending the Zoning Map to Revise the Zoning Designation of the Southern Five Acres of Lot 2, Alaska State Fair 2010, Located within Section 8, Township 17 North, Range 2 East, Seward Meridian, Alaska, from P-Public Use to I-Industrial Use District, with Special Limitations (IM 10-064)
  - c. Introduction – Ordinance No. 10-022: Amending the Palmer Municipal Code Title 15 Building and Construction to Provide for Updated Wind Load Determination (IM10-096)
  - d. Action Memorandum 10-076: Confirm the Mayor's Appointment of Allan Linn to the City of Palmer Airport Advisory Commission
2. Minutes of Previous Meetings
  - a. October 19, 2010, Special Meeting

- b. October 26, 2010, Special Meeting
- c. October 26, 2010, Regular Meeting

## **E. COMMUNICATION AND APPEARANCE REQUESTS**

Beth Skow, Acting Director, Department of Community Services:

- provided Council with an overview of the Community Services report;
- replied to Council queries; and
- stated Prosser-Dagg noted the agreement concerning the Daron Park project was not a written agreement.

Community Development Director Sandra Garley:

- responded to Council inquiries concerning land use issues.

Council Member DeVries:

- requested clarification concerning the Daron and Brittney Estates Parks.

Council Member Hanson:

- questioned the Ice Arena parking budget line item;
- requested clarification concerning wages at the Palmer Arena; and
- spoke of the importance of a clear delineation of rink and project management of the Arena.

Public Works Director Carter Cole:

- responded to Council questions and concerns.

Council Member Best:

- remarked on the fast paced nature of the Arena project;
- requested clarification concerning Ice Arena expenditures;
- commented on the utilization of grant funds;
- questioned the parking space allotment requirement for the Arena; and
- reminded Council of the process to name a park in honor of previous Palmer Mayors.

City Manager Doug Griffin:

- commented on the Memorandum of Agreement forged by the former City Manager and the Palmer Junior Middle School;
- responded to Council questions; and
- explained the management flow of the Arena project.

Director of Community Development Sandra Garley responded to concerns conveyed by the Council.

Council Member Best requested support to direct the City Manger to provide Council with a copy of the Memorandum of Agreement with the School District. Council Member Vanover offered support.

Council Member Vanover:

- reminded Council that the Ice Arena project was already over budget;
- remarked favorably on the Alaska Avalanche Hockey Team's volunteer efforts in the community; and

- stated former Mayor Mears' grandchildren were excited about honoring their Grandmother.

Mayor Johnson:

- voiced concern with Prosser-Dagg's inaction concerning the Brittney Estates Park project.

Council requested the City Manager provide a neighborhood parks report.

## **F. REPORTS**

### **Item 1 – City Manager's Report**

City Manager Doug Griffin reported on the following items:

- Mat Maid property;
- Mat Su Health Foundation reception next week;
- Palmer Airport update;
- Economic Development Public Forum;
- Recognized the hard work of Sandra Peterson, Sara Jansen, and Sandra Garley concerning the Public Forum;
- City Manager's Public Construction Report; and
- Wastewater Treatment Plant Phase I.

Council Member DeVries:

- requested additional detail in the Monthly Construction Report;
- commented on a resident's request to enact a "snowbird" water rate; and
- verbalized concern with following through on resident's requests and concerns.

Council Member Vanover:

- commented on the City of Wasilla's ability to reduce their sales tax percentage; and
- questioned if the City of Palmer had any bonds paid off and retired.

Council Member Best:

- requested Council be informed of any contract modified after Council approval; and
- requested a report consisting of all city department's positions, salaries, and benefits for the last 4 years. Council Member Vanover offered support.

Council Member Hanson:

- expanded on the Mat Maid property project.

The City Clerk clarified the Council's requests of the City Manager. There were no objections.

### **Item 2 – City Clerk's Report**

City Clerk Janette Bower reported on the following items:

- proposed Council meetings in January; and
- digitization of studies completed for the City.

### Item 3 – Mayor’s Report

Mayor Johnson reported on the following items:

- stated a possible conflict of interest concerning property across the street from the Mat-Maid property.

### G. AUDIENCE PARTICIPATION

Chris Gates, former Airport Manager:

- requested to attend the upcoming executive session.

### H. PUBLIC HEARINGS

### I. ACTION MEMORANDA

### J. UNFINISHED BUSINESS

### K. NEW BUSINESS

**Item 1 - Resolution No. 10-048:** Accepting and Appropriating the Edward Byrne Memorial Justice Assistance Grant (JAG) Formula Program Local Solicitation Award 2010-dj-bx-1224 in the Amount of \$15,484 and Authorizing the City Manager to Purchase Police Patrol Vehicle Equipment and Federal Stinger Spike Systems (IM 10-097)

MOVED BY:	Best	To adopt Resolution No. 10-048
SECONDED BY:	Erbey	

Public Safety Director Jon Owen provided a staff report.

VOTE ON MAIN MOTION: Carried by unanimous voice vote			
Yes:			No:
Hanson	Brown	DeVries	
Johnson	Vanover	Erbey	
Best			

### Item 2 –City Manager’s Monthly Report Concerning Public Construction Projects

*This item was addressed under F. 1.*

### L. RECORD OF ITEMS PLACED ON THE TABLE

Report from Director Owen  
Report from Acting Director Skow

### M. AUDIENCE PARTICIPATION

### N. COUNCIL COMMENTS

Council Member Brown:

- requested future reports be provided to all Council members. Council Member Vanover offered support.

Council Member Erbey:

- commented favorably on the newly paved roads and street lights in his neighborhood.

Council Member DeVries:

- mentioned the possible use of Facebook and Twitter; and
- inquired of the committee and commission seat appointments process.

City Clerk Bower explained the seat appointment process.

Council Member Hanson:

- explained his absence during the next Council meeting.

Council Member Best:

- commented on the varying shades of light in downtown.

Mayor Johnson:

- thanked the Clerk for lowering the monitors in chambers; and
- commented on the tremendous human valuable resources in Palmer.

## O. EXECUTIVE SESSION

**Item 1** - Matters, the immediate knowledge of which would clearly have an adverse effect upon the finances of a public entity and pending or potential litigation concerning the Palmer Municipal Airport (Note: action may be taken by the council following the executive session)

MOVED BY:	Vanover	To discuss matters, the immediate knowledge of which would clearly have an adverse effect upon the finances of a public entity and pending or potential litigation concerning the Palmer Municipal Airport
SECONDED BY:	Erbey	

VOTE ON MAIN MOTION: Carried by unanimous voice vote			
	Yes:		No:
Johnson	DeVries	Brown	
Vanover	Best	Erbey	
Hanson			

The Council entered into the executive session at 8:54 pm and exited at 9:55 pm.

## P. ADJOURNMENT

With no further business before the Council, the meeting adjourned at 9:56 pm.

**Approved this twenty third-day of November, 2010.**

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DeLena Goodwin Johnson, Mayor

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Janette M. Bower, MMC, City Clerk